

# EXHIBITOR RETAIN / REFUND REQUEST FORM



**Date:** March 19, 2020

**Company Name:** \_\_\_\_\_

**Company Mailing Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Booth Number(s)** (must complete) \_\_\_\_\_

Please select which option you would like in regards to your booth payment for the 2020 Oklahoma Super Trade Show

☐

Please apply my booth fee for the 2020 OSTs to the 2021 OSTs.

☐

Please issue a full refund for my booth fee.

**Signature(s):** \_\_\_\_\_

**Return to:** Courtney Roberts at [chale@okgrocers.com](mailto:chale@okgrocers.com)

For office use only

Date received \_\_\_\_\_

Date Request Finalized \_\_\_\_\_

OSTS Executive Signature \_\_\_\_\_