

Canadian Institute  
for Procurement  
and Materiel  
Management

Institut canadien  
d'approvisionnement  
et de gestion  
du matériel

# CALL FOR PRESENTATIONS

Deadline to submit: January 30<sup>th</sup>, 2020

## 2020 CIPMM REGIONAL WORKSHOP

**APRIL 8<sup>th</sup>, 2020**

Vancouver, BC, Canada

CIPMM is committed to providing outstanding learning opportunities to our communities and uses its Workshop for delivering innovative, relevant education to procurement and materiel managers at all levels of background, knowledge and expertise. Do you have knowledge, best practices, innovative strategies or case studies that you would like to share with the procurement and materiel management communities? Do you want to gain experience and get involved? CIPMM invites you to submit your presentation for our 2020 CIPMM Regional Workshop! Become one of our presenters and join us next April!

### Important Deadlines

**January 7 2020** – Call for Presentations Opens

**January 30 2020** – Presentation Title & Description Submission

**February 10 2020** – Notification of Acceptance

**March 13 2020** – Full Presentation Submission

### Reasons to Present

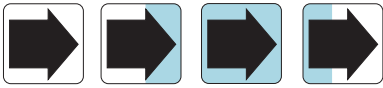
- **Take your career to the next level** by refining your formal presentation skills to the targeted audiences;
- **Get recognition from peers** for you, your organization, and your industry;
- Receive **a mention on the CIPMM website** (your bio and session description) and in the **official printed program**;
- Receive an opportunity to **network with other experts** in your industry;
- Receive a **free pass** to the CIPMM Regional Workshop;
- **Share lessons learned** with your peers.

### General Submission Guidelines

- All presentations will be oral and up to 50 min in length;
- AV equipment (screens, computers, projectors) will be provided;
- Presenters will be responsible to prepare their presentation description and slides to accompany their presentation;
- Handouts and associated costs (e.g. translation, photo copying, etc.) will be the responsibility of presenters;
- CIPMM does not pay per diem, honoraria or any travel expenses associated with presenting at the Workshop or attending the Workshop;
- CIPMM will post all presentations on our website after the Workshop with your permission;
- Commercially focused / vendor promotional / sales presentations will not be considered;
- Best practices presentations could include: new ways of doing business, trends, case studies, strategies, etc. and are not limited to federal government. Other jurisdictions are welcome!

\* Please note that pictures will be taken at the event and shared on the CIPMM social media and communications.

\*\* We also encourage presenters to re-share and support CIPMM on social media.



Canadian Institute  
for Procurement  
and Materiel  
Management

Institut canadien  
d'approvisionnement  
et de gestion  
du matériel

# CALL FOR PRESENTATIONS

Deadline to submit: January 30<sup>th</sup>, 2020

## 2020 CIPMM REGIONAL WORKSHOP

### APRIL 8<sup>th</sup>, 2020

Vancouver, BC, Canada

#### **Presenter** *(Submit a separate form for each additional presenter, if applicable)*

Name:

Title:

Department / Organization:

Email:

Phone:

#### **Presentation Objective** *(Provide a short description of the objective and focus of the presentation)*

#### **Presentation Title** *(As it should appear in promotional material)*

#### **Presentation Description** *(250 words limit)*

#### **Presenter Biography / Background Information** *(150 words limit)*

**Submit this form to [admin@cipmm-icagm.ca](mailto:admin@cipmm-icagm.ca)**

**Connect with us on Facebook, Twitter and LinkedIn. Use the Hashtag [#CIPMMinVancouver](#)**