

# RHC Vaccine Confidence Grant Project Period Concludes

## Closeout Requirements Due Soon

Over the last twelve months, RHCs and their parent organizations have utilized the HRSA RHC Vaccine Confidence (RHCVC) Program in a variety of ways to reduce vaccine hesitancy within their communities. Many of you have planned engaging events, increased patient access to trusted providers and educators, kept your communities informed through billboards, social media, print flyers, and Public Service Announcements, and much more, all tailored to best meet the needs of **your** unique communities.

If your RHC was not granted a No Cost Extension (NCE), the program end date (i.e. the last day to incur eligible expenses) was June 30, 2022. By September 28, 2022 your RHC must complete your final drawdown through the [Payment Management System](#) (PMS) and complete the grant closeout requirements.

The grant closeout requirements include:

- ❖ [Performance Closeout Report](#) (Save the completed survey as a PDF and upload to your Electronic Handbook (EHB) grant folder)
- ❖ SF428 Tangible Personal Property Report and SF428B Final Report Attachment (This must be completed whether or not you have equipment or unused supplies with a fair market value exceeding \$5,000. If you have no equipment or unused supplies, please note this in the comments field)
- ❖ Returns of any unspent funds

Finally, by October 30<sup>th</sup>, 2022, all Vaccine Confidence grantees (regardless of NCE status) must complete the following:

- ❖ [Federal Financial Report](#) (SF 425) in PMS

All of these closeout requirements and more will be covered in the upcoming HRSA Quarterly Review Call on July 28<sup>th</sup> from 3-4 pm ET.

Thank you for being wonderful stewards of this important grant and for demonstrating the value of investments like these in our RHCs and communities. With any questions, please email [RHCvaxconfidence@narhc.org](mailto:RHCvaxconfidence@narhc.org).

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