



Davis Waldorf School

Inspired Learning for the Whole Child

For Office Use Only

Child's Last Name:

Date Contract Rec'd:

Approved by:

2022-2023 Sunflower Vacation Care Contract

Teacher In-Service Day: Monday, October 24th

License Exempt Program.

Open 8:00 a.m. to 5:30 p.m.

Contract rates: \$4.00 / half hour.

This program is for children from first grade to fourth grade and offers an afternoon snack at 3:30 pm.

Minimum enrollment of 4 children is required in order for care to be offered.

Contracts are due by October 10th. You will be notified of cancellation by October 14th.

No Drop-In Care Available.

This contract is between Davis Waldorf School and _____ [parent(s)/guardian(s)],
for _____ (child's full name) in _____ (child's class).

Completing this contract ensures your child will be enrolled in our Vacation Care program. Please complete a separate contract for each child.

Scheduled Contracted Hours

Please indicate which pick-up time you would like to contract for your child.

| Day | Drop Off and Pick Up Time | <i>For office use only. Scheduled # of hours</i> |
|--------------|---------------------------|--|
| Example | 8 AM - 4 PM | |
| Monday 10/24 | | |
| | Total: | |

NOTE: To cancel your Vacation Care contract, you must submit a written notice (or Aftercare Contract Cancellation Form), to the office **prior to October 17th.** If you do not use this service on the date specified, the contract rate will still be charged.

(FLIP OVER - YOU MUST READ AND SIGN ON REVERSE)

Parent Understandings

Operations

- **No Lunch provided. Please pack a lunch for your child.**
- I must sign out my child with a full signature every day they participate in the program.
- I understand that Davis Waldorf School rules apply to the Vacation Care program, e.g. no toys from home, no electronic games or personal cell phones, clothing policy, etc.

Billing and Fees

- I understand that billing is in quarter-hour increments and is rounded up to the nearest quarter hour (e.g., 10 minutes would be rounded up to .25 hours). Billing will be sent out for the previous month's activity and will be due by the end of the month.
- If payment is received more than 10 days after the due date, I agree to pay a late fee of \$20, unless specific arrangements are made with the Bookkeeper prior to the payment due date.
- If my child misses contracted days, I am still responsible for the contracted rate. Children cannot "make up" hours by attending a different day.
- My child will not be able to participate in Vacation Care if payment on the Aftercare account is more than 45 days past due or if any outstanding balance remains from the previous school year.

Penalty Late Fees

If my child remains in Vacation Care longer than the contracted time (5 minute grace period allowed), I will be charged by the quarter hour at the drop-in rate (\$5.50/ half hour).

Late pick up charge will be \$1 per minute past 5:30 p.m. This amount will be charged on my next invoice.

I have read the contract and agree to the terms and rates above.

Parent's Signature _____ Date _____

Questions about the program should go to the Sunflower Aftercare Coordinator, (sunflower@daviswaldorf.org).

Questions about contracts or billing should be submitted in writing to our Bookkeeper
(in the office or by email at books@daviswaldorf.org)