Mental Health America – Wabash Valley Region, Inc.

Mission: *"Achieving better mental health in the Wabash Valley Region of North Central Indiana"*

About Us: Founded in 1909 Mental Health America (MHA) is the nation's leading community-based nonprofit dedicated to addressing the needs of those living with mental illness and promoting the overall mental health of all. MHA's work is driven by its commitment to promote mental health as a critical part of overall wellness, including prevention services for all; early identification and intervention for those at risk; integrated care, services, and supports for those who need them; with recovery as the goal.

About the Role: *Mental Health Navigator* - Mental Health America has been serving Tippecanoe County for 70 years and we are honored to bring high quality mental health navigator services to Carroll County. The ideal candidate for the role of Mental Health Navigator is passionate about connecting community members to mental health services and providing stabilization to families experiencing a mental health challenge.

Specific Duties:

Client Services

- Work with regional human service agencies, clinics and providers to connect clients to appropriate mental health services.
- Interview clients seeking mental health services. Complete initial intake and determine the most appropriate options for mental health services based on their respective needs.
- Determine previous and current challenges and/or obstacles to services that clients may be experiencing. Determine appropriate methods of overcoming challenges and/or obstacles.
- Arrange appointments for clients and remind clients of appointments if deemed necessary.
- Track client status and outcomes in Apricot case management software.

Collaboration with Mental Health Providers

- Communicate with mental health providers in our Carroll County and encourage their participation in the Mental Health Navigator Services program. Complete correspondence as determined needed by the Director of Operations, with participating mental health providers.
- Be familiar with all services provided by the various mental health providers.
- Be familiar with reimbursement for services policies offered by the various mental health providers.

Collaboration with Courts and Law Enforcement

- Work with judges and other court representatives, public defender's office and law enforcement. Accept requests for services as appropriate.

Tracking Client Outcomes

- Work with Purdue University in the tracking of client outcomes and program success

Increase Awareness of Mental Health Navigator Services

- Work in cooperation with the MHA Director of Engagement and Education in increasing community awareness of services provided through the Mental Health Navigator Services program.

What you bring to MHA:

- Bachelor's degree in social work, psychology, or related area.
- Experience in human services.
- Bilingual/Spanish speaking is preferred.
- Self-regulation required for de-escalation as needed.
- Proficiency in data entry, excel, Microsoft and other software programs.
- Follow CDC guidelines and ensure CDC compliance from all who enter the office.
- Understanding of HIPAA and HIPAA Compliance.
- Work independently with clients Monday through Friday between the hours of 9:00 am-5:00 pm.
- Ability to satisfactorily complete all trainings required for the position including Crisis Intervention, Certified Peer Recovery and program specific trainings.
- Ability to sit for long periods of time.
- Ability to pass a background check.

How to apply: If you are committed to service, ready to work and lead and excited to join a young, passionate team of advocating for improved mental health in the communities we serve, please submit a resume, cover letter and 3 professional references to mha@mhawv.org

MHA-WV offers a company paid life insurance policy after 3 months of employment, paid holidays and generous PTO package, a 403 (b) mutual retirement fund after one year of employment and a free mental health program for employees and volunteers of the agency.

Mental Health America is an equal opportunity employer. Please visit our website www.mhawv.org to see our commitment to racial equity. Minorities, Veteran's and applicants of all genders are encouraged to apply.