



# April 22, 2023 Kal Tire Place North

Forms to be returned to [info@vernonchamber.ca](mailto:info@vernonchamber.ca)

## Exhibitor Application and Contract Form

Company: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Description \_\_\_\_\_

Booth Includes, Draped sidewalls, Draped back wall  
One skirted table, 2 chairs  
Booth Selection: \_\_\_\_\_ (choice 1) \_\_\_\_\_ (Choice 2)

### Payment: Pricing

#### Early Bird Chamber Members Regular Booth – \$50 discount valid until March 17, 2023

\_\_\_\_\_ Quantity of Booths x price \$350 (plus tax) = \_\_\_\_\_

\_\_\_\_\_ Add Power \$75 = \_\_\_\_\_

\_\_\_\_\_ Add Corner Booth \$50 = \_\_\_\_\_

**Total (including gst):** \_\_\_\_\_

#### Early Bird Non-Chamber Members– \$50 discount valid until March 17, 2023

\_\_\_\_\_ Quantity of Booths x price \$400.00 (plus tax) = \_\_\_\_\_

\_\_\_\_\_ Add Power \$75 = \_\_\_\_\_

\_\_\_\_\_ Add Corner Booth \$50 = \_\_\_\_\_

**Total (including gst):** \_\_\_\_\_

### Payment: Booth is not confirmed until paid in full

Invoice/Cheque/Call in Credit card– [info@vernonchamber.ca](mailto:info@vernonchamber.ca) or call 250.545.0771

Online Payment:

<https://business.vernonchamber.ca/events/details/community-expo-2023-5332?calendarMonth=2023-04-01>

I have read and understand the below terms and conditions. I have read and understand the terms and conditions for the Community Expo

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Date



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### CONTRACT TERMS + CONDITIONS \* PLEASE READ THROUGH CAREFULLY

**PAYMENT** - Absolutely no exception, booth payment must be received in full along with signed contract. No booths will be held until full payment is in receipt of the Greater Vernon Chamber of Commerce office.

**CANCELLATION** - Cancellation of space must be in writing and received by the show organizer **by April 1, 2022**. In the event such a cancellation is received, full payment will be refunded, less a \$100.00 cancellation fee. If cancellation notice is not received **by April 1, 2022**, the exhibitor shall forfeit 100% of booth payment.

**SHOW SECURITY** - All access to the show area will be secured after the area is cleaned following each night at the Expo. Exhibitors are responsible for their property at all times.

**LIABILITY AND INSURANCE** - In consideration of participation in the Greater Vernon Chamber of Commerce Community Expo, the exhibitor shall indemnify and save harmless the Expo organizing committee, The Greater Vernon Chamber Of Commerce and all the members thereof, and all other groups working under the direction of the Expo, from all fines, suits, proceedings, claims, liabilities or action of any kind or nature (including, but not limited to, cost and reasonable lawyer's fee arising or growing out of or any way connected to the exhibitor's operation of the Exhibitor's booth and general participation in the Community Expo & Trade Fair. Exhibitors must complete and sign the official Exhibitor Application form. We **strongly** recommend having **Commercial General Liability or Special Event Liability Insurance**.

#### **PARKING**

During the Expo weekend, no commercial/heavy truck trailers may remain on the Kal Tire parking lot. **No Parking** allowed in Kal Tire Place staff stalls.

#### **GOOD NEIGHBOUR**

Any items in your display or booth may not obstruct the first 3' from the aisle on either side of your booth, nor may any item in your booth be taller than 8'. **POP-UP TENTS are prohibited** and you must allow the public to see past a booth to the next booth. Any carpeting or flooring must remain inside the perimeters of your booths. Should you have a display that cannot comply with this policy, please call the Chamber at 250.545.0771 prior to submitting your contract.

#### **ANIMALS**

No Animals are permitted in the building (as per the health act) except service dogs.

#### **SAMPLES & GIVE-AWAYS**

Food/candy to be given away/sold must be approved prior to the show by the Chamber inspector and comply with local health codes. We prohibit home cooked food brought onto the premise in accordance with the Interior Health Service.

The following give-away items are not allowed: stickers, popcorn, chewing gum, ice cream, helium-inflated balloons (can only be used as secured decor for booth and must be 5' above the ground). No noise makers, laser pointers, air horns, coolers, weapons, or illegal substances

#### **EXHIBITOR DRAWS**

Exhibitors assume full responsibility of collecting Expo attendee contact information for personal/business use and will notify the winners of any draws or contests and must comply to CASL.

#### **INTERNET/ PHONE LINES**

There are no available phone lines for debit machines, internet, etc.—however there is wireless internet: Wi-Fi (note: it can be sporadic).

#### **DISPLAY RESTRICTIONS AND SAFETY**

1. Specially built displays may not exceed an overall height of 8 feet unless permission is received.
2. Unfinished wood, cardboard, etc. panels must be painted or otherwise appropriately finished if visible from other booths.
3. All booths must be manned during exhibit hours.
4. The exhibitor assumes responsibility for compliance with local and provincial ordinances and regulations covering licenses, permit, fire, safety and health.
5. As a protection to all exhibitors, management reserves the right to restrict exhibits which in its judgment, because of noise or for



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any other reason, may be objectionable and / or detract from the character of the Expo.

## Schedule

- |                       |   |
|-----------------------|---|
| Time to be determined | Exhibitor Set-up Friday, April 21 ,2021   |
| 9 am- 4 pm            | Door Open to the Public Saturday April 23 |
| 4:05 pm- 9:00 pm      | Exhibitor Move out                        |