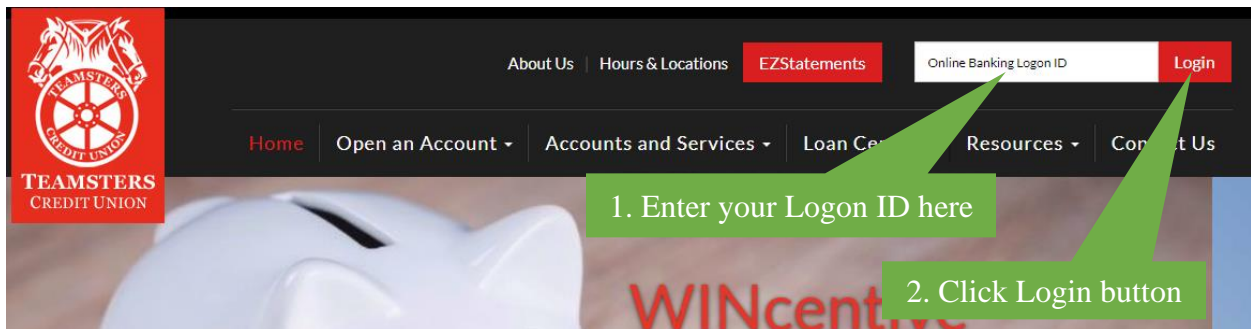


Online Banking Instructions

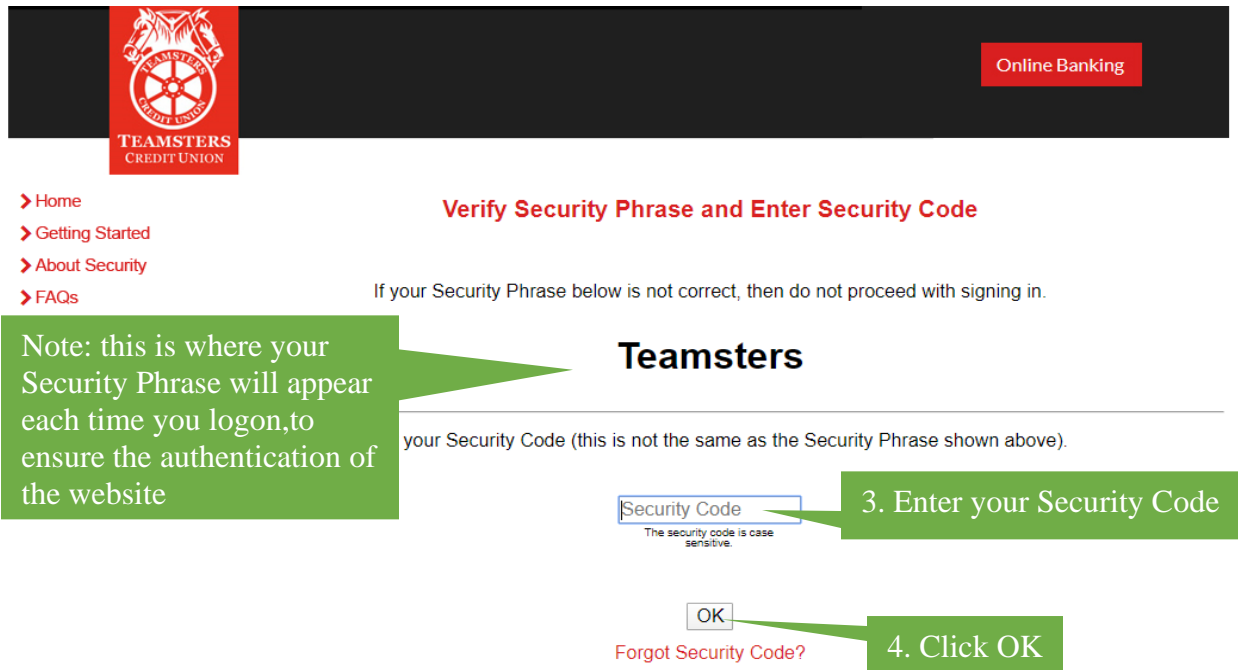
Enrolled Members

LOGGING IN

Once you have enrolled, you can access your account using the Login button located on the top right hand corner of the home page of our website www.mnteamsterscu.com



Once you hit Login, you will be prompted to the Security Code page below:



IF YOU KNOW YOUR SECURITY CODE, SKIP TO PAGE 4 OF THE INSTRUCTIONS

SECURITY CODE:

You will be locked out of Online Banking on the third unsuccessful logon attempt. Users can prevent being locked out by clicking on 'Forgot Security Code' prior to the third unsuccessful attempt. If you find yourself locked out after three unsuccessful tries, contact the credit union to reset your Security Code.

