



BOYS & GIRLS CLUBS

OF LARIMER COUNTY

Thank you for participating in our Boys & Girls Clubs of Larimer County's Day for Kids event. We are looking forward to another successful year, and that would not be possible without your support! Here are some details to help you navigate the day.

Location

Budweiser Events Center (BEC)
5290 Arena Circle
Loveland, CO 80538

Hours

Day for Kids is open to the public from 10 AM to 2 PM on September 17, 2022.

List of Events

- Colorado Eagles Locker Tours
- Inflatables
- Face painting
- Interactive booths
- And more!

Anticipated Attendance

We anticipate approx. 500 - 700 people at the event throughout the day. We encourage vendors to bring interactive booths that are not dependent on the number of attendees, so you do not run out of supplies.

Entrance Fee/Ticket Use

Day for Kids is a FREE event for the northern Colorado community. There is no cost to participate in the variety of kids' activities.

Food will be available for purchase inside the Budweiser Event Center.

Set Up and Tear Down /Parking

You may begin setting up no sooner than **8:30 a.m.** on the morning of the event. Upon arrival, vendors can temporarily park just west of the event space on Arena Circle to unload. Please make sure your hazard lights are on during this process and do not leave your vehicle unattended. Once you unload your supplies, park your vehicle at the dirt vendor lot northwest of the event space (see attached map) and continue your set-up. **All vendors must be set up and ready for the public by 9:30 a.m.**, as attendees will arrive early. Please keep your booth staffed and running until 2:00 p.m. Once the event concludes, clean up any trash associated with your space. The same process listed above should be followed for load out.

Your Booth Space

Please see the attached map and vendor list for your booth location. Your space will be marked with the number associated with your booth when you arrive. If you are having trouble locating your booth, please check in at the Boys & Girls Clubs tent indicated on the map. All booth locations are final and may not be changed on the day of the festival unless specified by the BGCLC event team.

WiFi Password

If the internet is needed to run your activity, the BEC does have public WiFi available for you to utilize. Please note the signal may be weak outside, so we suggest bringing a hot spot if your booth relies on WiFi.

Tents, Tables, and Chairs

1 table and 2 chairs will be provided for each vendor by the Budweiser Event Center. If your booth requires more than the standard, please let us know no later than **September 14**. Tables and chairs are limited, and extras will be provided on a first-come, first-serve basis.

Tents are not provided for this event. If you plan to bring your own, they must be staked or weighed down.

Supplies

Although Day for Kids is in September, we still anticipate a hot day. Please plan to bring items such as water, sunscreen, and whatever else you might need to stay comfortable.

Extra water and snacks will be on hand if needed.

Power

Power is ONLY available for those who have requested it in advance. Power availability has been predetermined, and there is only a limited amount.

Bathrooms/Handwashing

Bathrooms can be found inside the Budweiser Event Center. Vendors can enter the BEC through the side doors on the west side of the building. ADA access is available through the BEC main entrance.

Help us promote!

Please like and share our [Day for Kids Facebook page](#) and posts via the Boys & Girls Clubs of Larimer County's social media pages.

We have also created a social media image for you to share with your network that you will be supporting Day for Kids on September 17! We always love to be tagged in your post.

Facebook: @BoysGirlsClubLarimerCounty

Instagram: @bgclarimer

Twitter: @BGCLarimer

Please contact us with any questions, and thank you again for your support of Day for Kids!

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