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GET STARTED:

Questionnaire and Signed Credit Release (included)

Most Up To Date Financial Information Available, Current and End of Year (in-house or CPA Prepared)

Personal Financial Statements for All Owners

Bond Request Form (if final bond is needed)

MAY BE REQUIRED TO COMPLETE UNDERWRITING AFTER INITIAL REVIEW

(PROVIDE ALL INFORMATION WHEN AVAILABLE OR AT UNDERWRITER's REQUEST)

Copy of Contract (if final bond is needed)

Bank reference letter

Resumes for all owners and key personnel

Work on hand schedule

Current Certificate of Insurance

Last three fiscal year-end financial statements

Business Plan

Do not hesitate to contact CCI Surety with any questions. All items may not apply in every situation.



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1. CONTRACTOR INFORMATION		Company Name (As Appears on Bond)						
Company Address:							Business Phone # :	
City:		State:	Zip:	Normal Operating Territory:			FED ID #	
Proprietorship S-Corp	Partnership C-Corp	Joint Venture LLC	Date Formed	Current Ownership Since:	Approx. Business Net Worth:		# of Employees	
Type of work:		Largest Completed Contract:		Largest Completed Program:		Average Annual Receipts (last 3 yrs + affiliates)		
Previous Surety:		Reason For Changing Surety:						

2. PROJECT INFORMATION		Contract/Bid Amount:		Bid and Date Time :			Bid % :	
Project Owner/ Obligee:			Start Date:		Completion Date:	Maintenance Period:	Liquidated Damages:	
Obligee Address:				Obligee Contact For Bonds:			Obligee Phone:	
Bond Form (Please Attach) AIA Federal Other		% Subcontracted:	% Materials:	Est. Gross Profit:			Obligee Email:	
Job Description								

3. *FINAL BONDS ONLY* BID SPREAD INFORMATION – (next 3 contractor bids, Name – Bid Amount)								
1.	2.	3.						

4. BANK NAME		Line of Credit Limit:		Current Outstanding:		Expiration/Renewal Date:		
Contact Name: Phone or Email:								

5. LARGEST COMPLETED PROJECTS IN LAST 5 YEARS								
Project Name: Project Description:			Contract Amount:	Gross Profit:	Completion Year:		Bonded? Yes No	
Obligee:	Contact:	Phone/Email:			Project Location (City/State):			
Project Name: Project Description:			Contract Amount:	Gross Profit:	Completion Year:		Bonded? Yes No	
Obligee:	Contact:	Phone/Email:			Project Location (City/State):			
Project Name: Project Description:			Contract Amount:	Gross Profit:	Completion Year:		Bonded? Yes No	
Obligee:	Contact:	Phone/Email:			Project Location (City/State):			

*Bid bonds require copy of bid specifications. *Performance/Payment bonds require copy of the contract

SUBMIT ADDITIONAL PAGES FOR EACH OWNER WITH 20% OR MORE OWNERSHIP AND OFFICERS

6. COMPANY OWNERS		Provide information for all owners – use additional sheets if necessary (ATTACH PERSONAL FINANCIAL STATEMENT)		
Name/Title:		Social Security:		% Ownership
Married Single	Spouse:	Social Security:		% Ownership
Address:		Net Worth: (Exclude Business)	Do You Own Real Estate?	Assets in Trust?
Email:		Yes No	Yes No	Yes No
Are you a partner/officer in any other venture?		Approximate Start Date with Company (mm/year):		
Yes No If yes, name of venture:				

SUPPLEMENTAL SBA INFORMATION

7. ADDITIONAL COMPANY OWNER INFORMATION (Owners should match original application)			
Name/Title:		Home/Cell Phone:	
*The following data is collected for the SBA Program only and is for statistical purposes only; it has no bearing on the credit decision. Disclosure is voluntary. One or more boxes for race may be selected.	Male:	Veteran? Service Disabled?	Ethnicity: Hispanic/Latino: Not Hispanic/Latino:
	Female:		
	Race: American Indian/Alaska Native	Black / African American	White
	Native Hawaiian / Pacific Islander	_____	Asian

8. ADDITIONAL SBA INFORMATION – You may be asked to provide additional information to expedite bond approval

Are you presently subject to an indictment, criminal information, arraignment, or other means by which formal criminal charges are brought against you in any jurisdiction? YES NO

Have you been arrested in the past six months for any criminal offense? YES NO

For any criminal offense – other than a minor vehicle violation – have you ever: 1) been convicted; 2) plead guilty; 3) plead nolo contendere; 4) been placed on pretrial diversion; or 5) been placed on any form of parole or probation (including probation before judgment)? YES NO

Date of Birth (Month, day, and year):	Are you a U.S. Citizen? If no, are you a Lawful Permanent resident alien? If non-U.S. citizen, provide alien registration number:	Y N
Place of Birth (City & State or Foreign Country):		Y N
Has the contractor ever had an SBA Loan? If yes, Yes No Loan#	Is the contractor SBA 8(a) Certified? Is the contractor an SBA Certified HUB Zone Contractor? Has the contractor ever defaulted on any previous surety bonds? Has the contractor ever failed to complete a job?	Y N
Has contractor received SBA Surety Bond Guarantee under current or another business name? If yes, Yes No Business Name: Tax ID or SSN:	Is the contractor presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transactions with any Federal Department or agency?	Y N

Credit Release Authorization: I/we authorize Construction Capital, Inc. and/or CCI Surety, Inc. to access our business and personal credit records and to make such pertinent inquiries as may be necessary from third party sources in order to investigate the information submitted including, but not limited to, the application, any financial statements, any and all creditors and/or lending institutions, and any past Surety credit.

SIGNATURE

NAME & TITLE

DATE