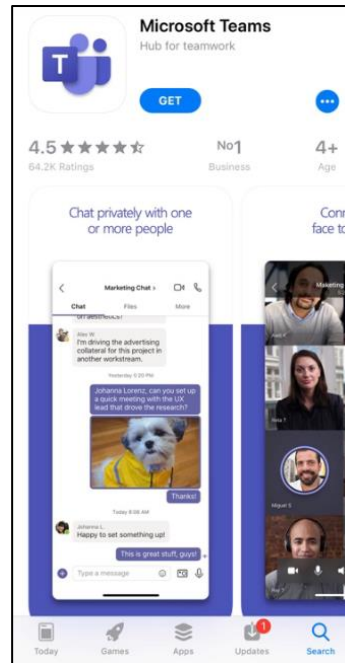
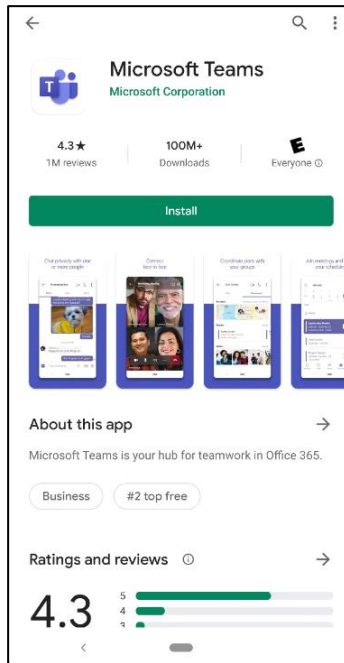
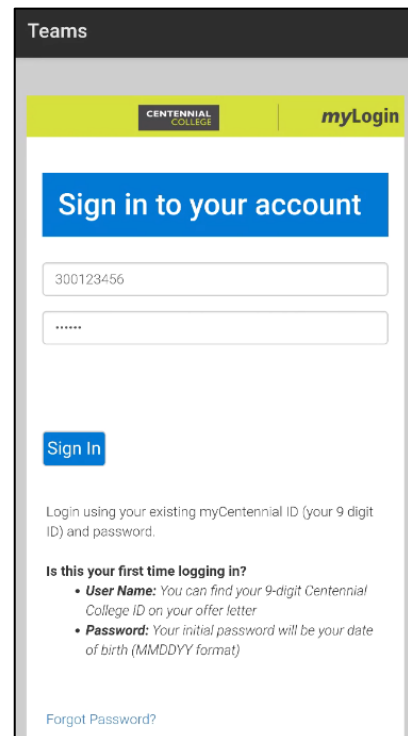
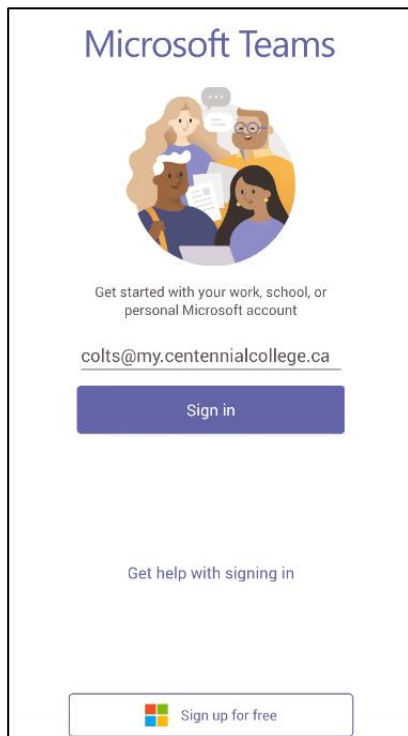


How to download and use MS Teams on your mobile phone

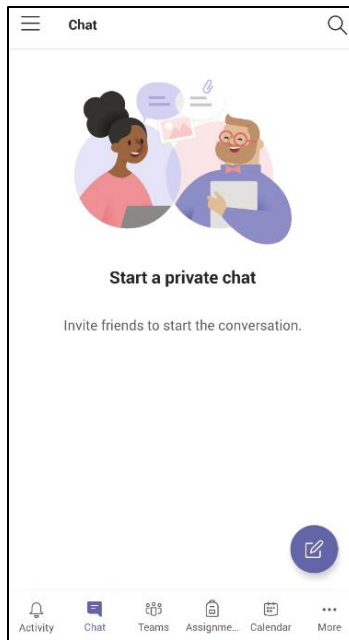
- 1 Open Play Store (Android) or App Store (iOS) on your mobile phone and search for Microsoft Teams.



- 2 Open the app when it finishes downloading and enter your myCentennial email.
- 3 After that, you will be redirected to a Centennial College page to enter your student number and myCentennial password.