FORGOT SECURITY CODE: by clicking the "Forgot Security Code?" link, an email with a Temporary Security Code will be issued to the email you registered under.

The screenshot shows the 'Reset Security Code' page of the Teamsters Credit Union. At the top left is the Teamsters Credit Union logo. At the top right is a red 'Online Banking' button. On the left side, there is a vertical menu with links: Home, Getting Started, About Security, FAQs, and Enroll Online. The main heading is 'Reset Security Code' in red. Below it, the text reads: 'In order to reset your Security Code, please enter your Logon ID'. There is a text input field for 'Logon ID'. A green callout box points to this field with the text '1. Enter your Login ID'. Below the input field, there is a checkbox labeled 'I'm not a robot' and a reCAPTCHA logo. A green callout box points to the checkbox with the text '2. Click I'm not a robot'. Below the checkbox are 'OK' and 'Cancel' buttons. A green callout box points to the 'OK' button with the text '3. Click OK'. Above the checkbox, there is a note: 'For additional security, you need to check the checkbox below (and follow any puzzle prompts it gives you)'.

You will then be re-directed to the Logon page where a message will appear confirming that a Temporary Security Code has been sent to your email address. You will have to logon again using your Logon ID and Temporary Security Code. **This Temporary Security Code is only valid for 15 minutes.**

User Logon

A temporary Security Code has been sent to your email address. Your email will usually arrive in 1 – 2 minutes, but may take longer (please allow up to 10 minutes). Please log on again using your Logon ID and temporary Security Code. If you do not log on within 15 minutes from the time your temporary security code was created, it will no longer be valid. You will need to select Forgot Security Code to get a new one.

4. Enter Logon ID

[Forgot Security Code?](#)

5. Click Logon

You will then be prompted to change your Security Code to a new Security Code. The new Security Code cannot be a previous one you have used.

The Security Code (password) must be between 8-16 characters and must contain at least 2 alphabetic and 2 numeric characters. In addition, it may contain special characters _ - ! @ \$ * () = + { } [] | . The Security Code is case sensitive.

The screenshot shows the Teamsters Credit Union online banking interface. At the top left is the Teamsters Credit Union logo, and at the top right is an "Online Banking" button. A red warning banner reads: "Please change your security code. You will not be able to log on again unless you change your security code now." Below this is a text box with security code requirements: "The security code must be between 8 - 16 characters and must contain at least 2 alphabetic and 2 numeric characters. It may contain special characters: _ - ! @ \$ * () = + { } [] | . Do not select a security code you have used previously." The main section is titled "Change Security Code" and contains three input fields: "Current Security Code", "New Security Code", and "Verify Security Code". An "OK" button is located below the "Verify Security Code" field. Green callout boxes with arrows point to each of these three input fields, labeled "6. Enter the Temporary Security Code here", "7. Enter your NEW Security Code here", and "8. Verify your NEW Security Code here".

Change Security Code

Current Security Code

New Security Code

Verify Security Code

6. Enter the Temporary Security Code here

7. Enter your NEW Security Code here

8. Verify your NEW Security Code here

NAVIGATING ONLINE BANKING

OVERVIEW TAB: once you are logged in, you will be directed to the Overview page. This page allows you to see a quick glance of your account balances, recent history, make a quick transfer or schedule a transfer.

