



INDEX OF REQUIRED FORMS

Grades 1 through 8

2018-2019

Please review the checklist on the following pages noting required forms for the 18-19 School Year. All forms are located on our website on the “Handbook and Forms” page under “Parents”:

<http://www.theratnerschool.org/parents/handbook-forms/primary-middle-school-forms-grades-1-8/>

All forms must be printed from our website, completed and returned to the School Office by June 30, 2018 so that all emergency information and other student information can be recorded in our database. An envelope addressed to The Lillian and Betty Ratner School is included in this packet for your convenience. **PLEASE INCLUDE COMPLETED CHECKLISTS** with your forms, so we can ensure all necessary forms have been filled out.

If you have any questions, please call the School Office at 216.464.0033.

CHECKLIST OF REQUIRED FORMS FOR ALL STUDENTS

Check when complete	Required Form
<input type="checkbox"/>	PARENT-STUDENT ENROLLMENT INFORMATION FORM
<input type="checkbox"/>	EMERGENCY MEDICAL AUTHORIZATION FORM
<input type="checkbox"/>	EMERGENCY TRANSPORTATION FORM
<input type="checkbox"/>	MEDICAL FORM To be filled out by your pediatrician. The date of the most recent physical examination must be within one calendar year. This form includes a request for immunization records. You can find an Ohio Department of Health Immunization Summary on our website which indicates all immunizations needed for Fall 2018 school attendance at all grade levels.
<input type="checkbox"/>	PERMISSION/CONSENT FORM Covers Field Trips, School Roster, Photos and Tylenol.
<input type="checkbox"/>	TRANSPORTATION FORM Indicate how your child will be getting to/from school.
<input type="checkbox"/>	PARENT-STUDENT HANDBOOK AGREEMENT FORM The Ratner School Parent-Student Handbook is available on our website under “Parents” in the same section as school forms. All parents are required to sign return the Handbook Agreement Form found on that page. Additionally, ALL MIDDLE SCHOOL STUDENTS are required to sign and return the Middle School Student Handbook Agreement Form .
<input type="checkbox"/>	ONLINE FORM FOR PARENT/STUDENT DIRECTORY Please use the link on the Handbook and Forms page of our website to ELECTRONICALLY submit the information you wish to have published in the Ratner School Parent and Student Directory. The Directory will be shared with all Ratner families and is a helpful tool for parents to contact other parents (for play dates, carpools, class get-togethers, etc.). FORM MUST BE SUBMITTED BY AUGUST 15. PLEASE NOTE: The Directory will be published with your information AS SUBMITTED BY YOU – please take care with the spelling of street names and entry of phone numbers.

CHECKLIST OF “AS NEEDED” FORMS FOR ALL STUDENTS

Check when complete	As Needed Form
<input type="checkbox"/>	MEDICATION PERMISSION FORM Complete this form if your child will need to take medication during the school day. <i>Please note that new forms and medication are necessary for each school year.</i>
<input type="checkbox"/>	AUTHORIZATION FORM FOR ASTHMA INHALERS Complete if your child will need to use an asthma inhaler during the school day. <i>Please note that new forms and medication are necessary for each school year.</i>
<input type="checkbox"/>	CUSTODY INFORMATION/NON-RESIDENTIAL OR PART-TIME RESIDENTIAL PARENT INFORMATION REQUEST Complete and return this form if another parent/ grandparent/ guardian would like to receive weekly school notices and the child's academic report card by mail and/or have this name included in the school roster.
<input type="checkbox"/>	BIRTH CERTIFICATE If your packet contained a <u>PINK BIRTH CERTIFICATE REQUEST</u> , please provide <u>a copy of your child's birth certificate</u> along with your returned forms.