



# Denville Township Schools

1 St. Mary's Place 2<sup>nd</sup> floor, Denville, New Jersey 07834

Mr. Steven Forte, Superintendent

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To: Parents/guardians of Current Grade 5 Students  
Re: Re-registration 2018-19  
Date: April 2019

In May of 2013, the Denville Board of Education voted to change district policy 5111 (Residency) and require that all students moving up to grade six go through a re-registration process. This process will help to ensure that the Denville taxpayers are funding free public schools for Denville residents only.

Please fill out the attached form and return to your child's school with the following documents by June 7, 2019: (you may redact any sensitive information- the address is our concern)

## **Return the following to your child's school by June 7, 2019:**

1. Registration form (signed)
2. Copy of your proof of residence: (*one of the following*)
  - a. Property tax bill
  - b. Deed
  - c. Lease
  - d. Mortgage statement
3. Copy of proof of attachment to address: (*one of the following*)
  - a. Voter registration
  - b. Utility bill
  - c. Delivery receipt
  - d. Telephone/cable bill
  - e. Vehicle registration
4. Copy of parent's picture identification card (driver's license or county identification)
5. Copy of child's birth certificate (and custodial papers if applicable)

If you have any questions please contact the school office.

Riverview: Mrs. Sue Bias      [sbias@denville.org](mailto:sbias@denville.org)      973-983-6545 ext. 7401  
33 St. Mary's Place  
Denville, NJ 07834

Lakeview: Mrs. Carol Tomensky      [ctomensky@denville.org](mailto:ctomensky@denville.org)      973-983-6540 ext. 4400  
44 Cooper Road  
Denville, NJ 07834

*The required documents can be mailed, dropped off or sent in with your children to the school.*

[Click here for a link to Board Policy 5111](#)

**DENVILLE TOWNSHIP SCHOOLS**  
**Student Re-Registration Form**

PLEASE FILL OUT **BOTH** PAGES OF THIS FORM COMPLETELY

**STUDENT INFORMATION:**

**School:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Name \_\_\_\_\_ **M ( )**  
**F ( )** Generation Code \_\_\_\_\_  
Last First Middle Name (Jr., Sr.)

Address \_\_\_\_\_ Phone \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
(Month, Day, Year) (City, State, Country)

**Birth Certificate is required please attach a copy**

**Parent/guardian photo ID is required please attach a copy**

**PROOF OF RESIDENCE:** (Copy of one document required)

- 1. Property Tax Bill \_\_\_\_\_
- 2. Deed \_\_\_\_\_
- 3. Lease \_\_\_\_\_
- 4. Mortgage statement \_\_\_\_\_

Proof of attachment to address: (Copy of one of the following is required)

- 1. Voter registration \_\_\_\_\_
- 2. Utility bill \_\_\_\_\_
- 3. Delivery receipt \_\_\_\_\_
- 4. Telephone/cable bill \_\_\_\_\_
- 5. Vehicle registration \_\_\_\_\_
- 6. Other \_\_\_\_\_

How long have you lived in this residence? \_\_\_\_\_

**FAMILY INFORMATION:**

Father's/Guardian's Full Name:	
Address (if different):	
Home Telephone (if different):	
Employer:	Work Telephone:
Cell Telephone:	Email:

Mother's/Guardian's Full Name:	
Address (if different):	
<input type="checkbox"/> check if address is different and should receive correspondence concerning child	
Home Telephone (if different):	
Employer:	Work Telephone:
Cell Telephone	Email:

Stepfather's Name:	Telephone:
Stepmother's Name:	Telephone:

**If Student does not reside with Parent please provide the following information:**

Name of Legal Guardian \_\_\_\_\_ Legal Document \_\_\_\_\_

Relationship of Guardian (if other than parent) \_\_\_\_\_

Is the student homeless? \_\_\_\_\_

State any family circumstances (divorce, separation etc.) and/or custodial arrangements that the school should know. **A COPY OF THE LEGAL DOCUMENTS WHICH ESTABLISHED THESE ARRANGEMENTS MUST BE PROVIDED TO THE SCHOOL.**

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I certify that the information I have given is true and correct.

Signature of Father/Mother/Guardian

Date

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**For School Use only:**

\_\_\_\_ Lease/deed/tax bill/mortgage statement      \_\_\_\_ Attachment to address

\_\_\_\_ Birth certificate/custodial papers      \_\_\_\_ Parent/guardian photo ID