Click any text in **RED** to take you to a more detailed page

ACCOUNT ACCESS TAB: for details on your accounts such as account history, year-to-date dividends, or to export transactions, click on the Account Access tab

Account Summary | [Transfer Funds](#) | [Scheduled Transfers](#) | [Transfer History](#)

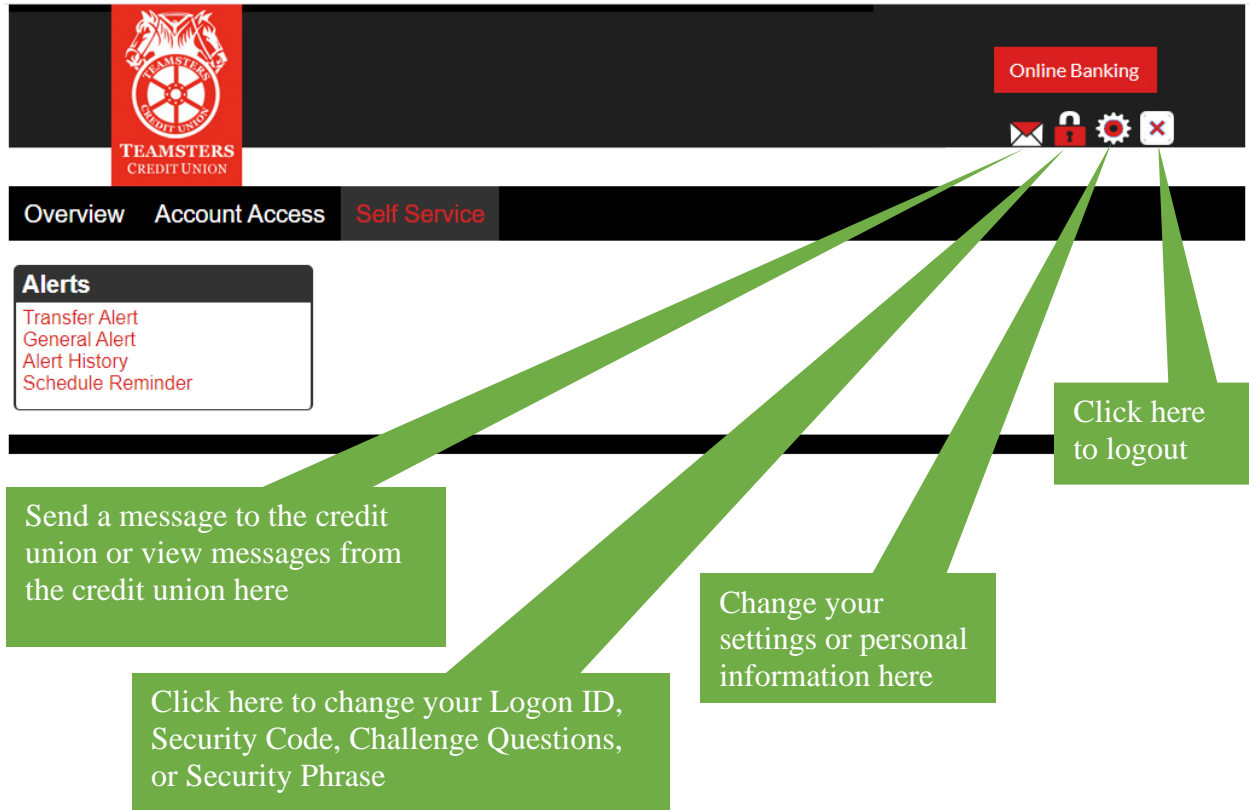
▶ [Quick Transfer](#) ≡ [Switch to List View](#)

- **Favorite Accounts**

SAVINGS (Savings)
Available Balance: \$ 73.39
Actual Balance: \$ 83.39

+ **Savings Accounts**
Actual Balance: \$ 83.39

SELF SERVICE TAB: this page allows you to setup alerts or reminders for any activity that you would like to setup such as when your personal information gets changed or if a scheduled transfer failed.



REMINDER: you are responsible for keeping your Security Code and account information confidential. You should protect your Security Code just as you do your ATM PIN, and change it often. Also, do not forget to LOGOUT of your account. If you are inactive for several minutes, the site will automatically log you out of your session.

HELP: if you have any further questions or concerns accessing your online account with Teamsters Credit Union, please refer to the Frequently Asked Questions page on the Online Banking website or call the office at (763) 267-6300 for further assistance.