



## **AmeriCorps VISTA Member Job Description Boston Medical Center-StreetCred Economic Mobility VISTA**

### **Position Summary**

StreetCred's mission is to build prosperity and improve health and health equity for families and children by leveraging trust in health care providers and empowering people to confidently navigate financial systems. StreetCred, a program of Boston Medical Center, has been operating free tax preparation services in pediatric clinics since 2016. The program successfully scaled from one site in Boston to a national technical support network (the Medical Tax Collaborative) of 30 health clinics and hospitals in 15 states & D.C. StreetCred's Medical Tax Collaborative has provided over 5,000 families with free tax preparation services. Within our network, we have returned over \$1.1 million to families. Our suite of services also includes financial coaching, child savings account services, and enrollment in the Federal Family Self-Sufficiency (FSS) program.

This role focuses on empowering families to take advantage of free money available to them (tax credits and seed money for tax-advantaged child savings accounts) while also empowering them to work toward financial goals via individualized financial coaching. Working closely with the StreetCred team, the VISTA member will strategically design a program that prescribes economic opportunities to families as a part of their routine health care visits. The program expects to benefit 200 patients in year 1, 300 patients in year 2 and 400 patients in year 3.

The AmeriCorps VISTA role is a full-time, one-year assignment with the expectation of starting in summer 2022. **To apply for this position, one does not already need to be an approved AmeriCorps VISTA member.**

Applicants can apply to become a VISTA member and for the StreetCred position at:

<https://www.nationalservice.gov/programs/ameriCorps/ameriCorps-programs/ameriCorps-vista/join-ameriCorps-vista>

### **Member Duties**

StreetCred is in search of an AmeriCorps VISTA member to design, scale our program and create a plan for sustainability. Over the past few years, we partnered with pediatric clinic families to develop and pilot an economic bundle of services. The VISTA member will lead the next step: developing a strategic implementation plan to scale services and systematically integrate them into clinical care at Boston Medical Center. This step is critical to building organizational capacity in order for the project's long term sustainability.

AmeriCorps VISTA tasks include: refining a system for volunteer recruitment, training, and management; working with the clinic operations to embed education about and connection to the services into the regular clinical workflow; creating a data monitoring system with an evaluation plan; writing research protocols and obtaining approvals; conducting a landscape analysis of opportunities for sustainability, including researching opportunities for funding, creating a supporter newsletter, and assisting with grant writing. Additionally, the AmeriCorps VISTA will create social media content with an emphasis on implementation of a social media engagement plan.

### **Knowledge/Skills**

StreetCred is in search of an Americorps VISTA member who possesses the following skills:

- Passion for StreetCred's mission and vision of creating economic mobility to build health equity
- Experience and understanding of the needs of low-income families
- Detail-oriented, the ability to manage complex timelines, and possession of well-organized coordination and communication strategies
- Strong interpersonal skills, adaptability and a growth mindset
- Independently motivated self-starter who is comfortable with ambiguity
- Excellent oral and written communication skills
- Ability to work cooperatively as a team member
- Background in public health, psychology or economics, including financial coaching, motivational coaching, or another related economic development field
- Working knowledge of statistical analysis and statistical software (SPSS, SAS, STATA, or R), database tools (REDCap), coding (auto-texting software, etc) and project management software (Asana, Basecamp or Slack) useful but not essential
- Strong technology proficiency, including MS Office
- Additional language skills (Spanish, Haitian Creole, or Portuguese) **extremely desirable**

### **Education**

Bachelor's Degree or combination of formal education and experience required

### **Benefits of Becoming an Americorps VISTA**

Benefits Include:

- An education award of \$6,495 or a cash stipend of \$1,800
- A living allowance of approximately \$24,000 per year  
[https://americorps.gov/sites/default/files/document/7.12.21\\_FY21\\_County\\_Living\\_Allowance\\_Rates\\_VISTA.pdf](https://americorps.gov/sites/default/files/document/7.12.21_FY21_County_Living_Allowance_Rates_VISTA.pdf)
- Loan Deferment and Interest Forbearance of Federally Backed Loans
- Monthly MBTA pass
- Health Insurance
- Professional Development
- Non-competitive eligibility (NCE) which is a special hiring path for federal jobs upon successful completion of VISTA post

### **How to Apply**

If you're looking for a way to make a difference while also earning living expenses and funds to apply to your educational expenses, AmeriCorps VISTA is a wonderful opportunity to consider. If you're ready to get involved, start the application process today. The application takes about 2 hours to complete.<https://www.nationalservice.gov/programs/american-corps/american-corps-programs/american-corps-vista/join-american-corps-vista>

More information about StreetCred can be found at: <https://www.mystreetcred.org/>