



## SOUTHGATE

CYC School-Age Childcare programs are licensed by the New York State Office of Children and Family Services.

Happy September Southgate families! To those of you who may not know me, my name is Danicia Mills, and I am the site supervisor of Southgate, as well as Loudonville and Shaker Road! This will be my eighth school year with CYC. My head counselor this year is Nicole Ryan. Our staff this year are Hans Isdell, Kelly Kirker, Heera Thapa, Mya Balis, and Samantha Welsler.

Our theme for September is "Falling into the School Year." We will be doing a lot of fall inspired crafts!

### IMPORTANT INFORMATION:

- Parents are not allowed inside the school building or the program space. If a staff person is not visible, please call 518-227-8846 when you're ready to drop-off or pick-up your child and maintain a 3-ft. distance between each other if you happen to be at the door with another family.
- Staff and children must always wear masks while inside the program space. Children will have regular mask breaks and masks will be optional when outside. Extra masks are very helpful!
- All children and staff must wash their hands as soon as they enter the program space, and if hand washing is not possible, hand sanitizer will be provided.
- Children will maintain a 3-ft. social distance and will be divided into groups with a designated counselor. Groups will rotate between stations of crafts, activities, the gymnasium and outside.
- Please review the new [Allergy & Anaphylaxis Policy](#).
- Chromebooks are allowed for homework only. No toys from home will be allowed this year. This will allow CYC to properly clean and disinfect at the end of each day.
- Toys and tables will be disinfected and cleaned daily.
- CYC is not providing snacks this year, so please pack a snack for after-school.
- Children will spend time outdoors every day (weather-permitting). Please send extra clothing and remember that proper footwear is required for gym and playground play!

If your application is missing information, please log into the [parent portal](#) to update. Per our OCFS regulations, 2 emergency contacts are required along with a mailing address and phone number for every person listed on the application.

If you need to reach us during program hours, the site phone (518-227-8846) will always be with us. If you have any questions or concerns, please feel free to ask! can also reach me at [dmills@colonieryouthcenter.org](mailto:dmills@colonieryouthcenter.org). Here's to a fantastic school year! -Dancia and Staff ☺

### IMPORTANT DATES

**September 16 (Thurs)** – Yom Kippur  
No school / no program

### LOOKING AHEAD

**October 11 (Mon)** – Columbus Day  
No school / no program

**October 22 (Fri)** – Half-Day of School  
Half-day Program offered

**October 27 (Wed)** – Half-Day of School  
Half-day Program offered

*NOTE: pre-registration is required for half-day enrollment; stay tuned for further details!!*

### CYC IS HIRING!!

Refer as many applicants as you wish and receive an account credit of \$250 for each one that successfully completes 3 months of employment. [Click here](#) for more info!



**Register today** for CYC's 5K Walk/Run and FREE Kids run! Sunday, Sept. 26<sup>th</sup> @ Ciccotti Center. [Click here](#) for more info!

### IMPORTANT REMINDERS:

- ❖ CYC promotes a NUT FREE environment. This means that any food provided by CYC will be nut/tree nut free. However, children are allowed to bring snacks from home which may or may not be nut free. In the event that a child enrolls with a "Life Threatening" allergy, this policy is subject to change.
- ❖ Before-school drop off begins at 7:00 am and after-school pickup is no later than 6:00 pm
- ❖ Children must be signed in at drop-off and signed out at pick-up
- ❖ Electronics are not allowed at program (unless otherwise noted)
- ❖ CYC is not responsible for lost, stolen, or damaged items brought from home.

### CONTACT US

**April Castle, SACC Director**  
(518) 438-9596

**Catherine Renda, SACC Asst. Dir.**  
(518) 227-9689

**Southgate Program**  
Phone: 518-227-8846

Colonie Youth Center, Inc.  
15 Avis Drive, Latham, NY 12110  
P: (518)438-9596 // F: (518)514-1404  
[info@colonieryouthcenter.org](mailto:info@colonieryouthcenter.org)  
[www.colonieryouthcenter.org](http://www.colonieryouthcenter.org)