Appendix II
Email MRI template

In order to be consistent in the email sent to the MI team and make sure all information needed are added, in the comment section of the order, add the smart phrase: "**.NICUMRIemail"** . That will prompt you to fill the following information

The following patient needs a brain MRI and a routine MRI order has been placed in Epic.
Location: {"Aspect scanner","3 T scanner: indication *** (***if 3T is required please include indications and if MRS is required and ordered)"}
MRA and/or MRV {:"IS","is not"} requested and ordered.
MRS {Blank Single: "IS","is not"} requested and ordered.

Patient name:
MRN number:
GA
Current PMA
Short summary of clinical course
Indication for MRI: {"term equivalent MRI for preterm infants","neonatal encephalopathy status post therapeutic hypothermia","seizure","***"}.
Preferred date, time of day and feeding schedule (if cooling or NPO please indicate): ***
Patient {"DOES","does not"} have implants.
Patient {"HAS","has not"} had surgery.

I attest that the MRI screening form will be completed in epic.

PLEASE ALSO COPY AND PASTE ABOVE INTO AN EMAIL and SEND to:

AspectMRI@massgeneralbrigham.org