

# Temple Sinai Early Childhood Center

One Engle Street • Tenafly, New Jersey 07670 • 201-568-6867 • Fax 201-568-6095 • e-mail [rtannenbaum@templesinaibc.org](mailto:rtannenbaum@templesinaibc.org)  
 Rabbi Jordan B. Millstein • Cantor Nitza Amit-Shamah • Risa Tannenbaum, ECC Director • Jeffrey Katz, Executive Director

## Enrollment Contract 2017-2018      Springtime 2's Transitional Two Year Old Program for children 18-22 months by Oct 2017

CHILD'S NAME \_\_\_\_\_ SEX \_\_\_\_\_ BIRTH DATE \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_ +4 \_\_\_\_\_

DR/MR/MRS/MS (Please circle)

DR/MR/MRS/MS (Please circle)

PARENT 1/GUARDIAN NAME \_\_\_\_\_

PARENT 2/GUARDIAN NAME \_\_\_\_\_

HOME PHONE \_\_\_\_\_

HOME PHONE \_\_\_\_\_

CELL \_\_\_\_\_

CELL \_\_\_\_\_

EMAIL \_\_\_\_\_

EMAIL \_\_\_\_\_

BUSINESS PHONE \_\_\_\_\_

BUSINESS PHONE \_\_\_\_\_

### Days and Times - Annual Schedule

Mon, Wed, Fri 9:00 a.m. - 11:00 a.m.

### Tuition

\$3545

- There is an additional \$125 yearly security assessment charge per family.
- For families with 2 or more children in the ECC, there is a 5% discount on the 2<sup>nd</sup> and subsequent child's tuition.
- A non-transferable, non-refundable deposit/registration fee of \$750 must be included with each enrollment contract. This fee is applied towards the full tuition. All prior tuition and Temple fees must be current in order to register.
- Timing of tuition payment: ECC tuition and fees may be paid in full at this time or in up to 3 payments due on May 1, 2017, July 1, 2017 and November 1, 2017.
- Payment options for tuition: check/cash, ACH (automated payments from your bank account), credit card (3% premium is applied). For ACH and credit cards, please complete the separate payment form.
- Class placement: You may list one child of similar age with whom you would like your child to be placed. Please be certain that both parents involved agree with this request. We will consider one reciprocal request. Reciprocal request: \_\_\_\_\_

Thank you for understanding we cannot honor requests regarding teacher preference or class placement.

### Additional Terms of Contract

- a) This agreement incorporates the ECC Refund Policy (see reverse side).
- b) The person who signs this contract is liable for the total tuition and fees.
- c) I agree to abide by the school's determination regarding placement and teacher assignment.
- d) I agree that the school may terminate this contract if, in the school's judgment, the continued enrollment of my child is not in the best interest of my child or the school. In this event, tuition refund will be in accordance with ECC refund policy on back.
- e) The ECC reserves the right to consolidate or cancel a class should registration minimums not be met.
- f) I agree to abide by school policies in the Parent Handbook.
- g) A school visit is required for all new applicants.

 Parent's Signature \_\_\_\_\_ Registration Date \_\_\_\_\_

 Director's Signature \_\_\_\_\_

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## Early Childhood Center (ECC) Refund Policy

1. Deposits for all ECC programs are non-refundable.
2. The annual security fee is not refundable.
3. If a child withdraws before the start of a class, the following tuition refund policy applies:
  - a. Through June 30, the tuition / program payments received, less the deposit and security fee, may be refunded if the class has reached its capacity and has a waiting list. If a class has not reached capacity enrollment, there is no refund.
  - b. As of July 1, there is no refund of the tuition / program payment if the child withdraws before the start of the class unless:
    - i. Temple Sinai cannot accommodate your child's needs or
    - ii. Legal documentation is provided that you have relocated outside of the area.
4. If it is determined by the ECC that the child not attend (in the best interests of the child and the ECC), the policy is as follows:
  - a. If it is within one month of the start of the term, tuition paid (minus the deposit and security fee) shall be refunded.
  - b. If it is after one month of the start of the term, tuition refund will be pro-rated on the period that school was attended; the deposit and security fee will not be refunded or pro-rated.