

2017 Rochester Chapter CSI

Annual Outstanding Project Awards Submission Package

Recognizing outstanding project documents
and talents, achievements and notable
contributions to the construction Industry that
support the mission of Rochester CSI



2017 Rochester Chapter CSI Annual Outstanding Project Awards Submission Package



About the Rochester Chapter CSI Awards:

The goal of these awards is to highlight the role of how exemplary communication can positively influence the process, quality and successful outcome of a project. The awards program is unique because it provides a platform for the A/E/C industry to showcase the work of our members in the construction process. This includes communicating information of existing and new industry products, documenting solutions and implementing them in the construction process.

Projects, teams or individuals can be nominated. Do you have:

- **A project** that showcases outstanding construction documents?
- **A CM team** who carried an idea to an outstanding solution?
- **A Product Rep** who communicated information of their projects in an exemplary way?
- **A Product Supply Company** who goes above and beyond?

If so, submit an entry to the 2017 Rochester Chapter CSI Awards program, sponsored by Rochester Chapter Construction Specifications Institute, and your project, team or nominee may win a coveted CSI Outstanding Project Design Award.

All submissions are to be completed and mailed to *William DeVos, Rochester Chapter CSI Awards Chairman*, and postmarked by the stated deadline. Each submission must include all required information, including entry form, and signatures, to be deemed complete.

Deadline Information:

Deadline for all entries is March 24, 2017. The Project Owner, Architect/Engineer, Product representative and Constructor will be recognized for the project, team or individual that best meets the goals of the submission.

Eligibility Requirements:

The awards program is open to Project Owners, Architects, Engineers, Product representatives or Constructors that are members of the Rochester Chapter CSI. **All projects must have been completed in the past eighteen months.**

Awards Presentation:

The Awards Dinner and Program will be held Saturday, April 29, 2017, at the Memorial Art Gallery. The MAG is located at 500 University Avenue in downtown Rochester. Sponsorships are available for the Awards dinner. Registration and Sponsorship information can be found on the [Awards Dinner invitation](#) and [Sponsorship Packet](#).

Additional Information:

All questions regarding the Rochester CSI Awards can be directed to:
William DeVos, CSI Awards Chair
APD Engineering & Architecture
615 Fishers Run
Victor, NY 14564
Phone: (585) 435-0364
Email: wdevos@apd.com



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Award Categories:

Award Level	Award Criteria
Rochester Award	Excellence in Documents – New Build
Flower City Award	Excellence in Documents – Renovation/Restoration
Trusted Advisor Award	This person exemplifies the role of trusted advisor by providing accurate, and appropriate information to meet the needs of their clients at each phase of the project cycle. This person delivers on the CSI ideal for construction documents, clear, concise, and correct.
Ontario Award	This Company's pride in Rochester is known by their strong commitment to providing the construction community with the right information, material and service. Their sales people are experts and consistently serve all members of the construction team with a strong sense of urgency, and professionalism.
Genesee Award	Excellence in Construction Management
President's Award	Awarded by the CSI Chapter President for excellence to the Chapter for recognition of unselfish service and dedicated devotion.
The Founder's Award	Long-term commitment to the chapter and CSI ideals. (Awarded by the Chapter Board)
Starlight Award	Emerging professional with extraordinary passion for the chapter, their profession, and our industry. This person inspires faith in our future, with their energy, significance, and leadership. (Awarded by the Chapter Board)

Project Submission Information:

Submission forms are located on the following pages and need to include:

- Entry Nomination Form
- One copy of construction documents, plans, specifications and bid form (if available).
- One 8"x10" picture of the project is requested for display with the documents at the awards banquet.
- Letters addressing the bid documents/specifications etc., and their influence on the project from the owner, architect, engineer and constructor are encouraged, but not required.
- Comment and evaluation forms shall be completed independently by the Owner, Designer(s), and Constructors. Completed forms may be sent directly to the Awards Chairman (*William DeVos*) or they may be submitted with the rest of the documents by whoever submits the project.
- Entries will be judged based on the responses to the evaluation forms and the content of the Construction Documents.
- **Completed Entries are due March 24, 2017.**



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Genesee Award – Excellence in Construction Management Entry Form:

Date Submitted		
Location		
Owner:		
Architect / Engineer		
Constructor		
Start Date		
Completion Date		
Submitted by:		
Address		
Phone	Fax:	Email:
Team/Individual Nominee:		
Explain why:		

There is no fee to nominate a team or individual. Please make checks payable to **CSI ROCHESTER CHAPTER**.

