

**INDIANA AIRPORT OF THE YEAR AWARDS PROGRAM  
APPLICATION / NOMINATION**

*Application must include ten (10) hard copies and electronic file  
A member of the Awards Committee will visit the applicant's facilities*

***NO APPLICATIONS ACCEPTED AFTER AUGUST 15, 2020***

*Airport of the Year winner will receive four (4) Annual Conference Award Dinner tickets.*

Candidate airport name: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Business phone: \_\_\_\_\_ E-mail(s): \_\_\_\_\_

Contact name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

**Affidavit**

I \_\_\_\_\_ hereby attest that all information submitted herein is true, correct and complete. I understand that any misrepresentation of facts may result in removal from award consideration.

\_\_\_\_\_  
Airport's authorized representative's signature

\_\_\_\_\_  
Date

*Provide specific information for each of the following categories and include supporting documentation or provide a narrative of how the airport performs in the following areas. Supporting documentation should not exceed 25 pages in length.*

**ECONOMIC DEVELOPMENT**

How does the airport contribute to the economic development of its community? Of its region? How does the airport interact with local economic development agencies (public and private)? Does the airport have a plan to promote the airport? To the community? To aviation users of the airport? To non-aviation users of the airport?

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**AVIATION EDUCATION**

How is the airport involved in aviation education? Does the airport conduct open houses, air shows, fly-ins, etc.? Does the airport have a program or procedures to work with local media to promote aviation? Does the airport seek public speaking opportunities? Does the airport sponsor or assist groups such as Civil Air Patrol, Young Eagles, Scouts, Angel Air? Does the airport work with local schools?

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**CORPORATE CITIZENSHIP / COMMUNITY OUTREACH**

How does the airport exhibit corporate citizenship and community outreach? Are board members or airport staff active with community associations and organizations? Is the airport involved in local projects? Does the airport mentor others? How does the airport contribute to local civic or cultural events?

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**AIRPORT SELF-PROMOTION**

How does the airport market itself to the community? How does the airport use social media? Does the airport have a marketing plan? Is the airport regularly featured in local media? Does the airport have a local user of the airport who could help promote the airport, perhaps be the airport’s “champion”?

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**SAFETY & SECURITY**

Inspection rankings from local, INDOT-Aviation Section - and FAA compliance and inspection results. Working conditions? Wildlife management? Does the airport have an emergency management plan? What pro-activities does the airport undertake to promote safety and security at the airport? Provide specific examples.

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**ENVIRONMENTAL IMPROVEMENTS**

Fuel sump containers, fueling system safety and containment, waste oil collection systems, aircraft washing area with runoff containment, water management plan, noise abatement plan, air quality. NPDES permit? Other activities to improve the environment at the airport? Please provide specific information.

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**AESTHETICS**

General appearance of the airport and impression left from arrival or departure by air or auto, including but not limited to building appearance, landscaping, grounds maintenance, auto access roads, and parking areas. Friendliness, courtesy, cooperation and efficiency of airport staff and/or FBO personnel. This will also be evaluated by on-site visits from Awards Committee members.

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**AVIATION ADVOCACY/NETWORKING, MENTORING, EDUCATION AND PROFESSIONAL DEVELOPMENT**

To advance aviation, airport personnel must interact with their peers to share ideas and help others with issues that arise. Please list events that were sponsored by aviation advocacy groups that representatives from your airport have attended. Groups include but are not limited to AI, AAAE, AOPA, NATA, ACI, or Alliance for Aviation, and activities such as, but not limited to, AOPA Airport Support Network, EAA Technical Counselor, Aviation Safety Counselor, and presentations at Aviation Indiana quarterly meetings, annual conference or other training opportunities.

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**AIRPORT ADMINISTRATION**

How well is the airport managed? Demonstrate sound fiscal management, project management, administrative procedures, rules and regulations, lease policy. How current is the airport’s master plan? What activities projects or programs are consistent with the existing master plan? Is the airport’s Capital Improvement Plan current? Has the community adopted land use plans compatible with the purposes of the airport and consistent with the local community? Has the community implemented planning and zoning compatible with adopted land use plans, including airport plans?

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**CHARITY DONATION**

(If your airport is selected as the Airport of the Year, the Aviation Indiana will donate \$1,000 in the name of your airport to the aviation related charity (preferably a 501 (c)(3)) of your airport’s choice.

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**RELEASE**

The undersigned, a duly authorized representative of the Board of Aviation Commissioners of \_\_\_\_\_ or the Board of the \_\_\_\_\_ Airport Authority (select appropriate designation), hereby authorizes the Federal Aviation Administration (“FAA”) and/or the Indiana Department of Transportation (“INDOT”) to release to the Aviation Indiana (“AI”) copies of any and all airport inspection reports (excluding Sensitive Security Information as defined in 49 CFR Part 15 and 49 CFR Part 1520) made by, maintained by, or in FAA’s or INDOT’s possession and control with respect to \_\_\_\_\_ Airport which may be requested by AI to be used by AI in the evaluation of \_\_\_\_\_ Airport’s application for the “Airport of the Year” award sponsored by AI.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

By: \_\_\_\_\_

Title: \_\_\_\_\_