

COVID-19 Master Gardener Work Safety Plan

Please work with your Master Gardener Coordinator to complete this form and provide details on how each of the requirements will be handled. Approval of this form by a Master Gardener Coordinator is required before volunteers may work in any garden.

Name of Individual Completing Form: _____

Date and Time of Volunteer Work _____

Garden Name _____

Garden Location _____

Garden Property Owner _____

Open to the Public? _____

County _____

Master Gardener Coordinator Approval _____
Name / Date

Important Things to Remember:

- All guidelines from UMD / UME, the State of Maryland, and the County / City must be followed
- All volunteers must have completed the [COVID-19 Health Check survey](#) before volunteering
- Masks must be worn at all times, including in outdoor spaces

Details	Plan to Address
Staffing Plan/ Responsibilities (who will complete what tasks in the garden, who will monitor and enforce social distancing and mask wearing)	
Equipment Plan (what equipment is needed and who will bring it with them, if one shared piece of equipment needs to be used who will be the designated operator, who will provide cleaning supplies and disinfect the shared equipment)	
Social Distancing Plan (how big is the garden, how many people can fit with 6' spacing in between, how many people will be present)	
Health / Safety Plan (who will you contact in case of emergency, where are first aid supplies located)	