CITY OF TIGARD

SAFE PARKING PROGRAM

Do you think you want to be a host site?

Providing a safe, legal place to park helps people experiencing homelessness and living out of their vehicles find stability, support, community, independence, services, and housing. Host sites will contribute to bettering the lives of our community members in need and responding to the issue of homelessness in Tigard,, strengthening our neighborhoods.

WHAT IS REQUIRED TO BE A HOST SITE?

- **Space for three to five (3-5) vehicles (compact vehicles) to park**
- **Space for one (1) porta-potty and hand washing station**
- **Space for a POD storage unit**
- **Trash removal services**
- **Building attachment (not just an empty parking lot): church, public agency, or business**

WHAT ELSE COULD WE OFFER?

- **Access to electricity, wireless internet, and/or water**
- **Access to site facilities such as a kitchen, shower, etc.**
- **Accessible to public transportation**
- **Activities that give residents a way to give back to the site (gardening, cleaning, picking up trash in the neighborhood, maintenance needs, yard work, etc.).**

WHAT ARE THE HOST'S DUTIES?

- **Provide space for the vehicles and services listed above**
- **Work with the contracted nonprofit, which will manage intake, placement, case management, and enforcement of guidelines**
- **Sign host agreements with guests staying onsite**
- **Dedicate a contact person who will communicate with the Safe Parking Program Manager**

Have you found a place that would be a great host site? Are you an organization that meets the criteria and is ready to take the next step? Submit the following to Just Compassion, safeparking@justcompassionewc.com:

a. Address of the host site and name of the organization/business/agency
b. Short description of how the site meets the criteria
c. Picture of the site, indicating the area you would dedicate for safe parking
d. Contact information (name, phone number, and email) for follow up

https://justcompassionewc.com

Just Compassion
East Washington County
Be Seen. Be Heard. Be Known.

Safe Parking Program

Frequently Asked Questions

What is the Safe Parking Program?

The Safe Parking Program supports families and individuals experiencing homelessness and provides assistance to transition from living in their vehicles into housing. For people who have lost their homes, living in a vehicle may be their only option besides sleeping on the street. Providing designated places for people to park while living in their vehicles helps stabilize lives and improve the chances of gaining access to services and employment.

How does the program work?

The program will consist of host sites distributed throughout the city with assigned parking spaces and onsite portable restrooms, storage, and garbage removal, as well as case management. The Program Manager will manage intake and case management of guests, assignment of parking spaces, and coordination of host sites in collaboration with the city.

Who operates the sites?

The City of Tigard contracted with Just Compassion of East Washington County, a non-profit that will provide program management. Just Compassion will be responsible for intake and case management of the guests participating in the program.

The focus of Just Compassion is to serve as a community centered response for addressing the needs of people experiencing homelessness by building relationships and creating a community that connects people to the services that expand their support system and help them overcome barriers to housing. Just Compassion has been managing the Beaverton and Tigard shelters over the last few years. The organization actively fosters permanent solutions for individuals in need.

How long can guests stay in the program?

Guests start with a 30-day probationary period in which they must meet with Just Compassion to complete a case management plan. Guests that complete the plan and comply with program rules throughout the probationary period will be able to stay for 120 days. After 120 days, guests may request an extension if housing is imminent.

What do host sites provide and where are they located?

Host sites provide space for three to five vehicles to park and three spaces for an ADA portable restroom, hand-washing station, and small POD storage unit. They also provide trash services. Each host site will have a dedicated contact person that communicates site needs and concerns with Just Compassion. Site locations are dispersed throughout the city at non-disclosed locations such as churches, organizations or public agencies. Once a guest is approved to stay in the program, they are assigned a space at one of the host sites—they cannot drive up and park in a space.

Who is eligible for the program? How do they enroll?
Washington county families and individuals that are experiencing homelessness and using their vehicle as primary residence are eligible to apply for this low barrier program. Vehicles must be operational with up-to-date registration.

Potential guests contact Just Compassion to enroll in the program. Just Compassion staff will invite applicant in for an interview and intake process, during which they will complete a background check and inquire about individual needs and challenges in finding housing and their strengths and abilities to contribute, follow rules, and abide by the structure and rules of the program. Applicants will need to commit to working on a case management plan with the intention of transitioning into housing. We have found that many of our guests are seniors on fixed incomes and the gap between income and rent is the primary reason for homelessness.

Will this program cause more people to park in my neighborhood?
Host sites must be approved by the City of Tigard, with up to five sites. The Safe Parking Program provides a safe place for families and individuals in crisis to park but they must apply and be assigned to a host site. Guests accepted into the program are the only ones permitted to stay, and are not allowed to have visitors onsite.

How are the host sites and guests kept safe?
Guests sign agreements with host sites that they will abide by the rules and program expectations. Guests are expected to attend regular case management meetings with Just Compassion. There is zero tolerance for violent behavior or drug and alcohol use on-site. No firearms or weapons are allowed on the property. Guests are expected to keep the site tidy, refrain from disruptive behavior and be good neighbors. They are responsible for parking only in their designated space and displaying their parking pass, notifying Just Compassion if they will not be on-site for more than three consecutive days, and observing quiet hours.

The Tigard Police Department is aware of program host sites and as always, should be contacted if an emergency occurs; however, it is important to note that this program provides much greater management and safety for individuals and families living out of their vehicles than currently exists without it.

How do I volunteer or donate to the program?
There is no volunteer component to the program and we do not need any donations currently. One of the best ways that you can help is to refer anyone living out of their vehicle in our community to this program.

SAFE PARKING PROGRAM

Guest Guidelines

I will adhere to the following rules and policies while participating in the Safe Parking Program in Tigard. I will:

Guest Agreements:

1. Treat everyone with respect and dignity, including host site personnel and guests, program staff, neighbors and visitors. No violence, intimidations, or abusive language is allowed. (e.g. degrading racist, sexist, homophobic, or other degrading remarks).
2. No alcohol, marijuana, or illegal drugs on the property.
3. No firearms or weapons on the property
4. Keep my pets in my vehicle/on a leash, supervise, and clean up after them.
5. Keep my belongings inside the vehicle or in pod storage.
6. Deposit trash in designated receptacles.
7. Park only in my assigned space and display the parking pass in my front window. I will not invite visitors onto the site at any time.
8. Keep my vehicle operational and maintain up-to-date car registration
9. Not leave my vehicle unattended for more than three consecutive days. I understand that my vehicle may be towed after seven days at my expense if left onsite.
10. Notify Just Compassion if I am not going to park at the host site on any given day. I understand that if I am not staying onsite for more than three consecutive days, my space may be given to someone else.
11. Observe quiet hours from 10pm-7am and refrain from playing loud music or creating disruptive noise at all times.
12. Keep my children in my sight at all times on the host site property
13. Follow through on my case management plan and attend regular check-in meetings with Just Compassion.
14. Respect host site-specific rules, including those regarding smoking.