

Endorsement Renewal Requirement Tracker

As of December 15, 2024, the renewal process has shifted to a three-year cycle with an attestation process. Attestation means you agree that you have evidence of meeting all the requirements for renewal. You would only need to provide that evidence if you are audited. This form serves as a practical and convenient tool for members to document their progress toward renewal benchmarks, ensuring you remain on track. Additionally, maintaining an updated record using this form provides a ready reference in the event of a spontaneous audit. It's important to note that this worksheet is for members' personal use only and does not need to be submitted to CT-AIMH.

Members will have the entire 3-year period to complete training hours and Reflective Supervision/ Consultation (RS/C) hours. The next renewal attestation date is **October 1, 2027, to December 15, 2027.**



Tips: Save this worksheet in a folder, along with your training certificates, on your computer for easy access later. Update the form every couple of months and review the form annually to track your progress.

Membership is based on a calendar year, from January to December. Renewal is due January 31st each year. To renew your membership and/or endorsement, go to: www.ctaimh.myeasy.org

(Three-Year Cycle) Renewal Requirement Grid

Review the grid below to find the specific requirements for renewal based on your endorsement category and the year you received your endorsement. While these requirements can be completed at any time during the three-year cycle, all must be fulfilled by the renewal date in 2027.

Endorsed prior to 1/1/25	Training Hours: I/ECMH Specific- the promotion of social-emotional development of children from prenatal to 36 months old and/or other relationship-based principles and practices of infant mental health	Training Hours: Reflective Supervision/Consultation Specific	Reflective Supervision/Consultation (RS/C) Hours:
FA-Family Associate	45	0	0
FS-Family Specialist	45	0	36
MHS-Mental Health Specialist	45	0	36
MHM-Mental Health Mentor-Clinical	36	9 hrs. of didactic training about RS/C	36-if endorsed for less than 3 years 30-if endorsed for 3 years or more
MHM-Mental Health Mentor-Policy	45	0	0
MHM-Mental Health Mentor-Research/Faculty	45	0	0

ERS-Endorsed Reflective Supervisor Add-on	0	9	0
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Endorsed in 2025	Training Hours: I/ECMH Specific- the promotion of social-emotional development of children from prenatal to 36 months old and/or other relationship-based principles and practices of infant mental health	Training Hours: Reflective Supervision/Consultation Specific	Reflective Supervision/Consultation (RS/C) Hours:
FA-Family Associate	30	0	0
FS-Family Specialist	30	0	24
MHS-Mental Health Specialist	30	0	24
MHM-Mental Health Mentor-Clinical	24	6	24
MHM-Mental Health Mentor-Policy	30	0	0
MHM-Mental Health Mentor-Research/Faculty	30	0	0
ERS-Endorsed Reflective Supervisor Add-on	0	6	0

Endorsed in 2026	Training Hours: I/ECMH Specific- the promotion of social-emotional development of children from prenatal to 36 months old and/or other relationship-based principles and practices of infant mental health	Training Hours: Reflective Supervision/Consultation RS/C Specific	Reflective Supervision/Consultation (RS/C) Hours:
FA-Family Associate	15	0	0
FS-Family Specialist	15	0	12
MHS-Mental Health Specialist	15	0	12
MHM-Mental Health Mentor-Clinical	12	3	12
MHM-Mental Health Mentor-Policy	15	0	0
MHM-Mental Health Mentor-Research/Faculty	15	0	0
ERS-Endorsed Reflective Supervisor Add-on	0	3	0

Endorsed in 2027-No renewal is necessary until 2030.	0	0	0
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