COOK COUNTY JUSTICE ADVISORY COUNCIL
Grants Program Guidance During COVID-19 Emergency
March 2020

Frequently Asked Questions

Q. There are currently four Requests for Proposals active, with due dates in April. Will these deadlines be extended?

A. Yes. The new due dates are:

RFP Name	Previous Due Date	Revised Due Date
RFP 1205-2001: Violence Prevention, Intervention, and Reduction Demonstration Grants, Twenty-Four (24) Months, $300,000	April 6, 2020	Friday, July 31, 2020 at 3:00pm Central Time
RFP 1205-2002: Recidivism Reduction Demonstration Grants, Twenty-Four (24) Months, $200,000	April 6, 2020	Friday, July 31, 2020 at 3:00pm Central Time
RFP 1205-2003: Restorative Practice and Restorative Justice Demonstration Grants, Twenty-Four (24) Months, $80,000	April 6, 2020	Friday, July 31, 2020 at 3:00pm Central Time
RFP 1205-2004: Felony Drug Distribution Diversion Demonstration Grant, $550,000	April 27, 2020	Wednesday, April 29, 2020 at 3:00pm Central Time

Q. We want to apply for a grant but are concerned about traveling downtown to drop off proposals during this emergency. What are the other options?

A. The JAC encourages proposers to use US Mail, FedEx, or UPS, ensuring that the material reaches the JAC offices by the deadline.

Q. Do the changes above in RFP due dates affect the start or end dates of grant terms?

A. No.

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(cont'd)

Q. We are a current grantee, and we are closed indefinitely. Will the JAC work with our organization on service levels and reporting during the COVID-19 emergency?

A. Yes. The JAC recognizes that services will be disrupted, and we know that your first responsibility is to those you serve and to your employees. The JAC will be extremely cooperative with regards to reporting dates, variations in service levels, and the possible need to extend service contracts. Reach out to us and we will work with you.

Q. Are the JAC offices staffed during the COVID-19 emergency?

A. Yes. Our office follows county-wide policies with regards to working-at-home and working-in-office, but whether in the office or remote our entire team will be available by email and phone between the hours of 8:30am-4:30pm Monday through Friday.

Q. Where can I learn about any updates to Request for Proposal/Request for Qualifications submission due dates or requirements for during the COVID-19 emergency?

A. We encourage you strongly to be on the lookout for addenda that may be released as circumstances change. These addenda are found in the same location from which you downloaded the original Request for Proposal after logging into the County eProcurement site at https://legacy.cookcountyil.gov/purchasing/public/index.php. An email notification is also sent to the registered individual for the eProcurement site when addenda are released.

Q. I understand the County's buildings are closed to the public. How will I drop off a proposal?

A. Please understand that the JAC does not require that proposers hand-deliver proposals. Feel free to use USPS, FedEx, or UPS, addressed to the JAC at 69 W. Washington St., Suite 1110, Chicago, IL 60602 Tel: 312-603-1133. Proposals must be received, of course, by the date and time indicated – so save the tracking receipt!

Q. What if my proposal is ready for the April 6th initial deadline, can I submit at that time?

A. Proposers may submit at any time up to the deadlines. If you have a proposal ready and you want the project off your plate, send it along!

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(cont'd)

Q. Will there be additional pre-bids/bidders conferences, given the revised deadlines?

A. No. For RFPs 1205-2001, 1205-2002, and 1205-2003, the bidders conferences were held on February 28, 2020, and for RFP 1205-2004, the conference was held on March 25, 2020.

Q. I have questions about a current grant from the JAC – who do I contact?

A. For issues relating to invoicing and payment on current grants, please contact Wynetta Scales at wynetta.scales@cookcountyil.gov (312-603.1137). For questions regarding reporting, necessary program modifications, or budget modifications, contact Chris Hawkins-Long at chris.hawkins-long@cookcountyil.gov (312-603-1141).