



7 EXHIBITOR CONTRACT

COMPLETE & RETURN THIS FORM TO RESERVE

SPOT!

COMPANY:

Company name: _____
 Contact person: _____
 Address: _____
 City: _____
 Zip Code: _____
 Phone: _____
 Fax: _____
 Email: _____

EXHIBIT BOOTH PERSONNEL:

Primary Exhibitor (main on-site contact): _____
 Cell #: _____
 Email: _____

HBAGTA Member? [please check the appropriate box]:

Yes ☐
 No ☐ I would like to become a member ☐

SOCIAL MEDIA: *will be used for marketing materials

Facebook: _____

Company URL (website): _____

Keywords: _____

EXPO DATES:

Exhibitor Set-Up: Friday, Feb, 17th, 2017

(8:00 am – 6:00 pm)

Saturday, February 18th, 2017

(9:00am – 5:00 pm)

Sunday, February 19th, 2017

(11:00am – 3:00pm)

BOOTH CHOICE & COST:

A. Exhibit spaces are reserved on a first right of refusal basis. All past HBAGTA member exhibitors will have the first opportunity to reserve their booth from last year. Booth space will become available in the following priority:

1. Returning HBA Member Exhibitors (Now – October 7th)
2. All HBAGTA Members (October 10th – October 21st)
3. Non-members/General Public (October 24th – February 6th)

☐ YES, I'D LIKE THE SAME BOOTH AS LAST YEAR #(s) _____

☐ NO, I'D PREFER A DIFFERENT BOOTH: (space is not guaranteed, but will be granted if it becomes available)

1st choice: _____ 2nd choice: _____ 3rd choice: _____

B. I agree to pay as follows:

BOOTHS	HBAGTA/NAHB MEMBER	NON-MEMBER	AFTER NOV 11 TH – HBAGTA MEMBER	AFTER NOVEMBER 11 TH NON-MEMBER
6X10	\$385	\$600	\$460	\$690
8X10	\$660	\$1,020	\$785	\$1,170
10X10	\$760	\$1,140	\$885	\$1,230
Premium Booth	ADD \$100 per booth	ADD \$100 per booth	ADD \$100 per booth	ADD \$100 per booth

TOTAL AMOUNT DUE \$
 [Booth price x Number of booths]

GRAND TOTAL \$

Discounted rates available for non-profit community partners
 Contact HBAGTA for details.

****Full payment is REQUIRED to hold any booth rental. Once your booth rental has been approved, your payment will be processed according to the HBAGTA EXPO Contract****

EQUIPMENT & ADDITIONAL SERVICES:

- Booth rental includes: Table drape & skirt, 2 chairs, pipe & drape, ID Sign, and wireless internet connection up to 100KB
- Additional services not included in booth rental:
Electrical, Private Network – Wi-Fi, Phone Service – Contract through the Grand Traverse Resort
Extra Furnishings, Carpet, Tables: Contract through Art Craft Display – (800)292-2033 www.artcraftdisplay.com

****Exhibitor must supply a Certificate of Insurance for bodily harm, death and property damage by January 31, 2017. (Minimum coverage of \$1,000,000. HBAGTA named as coinsured or additionally insured****

All contract Rules and Regulations will be subject to interpretation by HBAGTA. All decisions of HBAGTA are final. The HBAGTA reserves the right to refuse Exhibit Space to any company.

I, the undersigned, have read, understand, and agree to abide by the 2017 Home Expo Rules and Regulations which are expressly incorporated as terms of this contract (see enclosed) and agree to abide by all provisions of this Contract:

Signature: _____ Date: _____

Printed Name: _____ Title: _____

PAYMENT:

- Check: Pay to the order of HBAGTA and sent to:
HBA of Grand Traverse Area, INC.
3040 Sunset Lane
Traverse City, MI 49684
- Credit card: VISA / MASTER / DISCOVER/AMEX

I authorize the HBAGTA to debit my card for the amount indicated above.

Number: | | | | | | | | | | | | | | | |

Expiration Date: Verification (3 digit) Code:

Billing Address:

CARDHOLDER NAME and SIGNATURE: _____

**COMPLETE AND RETURN VIA:
EMAIL: SSTROVEN@HBAGTA.COM
FAX: (231)946-1051
MAIL: 3040 SUNSET LANE, TRAVERSE CITY, MI 49684**