

Members Guide to Editing your new PCC Profile (Member Dashboard)

Welcome to the PCC's updated website and membership database. These new profiles will allow you to share information with other members, students seeking training analysts or supervision, and prospective patients and allow you to review event registrations and membership status. As we continue to work with and develop the site for your needs, more features will become available. The staff appreciates your patience as we continue to learn and improve the new system.

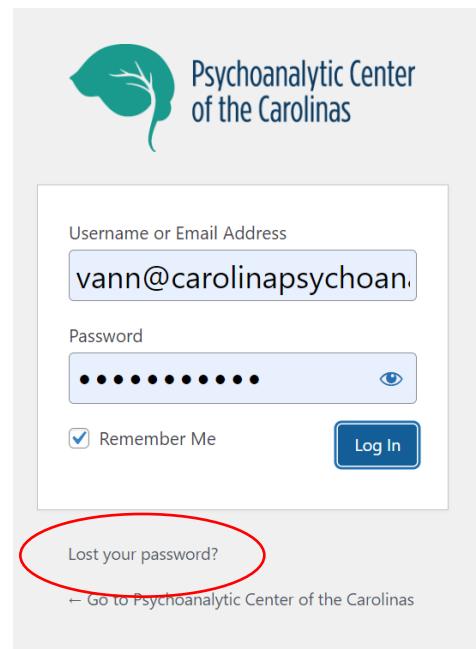
These instructions will allow you to update your member bio, add information about your practice, and share information with others searching for therapists and supervisors.

Members will receive an email asking them to reset their user password for access to the new site. Once your password is reset, you will be able to log in. *If you have not received a link, please contact Vann Pearsall, Vann@CarolinaPsychoanalytic.org.*

Signing in from the PCC website:

To access the member dashboard from the website, visit www.CarolinaPsychoanalytic.org and click on the maroon “Member Login” button.

From this screen, sign in using your username or email address and your password.



Member Dashboard

Your Member Dashboard has six tabs across the top, four of which members can edit. The **Membership** and **Events** tabs are not editable but will offer information on the status of your membership and information on any events, courses, or programs you register for through this system. As we are still in transition, not all events are in the system at this time.

Editing Dashboard Tabs

You may update your profile information by clicking on the “Edit” link at the bottom of each page (see images below). Some fields will accept multiple entries but only display the last entry on the dashboard (Education data for example).

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My Profile

- This tab displays general information for the staff and PCC members.
- We encourage members to upload a recent picture.
- The PCC will use the Mailing Address for our records and will use your work email and phone as primary contact information unless you specify otherwise.
- The PCC Training Analysis and/or Supervisor field is not editable but will be populated using the approved listing from the Training and Education Committee.
- Psychoanalytic Interests is a field primarily for Community members to provide insight to why they joined, but everyone is welcome to add notes here. This is not shared with the public.

Dashboard - Lisa-TEST Long

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My Profile

Profile Image :



Prefix :

First Name : Lisa-TEST

Middle Name : K

Last Name : Long

Individual Suffix :

Nickname/Preferred Name : Lisa

Mailing Address : 101 Cloister Court, Suite A

Address Line 2 :

City : Chapel Hill

State : NC

Zip Code : 27514

Email (Work) : test@carolinapsychoanalytic.org

Email (Home) : test@gmail.com

Phone (Work) : 919-490-3212

Mobile Phone : 555-555-5555

Phone (Home) :

APsaA Member? : No

Approved PCC Training Analysis and/or Supervisor? :

Psychoanalytic Interests : Current and emerging issues in the psychoanalytic literature, literature related to race and psychoanalysis, Circle of Security Parenting

 Edit

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My Practice

- You must edit the **Education/Degree** table at the bottom before editing other details. When you edit your Degree, College/University, and Course of Study, only one degree will appear on the dashboard (see **Education/Degree** image below). We hope to fix this issue soon.
- If you indicate that you are accepting patients on the first line, this information will be used to populate the [Psychoanalytic Referral Service Therapist Search](#), along with the work email and phone number.
- If you are a supervisor, this information will appear in the [PCC's Find a Supervisor search](#).
- Please include as much information as you would like to share with the public and potential patients.
- Only the fields containing data will appear in the profile search (if you skip a question, the label will not appear blank or look incomplete in the search).
- Many of the dropdown selections were taken from past iterations of the membership application, so if you have suggestions for additions, such as additional “Treatment Orientation” choices, please contact Vann Pearsall.

My Profile My Practice Psychoanalytic Education and Training Memberships Events Representation

My Practice

Accepting New Patients? :	No
Name of Practice/Organization (if applicable) :	Psychoanalytic Center of the Carolinas
Website :	www.CarolinaPsychoanalytic.org
Office Address :	101 Cloister Court, Suite A
City :	Chapel Hill
State :	NC
Zip Code :	27514
About :	The PCC is a welcoming community of mental health professionals who study and share the life-changing benefits of psychoanalysis. We advocate empathic, attuned mental health care, connecting people seeking therapy with highly qualified psychoanalysts and psychoanalytic psychotherapists. PCC provides the only post-graduate training program in psychoanalysis and psychoanalytic psychotherapy in the Carolinas. As a membership organization, we assist students and graduates in mental health fields to advance their careers through networking and continuing education.
Psychoanalytic Training :	None
License :	MD, Other
Please select your degree(s) :	BS
Degree :	UNC- My Town
College/University :	English
Course of Study :	
Client Focus :	
Accepted Payment Methods :	
Insurance :	No
Sliding Scale :	
Treatment Orientation :	Hypnotherapy, Psychoanalytic, Psychodynamic

 Edit

Education/Degree

Degree	College/University	ViewEditDelete
BS	UNC- My Town	  
PhD	College of Learning	  

 Add New Record

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Psychoanalytic Education

- Much like the Education field, the Psychoanalytic Education tab only displays one line of information.
- Please use the “Other Training” to include any other relevant education.
- If you are a current trainee or a student who has not matriculated, feel free to add notes in the last field.
- Once you have entered and received the confirmation pop-up, use your browser’s “back” button to return to the main dashboard.

Psychoanalytic Education and Training

Name of Center/Institute/Society :	Unseen University
Training Track/Course of Study :	Other
Other Training :	Indefinite Studies
Year of completion (YYYY), if applicable :	
Non-graduate/Current Trainee notes (optional) :	Still in training

 [Edit](#)

Psychoanalytic Education and Training

Name of Center/Institute/Society	Training Track/Course of Study	Other Training	Year of completion (YYYY)	Non-graduate/Current Trainee notes (optional)	
PCC	Other			Current student	View Edit Delete
Unseen University	Other	Indefinite Studies		Still in training	View Edit Delete
Add New Record					

Representation

- This tab records the questions from the Membership Application. Previously we only collected these when a new member joins. Our goal is to ask members to review these annually in December with your renewal. Please take a moment and complete the questions as you update your profile.

If you have any questions or concerns, please [contact Vann Pearsall](#).