

Hello, CECI Community.

The purpose of this message is to inform you that **CECI will no longer be offering the Short-term Remote Learning Environment**. Effective immediately, the only remote option CECI will be offering is the **Extended Remote Learning Environment** (see below for details).

The decision was based on the feedback from many conversations between our health, administration, and instructional teams. The logistics of managing and accommodating the short-term remote option is negatively impacting several components of the administrative, academic, and social and emotional effectiveness of our institution. The impact of offering this option has been too determinantal to continue and will cease immediately.

The intent of the RLE is to offer students and families an educational platform that accommodates health or learning needs by allowing the student to attend their classes virtually. CECI will now be offering only the **Extended RLE**, which is defined below.

++CECI students will not be able to join the Remote Environment without approval from CECI Administration. Students who attend the remote environment without CECI Administrative approval will be marked absent.++

When does the Extended RLE become an option for my child?

- When there is an extended family health/safety concern,
- When there is an academic concern,
- When quarantine is mandated/recommended,
- When approved by a parent *and* CECI administration.

Definition and Procedures for the *Extended RLE*

Definition of Extended RLE: Student is attending via the RLE for more than 4 days.

If your family is looking to attend CECI's **Extended RLE**, you will need to follow these instructions:

1. Complete this [FORM](#)
2. Once CECI receives the completed form, the HoS will review the form to determine approval.
3. If approved, CECI will notify your family as well as all instructors that the student has been approved to attend the Extended RLE and will be noted in student's profile in Infinite Campus.

Procedures for a Student Missing 3 or fewer days:

1. The Parent/Guardian is expected to call the attendance line (720-505-4010, EXT #6) that morning and leave a message informing reason for absence and number of days student may be absent (First and last name, date and reason of request, how many days will be absent, and return phone number).
2. Once CECI receives the voicemail, CECI will mark student's absence as excused in Infinite Campus.

Thanks again for your cooperation and understanding,

Dr. Egger