



CACFP BOOTCAMP FOR MONITORS

DEC 8, 2026 – DEC 10, 2026

Charleston, SC

AGENDA

DAY 1	
7:30 a.m. – 8:00 a.m.	Breakfast
8:00 a.m. – 8:30 a.m.	Bootcamp Overview
8:30 a.m. – 10:30 a.m.	Introduction to Monitoring
10:30 am – 10:45 am	Break
10:45 a.m. – 12:30 p.m.	Monitoring Types & Frequency
12:30 p.m. – 1:30 p.m.	Lunch
1:30 p.m. – 3:30 p.m.	Required Monitoring Review Elements
3:30 p.m. – 3:45 p.m.	Afternoon Break
3:45 p.m. – 4:45 p.m.	Roundtable Discussions
4:45 p.m. – 5:00 p.m.	Closing

DAY 2	
7:30 a.m. – 8:00 a.m.	Breakfast
8:00 a.m. – 8:15 a.m.	Daily Recap
8:15 a.m. – 10:15 a.m.	Monitoring In Practice
10:15 a.m. – 10:30 a.m.	Break
10:30 a.m. – 12:30 p.m.	Monitoring In Practice
12:30 p.m. – 1:30 p.m.	Lunch
1:30 p.m. – 3:30 p.m.	Monitoring In Practice
3:30 p.m. – 3:45 p.m.	Afternoon Break
3:45 p.m. – 4:45 p.m.	Monitoring In Practice
4:45 p.m. – 5:00 p.m.	Closing

DAY 3	
7:30 a.m. – 8:00 a.m.	Breakfast
8:00 a.m. – 8:15 a.m.	Daily Recap
8:15 a.m. – 10:15 a.m.	Monitoring In Practice
10:15 a.m. – 10:30 a.m.	Break
10:30 a.m. – 12:30 p.m.	Monitoring Review Tools, Workpaper Templates, Developing Findings and Corrective Action
12:30 p.m. – 1:30 p.m.	Lunch
1:30 p.m. – 2:30 p.m.	Monitoring Review Tools, Workpaper Templates, Developing Findings and Corrective Action
2:30 p.m. – 3:30 p.m.	Follow up reviews and closures
3:30 p.m. – 3:45 p.m.	Afternoon Break
3:45 p.m. – 4:15 p.m.	Serious Deficiency
4:15 p.m. – 4:45 p.m.	Best Practices
4:45 p.m. – 5:00 p.m.	Closing