



Garland Independent School District

-School Leadership Communication-

Weekly Administrative Information Packet

Date: July 29, 2022

Addressed To	Topic	Action Required	Sender(s)	WAIP Section
Action Memos				
All Principals & Assistant Principals	Vital Transportation Information	Action	Annamarie Banner	ALL PRINCIPALS
All Campus & District Appraisers	Eduphoria Strive Updates & Appraiser Training	Action	Eboney Forté	CAMPUS & DISTRICT APPRAISERS
All Principals	2022-2023 T-TESS Refresher for Teachers	Action	Eboney Forté	ALL PRINCIPALS
All Principals & Supervisors	Technology Devices for New Instructional Staff	Action	Matt Yeager Brian CdeBaca Brian Dean Pam Holcomb	ALL PRINCIPALS
Principals	Bus Rider Information	Action	Anna Banner	ALL PRINCIPALS
Elementary Principals & Assistant Principals	Emergent Bilingual Paraprofessional and PreK Paraprofessionals	Action	Tara Sowels Diana Pecorino Chasity Bass	ELEMENTARY PRINCIPALS
All Principals & Assistant Principals	LPAC Administrator and Multilingual Program Compliance Update	Action	Tara Sowels Diana Pecorino Megan DeWitt	ALL PRINCIPALS
All Campuses and Departments	GISD Compliance Training Access and Deadline 2022-2023	Action	Human Resources Department	ALL GISD STAFF
All Elementary Campus Administrators	CRIMSI full year pilot 2022-2023	Action	Teaching & Learning Department	ELEMENTARY PRINCIPALS
Principals & Campus Testing Coordinators	2022-2023 Mandatory Assessment Training	Action	Courtney Clearfield Carrie Whitaker	ALL PRINCIPALS
Principals, Assistant Principals, 504 Coordinators, Student Support and Specialized Services Staff	Dyslexia Requirements and Information	Action	Marcy Eisinger	ALL PRINCIPALS ADMINISTRATORS

Information Memos				
All Principals & Assistant Principals	Emergency Management Training (FEMA)	Information Only	Mark Quinn	ALL PRINCIPALS
All Principals & Department Directors	Access Card Guidelines	Information Only	Mark Quinn	ALL PRINCIPALS DEPARTMENTS
All Principals & Department Directors	Visitor Registry – Use of Raptor	Information Only	Mark Quinn	ALL PRINCIPALS DEPARTMENTS
All District Staff	Heat Advisory Guidelines	Information Only	Renee Kotsopoulos	ALL GISD STAFF
Middle and High School Principals & Assistant Principals	Health and Safety Assessments	Information Only	Renee Kotsopoulos	SECONDARY PRINCIPALS
All Principals and Department Heads	Crowdfunding/Online Fundraising Policies and Procedures	Information Only	Allison Davenport	ALL PRINCIPALS DEPARTMENTS
Elementary Principals & Assistant Principals	Elementary Campus Technology Assistants (CTAs) Extra Duty Minutes	Information Only	Matt Yeager Rod McHenry David Mouton Pam Holcomb	ELEMENTARY PRINCIPALS
Elementary Principals, Assistant Principals, Dual Language teachers	Dual Language Spanish and Vietnamese Program Support	Information Only	Tara Sowels Julie Xu	ELEMENTARY PRINCIPALS
All principals, assistant principals, MAP testing coordinators & teachers	MAP Growth BOY Testing Information	Information Only	Carrie Whitaker	ALL PRINCIPALS
All Campus Administrators, Campus Testing Coordinators, Area Directors, & other instructional staff	2022-2023 District Assessment Calendar	Information Only	Veronica Salgado Joyner	ADMINISTRATORS ALL PRINCIPALS
All Principals & Assistant Principals	2022-2023 Local Assessment Schedules and Guidelines	Information Only	Dr. Melissa Hill	ALL PRINCIPALS

****PLEASE DISTRIBUTE MEMOS TO APPROPRIATE PERSONNEL****

****A ZIP FILE CONTAINING INDIVIDUAL MEMOS WILL BE POSTED LATER TODAY TO THE DISTRICT INTRANET****