



LAWRENCE K. MARKS
Chief Administrative Judge

VITO C. CARUSO
Deputy Chief Administrative Judge
Courts Outside New York City

State of New York
UNIFIED COURT SYSTEM
SUFFOLK COUNTY
DISTRICT ADMINISTRATIVE JUDGE'S OFFICE
JOHN P. COHALAN, JR. COURT COMPLEX
400 Carleton Avenue
P.O. Box 9080
Central Islip, NY 11722-9080
(631) 208-5610 Fax (631) 853-7741

ANDREW A. CRECCA
District Administrative Judge
Suffolk County

WARREN G. CLARK, ESQ.
District Executive

MEMORANDUM

TO: Suffolk County Legal Community

FROM: Hon. Andrew A. Crecca, District Administrative Judge

DATE: December 8, 2020

RE: Rooms within Central Islip Courthouse to Conduct Virtual Appearances

Recognizing that attorneys are asked to appear for conferences, hearings and trials in-person in certain matters, and also required while in the courthouse to appear in other matters virtually, in order to provide a quiet and private place to conduct virtual appearances, effective immediately, we are providing the following rooms within the Central Islip courthouse to attorneys only:

Family Court – Central Islip

Second Floor—Room adjacent to courtroom F-26

Third Floor—Room adjacent to courtroom F-33

District Court –Central Islip

Third Floor—Room adjacent to courtroom D31

Fourth Floor—Two rooms between courtrooms D41 and D42

The rooms may be accessed upon an attorney's request to a court officer. The rooms may only be used by attorneys for virtual appearances and no litigants shall be permitted in the rooms.

AAC:dah