**District Council Meetings**

**AGENDA**

1. Welcome, Introductions of those present, Opening Prayer and Reflection

OPENING PRAYER

Jesus Christ, you traveled through towns and villages “curing

Every disease and illness.”

At your command, the sick were made well.

Come to our aid now, in the midst of the global spread of the

Coronavirus, that we may experience your healing love.

Heal those who are sick with the virus.

May they regain their strength and health?

Through quality medical care.

Heal us from our fear,

Which prevents nations from working together

And neighbors from helping one another.

Heal us from our pride,

Which can make us claim invulnerability to a disease that knows no borders.

Jesus Christ, come to our aid now, that we may experience your healing love.

Amen

*Kerry Weber from America magazine*

REFLECTION

*St. Louise might say to us:*

*“Do not be upset if things are not as you would want them to be for a long time to come. Do the little you can very peacefully and calmly so as to allow room for the guidance of God in your lives. Do not worry about the rest.” Formation is GOD’S WORK. We are God’s instruments*

2. Our Goals to meet the challenge to serve our brothers and sisters.

* Embrace our Vincentian prayer life – Be obedient to Divine Providence’s call to love during this crisis.
* Assure the health and safety of Vincentians – Follow our protocols.
* Keep open ALL of our Conferences for emergency food distribution
* Sustain St Vinny’s Bistro
* Contact the brothers and sisters who “shut-ins” are giving them hope and cheer.
* Address the mounting crisis with rental and utility bills

*REMEMBER: This the rich can do. You are the servant of the poor, always smiling and good-humored. They are your masters, terribly sensitive and exacting master you will see. And the uglier and the dirtier they will be, the more unjust and insulting, the more love you must give them. It is only for your love alone that the poor will forgive you the bread you give to them.” St Vincent de Paul*

3. The Bistro

* Doing well
* Assist in meal preparation for hotel housing homeless set up by City
* Transferring our responsibility to operate the Bistro to a new Society Non-Profit

4. The purpose of the teleconference is to bring the District Council (District Officers and Conference Presidents) together to share information, needs and plans for our Society to meet its goals

5. Items to be addressed

* Receive information on how many have been served since Mid-March. Are they existing or new persons?
* How are Conferences doing to meet the health protection of Vincentians on duty and those we serve? Council protocols? Issues that must be addressed to continue to serve.
* Volunteers are available and want to help – Do you need the help?
* Receive comments and concerns which must be addressed.
* Specific support or non-support from Pastors. Recommend action.
* If your Conference is closed what can be done for you to open.
* Information needed to tract activities which will define future support to Conferences.
  + Weekly paper or electronic report to District Presidents (needed actions should first come at District level). *See attached form*
  + Biweekly telephone Conference.
  + Others suggested methods by Conferences.
* Need stories and pictures on what is going on. Helps secure donations and tell everyone what SVDP is doing. Should we put article in *Today’s Catholic*?
* Actions planned by Central Council.
  + Food and disinfectant/protection products acquisition and distribution
  + Emergency Assistance for housing, rental and utility payments.
  + Public Information, communications with the Archbishop, and donor giving
  + Information bulletins to Conferences

6. Vital need to contact the brother and sister we serve – Give hope and listen to their anxieties. *See the attached “Tips for Conversations”*

7. The Central Council’s plan handling requests for financial assistance for housing, utilities and rent taking the burden off of the Conference during the crisis. Are you willing to contribute your funds normally used by your Conference to this centralized effort? *See attached plan*

8. What will be the Conference financial condition by the end of June? Is this based upon?

1. Parish Contributions continuing as before
2. Twinning supporter
3. Twining Receiver
4. Other donations received by Conference

9. Comments on the value of this communication format? Should we schedule this arrangement every 10 days?

10. Closing prayer

St Vincent de Paul reminded us “After the love of God, your principal concern must be to serve the poor with gentleness and cordiality, sympathizing with them in their ailments and listening to their little complaints…for they look on you as people sent by God to help them. You are therefore intended to represent God in the eyes of the poor.”

*Let us pray that we are your instruments Lord in this time of great need and stress. Continue to empower us to live the works of our patron as we struggle through each day. Continually remind us it is your will to do what is required and your love will be spread by our actions. Amen*

TIPS ON WHAT TO DISCUSS WITH OUR BROTHERS/SISTERS IN NEED

**Handout: Make a small handout with this Scripture.**

God has said, never will I leave you. Never will I forsake you.

Hebrews 13:5

**Budget You’re Resources –** determine your financial assets and availability, determine your expenses, and assign priorities using your assets. Need contact us.

**Nutrition** - meals should contain a starch, protein and veggies and or fruits. Do not eat items with too much saturated fat, salt or added sugars

Added sugar - less than 5 grams per serving

Saturated Fat - less than 1.5 grams per serving

BE CAREFUL OF STRESS EATING

**Fitness** - Walk, run or bike around your neighborhood keeping a safe distance from other people. Check for online or TV fitness classes

**Stress & Sleep** - maintain a schedule and get your normal hours of sleep. Without sleep your will more likely be more stressed out. Yoga, meditation, and gardening are a few ways to reduce stress and prepare you for a good night’s sleep.

**Limit News Information** - Stay up to date on the latest Coronavirus news but, don’t over watch the news.

**Cleaning** - is necessary during this pandemic and can also help release frustration. Remember to *wash, wash, wash* your hands thoroughly and often.

**Health Care** - continue to take all your prescribed medications and multiple vitamins. Postpone non-essential doctor’s appointments. If you do feel sick, call your doctor before showing up at his/her office.

**Prayer & Masses** - Prayer can give you both spiritual and physical calm. Pray to bring down stress levels and attend mass on TV or computer to keep your relationship with our God strong.