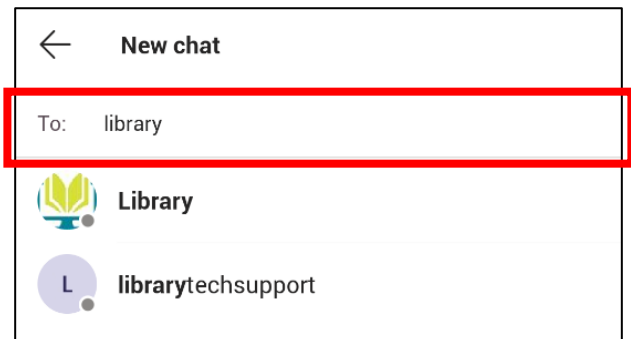
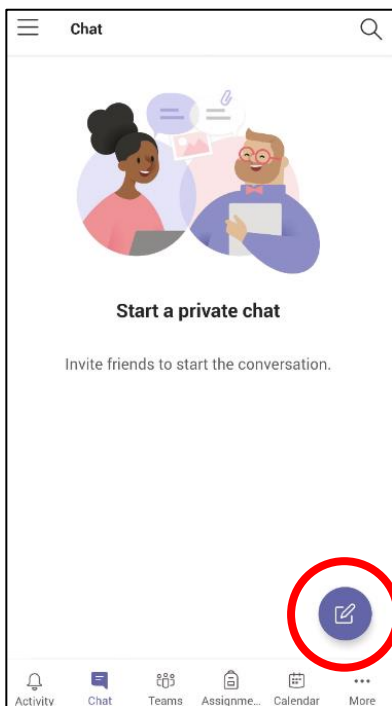


- 4 When you have successfully logged in, this is the first screen you will see.

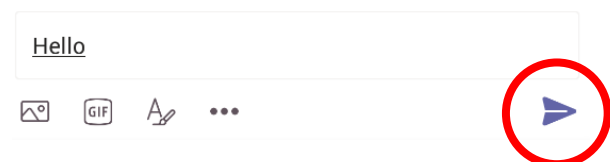


Starting a chat on MS Teams

- 1 To start chat, click on the bottom right icon  2 Add the person you wish to chat with on the top or you can search for them in the recipient bar.

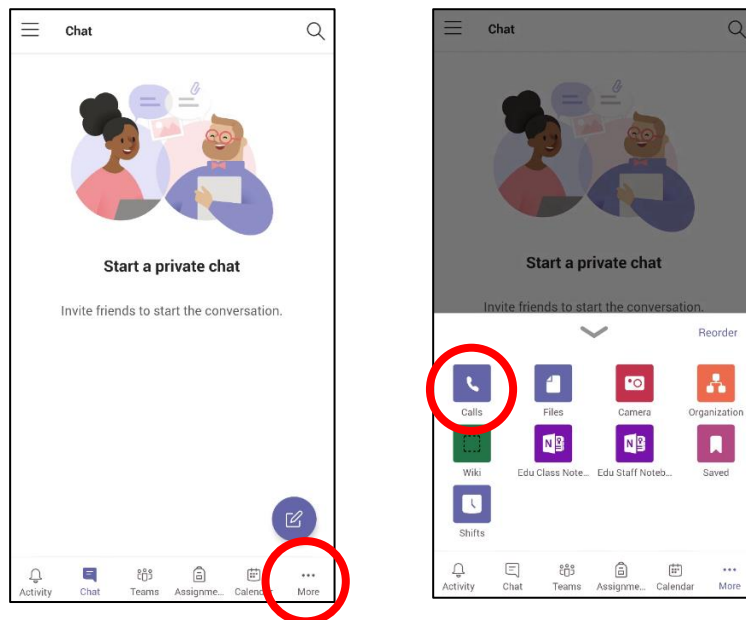


- 3 Type in your message and tap on the send button.

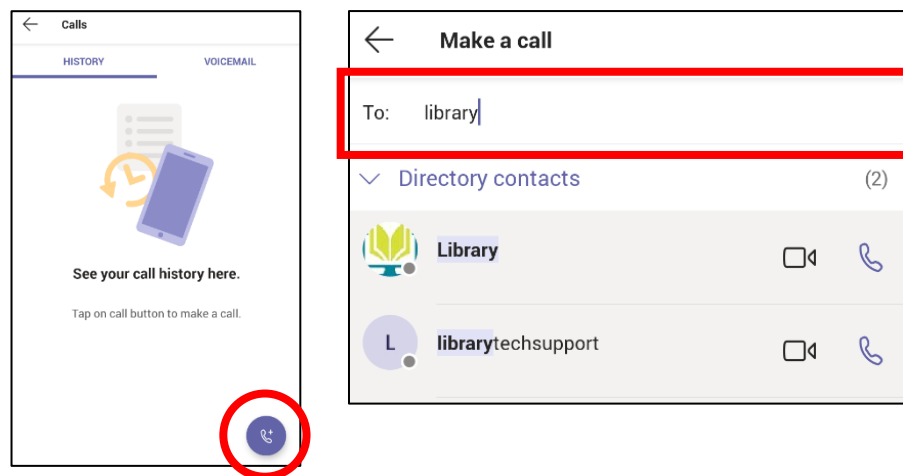


Starting a chat on MS Teams

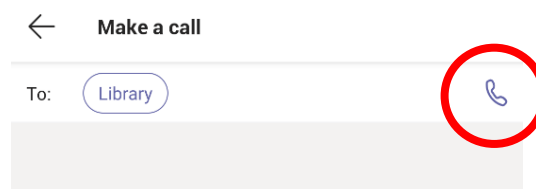
- 1 To start a call, click on “More” to find other options on Teams and tap on “Calls”.



- 2 Tap on the “Make a call” icon and search for the person you wish to call in the recipient bar.



- 3 Click on the call button on the upper right to start your call.



Note: You can add more people into your call.