Please Mail/Email form to:

William DeVos, CSI Awards
APD Engineering & Architecture
615 Fishers Run
Victor, NY 14564

Phone: (585) 435-0364
Email: wdevos@apd.com

**Completed Entries are
due March 24, 2017**

Sponsorship Opportunities:

Sponsor the CSI Rochester Awards Dinner for only \$600, and includes:

- Admission for 8 to the Awards Banquet
- Recognition in March – May “The Punchlist “ Chapter Newsletter
- Logo placement on website, dinner table and bar tent cards

To become an event sponsor, please fill out and return the event [sponsorship packet](#).



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Trusted Advisor Award – Excellence in Product Representation Entry Form:

Date Submitted		
Product Rep:		
Product:		
Company:		
Specific Product:		
Submitted by:		
Address		
Phone	Fax:	Email:
Team/Individual Nominee:		
Explain why:		

There is no fee to nominate a team or individual. Please make checks payable to **CSI ROCHESTER CHAPTER**.

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Ontario Award – Commitment to Rochester’s Construction Community Entry Form:

Date Submitted:		
Product Supply Company:		
Owner:		
Management::		
Product Rep:		
Specific Product:		
Specific Project:		
Submitted by:		
Address:		
Phone	Fax:	Email:
Team/Individual Nominee:		
Explain why:		

There is no fee to nominate a team or individual. Please make checks payable to **CSI ROCHESTER CHAPTER**.

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Outstanding Award Nomination Entry Form:

Date Submitted		
Location		
Owner:		
Architect / Engineer		
Constructor		
Start Date		
Completion Date		
Submitted by:		
Address		
Phone	Fax:	Email:
Team/Individual Nominee:		
Please fill out and include pages 7-10 with submission:		

An application fee of \$100 per project is required to enter. Please make checks payable to **CSI ROCHESTER CHAPTER**.

Please Mail/Email form to:

William DeVos, CSI Awards
APD Engineering & Architecture
615 Fishers Run
Victor, NY 14564

Phone: (585) 742-2222 x 248
Email: wdevos@apd.com

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Sponsorship Opportunities:

Sponsor the CSI Rochester Awards Dinner for only \$600, and includes:

- Table of 8 to the Awards Banquet
- Recognition in March and April "The Punchlist" Chapter Newsletter
- Logo placement on dinner table and bar tent cards

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Project Evaluation Form:

This form is to be completed by the **PROJECT CONSTRUCTORS**:

Project Information	
Project Name:	Date Completed:
Constructor's Contact Information	
Name:	Phone Number:
Address:	
Performance Rating: Rating 1-5 5=Excellent 1=Poor	
	Rating
1. Designers understanding of Owner's requirements and goals for project.	
2. Effectiveness of specification in conveying customer's goals.	
3. Effectiveness of drawings in conveying customer's goals.	
4. Technical accuracy in use of specified materials. Were appropriate products specified?	
5. Technical accuracy shown in drawing details for products specified. Were the details correct for the products specified?	
6. Ability/willingness of contractor to accommodate field changes.	
7. Ability/willingness of designer to revise drawings/specifications to accommodate field conditions.	
7. Cost effectiveness of plans and specifications. Did the construction documents keep changes affecting costs to an acceptable level?	
8. Coordination of structural, mechanical, electrical plans and specifications. Well integrated with architectural documents.	
9. Effectiveness of completed project to meet design goal/customer's expectations.	
10. Did specification provide for or facilitate communication during project?	
11. Quality of finished project.	
Additional Comments	

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Project Evaluation Form:

This form is to be completed by the **PROJECT OWNER**:

Project Information	
Project Name:	Date Completed:
Constructor's Contact Information	
Name:	Phone Number:
Address:	
Performance Rating: Rating 1-5 5=Excellent 1=Poor	
	Rating
1. Designers understanding of Owner's requirements and goals for project.	
2. Effectiveness of specification in conveying customer's goals.	
3. Effectiveness of drawings in conveying customer's goals.	
4. Technical accuracy in use of specified materials. Were appropriate products specified?	
5. Technical accuracy shown in drawing details for products specified. Were the details correct for the products specified?	
6. Ability/willingness of contractor to accommodate field changes.	
7. Ability/willingness of designer to revise drawings/specifications to accommodate field conditions.	
7. Cost effectiveness of plans and specifications. Did the construction documents keep changes affecting costs to an acceptable level?	
8. Coordination of structural, mechanical, electrical plans and specifications. Well integrated with architectural documents.	
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Project Evaluation Form:

This form is to be completed by the **PROJECT DESIGNER**:

Project Information	
Project Name:	Date Completed:
Constructor's Contact Information	
Name:	Phone Number:
Address:	
Performance Rating: Rating 1-5 5=Excellent 1=Poor	
	Rating
1. Designers understanding of Owner's requirements and goals for project.	
2. Effectiveness of specification in conveying customer's goals.	
3. Effectiveness of drawings in conveying customer's goals.	
4. Technical accuracy in use of specified materials. Were appropriate products specified?	
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