**CORONAVIRUS WEEKLY CONFERENCE ACTIVITY REPORT**

**Conference Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Week of \_\_\_\_\_\_\_\_\_\_**

*Email: FAC@svdpsa.org or Fax Report: 210-209-8733 to Council Office. You have problems reporting the information please call Rosie at 210-220-2447 or email* [*Rosario.Abreu@svdpsa.org*](mailto:Rosario.Abreu@svdpsa.org)

|  |  |  |  |
| --- | --- | --- | --- |
| ITEM | QUANTITY | ITEM | QUANTITY |
| Food distributed | \*Pounds \_\_\_\_\_\_\_\_\_ | \*\*\*“Virtual” home visits conducted | Number |
| People served with food | Number | Phone calls received | Number |
| \*\*Direct aid provided | $ | Vincentians involved in Effort | Number |
| People served with direct aid | Number | Available Conference Funds | $ |

\* Weighing is preferred but a good estimate will do

\*\* Direct aid includes rental/mortgage, utility, or any other direct money provided by Conference

\*\*\* Actual telephone or electronic visits

1. Additional Vincentian and or Volunteers you need to assist you –Give your expectations*. Please use this opportunity so you can continue to serve our brothers and sisters.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please list the items and quantities you need:**

Food (Specify what and amount desired) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Disinfectant and other protective materials \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Homeless, Rental/Mortgage, Utility Emergency Assistance Program**

**Council Family and Community Assistance Program**

The program is intended to assist Conferences addressing the requests for homeless needs, rental/mortgage, and utility emergency assistance. The program hopes to relieve Conferences in handling this assistance during the current crisis. *The assistance will be administered by the Family and Community Assistance Office.*

IMPORTANT

1. *Any Conference can participate whether you offer this serve or not*. Please take advantage of this program.

2. A Conference can continue to offer financial assistance with their own resources only. However during this crisis time The Networking Program (Help Alerts) is suspended. This will help Conferences concentrate on their spirituality, food and other product distribution and contacting the brothers and sister they serve*.*

3. Conferences offering CEAP assistance will continue as usual under their Memorandum of Understanding with Bexar County.

*HOW DOES IT WORK………………….*

*Requests for assistance will be by referral only from the Conference or individuals that directly contact the Family and Community Assistance as follows:*

**Conferences Sending Referral**

* Email completed referral form to [fac@svdpsa.org](mailto:fac@svdpsa.org)
* Charity Tracker - complete referral quest and send
* Questions call 210-225-7837 option 2, leave a message, your call will be returned within 48 hours

**Brother or Sister in Need can contact FAC**

* Call 210-225-7837 option 2
* , leave a message, your call will be returned within 48 hours
* Complete request for assistance located on website <https://svdpsa.org/gethelp>

*Services Offered*

1. Priority will be given to seniors 60 and older, household with small children and residents who have never received financial assistance. (Verification of COVID-19 impact on the household).
2. Homeless families will be handled by FAC using funds allocated for this purpose.
3. Residents are not required to have a notice to vacate, disconnection or shut off notice to receive assistance.
4. Electric assistance- Bexar County CEAP assistance will be primary intervention for residents in need of energy assistance. If  the resident does not qualify for CEAP assistance, an alternative funding source will be used to assist
5. *SAWS* assistance- residents will be encourage to apply through SAWS uplift program first. If the resident informs SVdP staff that they have received assistance this calendar year or are deemed ineligible, we will then proceed with our application for assistance.

*Documentation and Reporting*

* All calls are recorded and tracked in call log.
* Email requests are added to the call log.
* Conference will document the referrals made
* Periodic reports will be compiled for Council/Board, Conferences, and Annual Report

**Family & Community Assistance Program Referral Form**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: TX, Zip: \_\_\_\_\_\_\_\_\_\_

Household Size: Adults (18+): \_\_\_\_\_ Children (17 - ): \_\_\_\_\_\_\_ Total: \_\_\_\_\_\_

Send Referral form via fax or email to: 210-209-8733 (fax) or [FAC@svdpsa.org](mailto:FAC@svdpsa.org).

**Conference Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Print Name of Person Completing Information:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reminder:**

**Household on installment plans or whose service is not in jeopardy of disconnection, would not be eligible for utility assistance.**

**Households receiving Housing Choice voucher (section 8), Veteran Affairs Supportive Housing voucher (VASH) or residing in public housing would not be eligible for rental assistance.**

|  |  |
| --- | --- |
| **Utility** | **Rent Assistance** |
| Do you have a disconnection notice?  Yes No  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_  Amount: $ \_\_\_\_\_\_\_\_\_ | Do you have a notice to vacate/eviction?  Yes  No  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_  Amount: $ \_\_\_\_\_\_\_\_\_\_ |
| Is the utility bill in the name of an adult currently living in the home?  Yes  No | Is the lease / rental agreement in the name of an adult currently living in the household?  Yes  No |

**Income Information** for all household members 18 and over:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Type of Income | Weekly | Bi-Weekly | Semi Monthly | Monthly | Type of Income | Weekly | Bi-Weekly | Semi-Monthly | Monthly |
| Employment |  |  |  |  | TANF |  |  |  |  |
| Unemployment |  |  |  |  | Child Support |  |  |  |  |
| SSI |  |  |  |  | Other |  |  |  |  |
| SSDI |  |  |  |  |  |  |  |  |  |
| Workers Comp |  |  |  |  |  |  |  |  |  |

Total Monthly Income: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Income Limits** (Summarized)

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Household Size: | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Income Limits | 150% FPL | $18,210 | $24,690 | $31,170 | $37,650 | $44,130 | $50,610 | $57,090 | $63,570 |

|  |
| --- |
|  |