

WEST DISTRICT CONTEST DAYS
JUNE 26 & 27, 2019
WEATHERFORD PERFORMING ARTS CENTER
WEATHERFORD

General Information

All divisions are based on the grade as of September 1 of the current 4-H year. Age divisions will be:

- Junior (3rd-5th grades)
- Intermediate (6th-8th grades)
- Senior (9th-12th grades)

The entry fee of \$10 will include up to 3 events per person per day. **All entries are due to the West District Office on June 10, 2019.**

The Communication contests will be held on June 26th at 10 a.m.:

- Participants may enter one (1) of the following: Regular Speech, Illustrated Presentation, PowerPoint Presentation.
- Participants may enter one (1) of the following: Impromptu (for Junior age category only), Extemporaneous (for Intermediate and Senior age categories), Famous Person.
- Job Readiness

The contests held on June 27th include:

- Fashion Revue
- Table Setting
- Robotics

June 26th & 27th – 4-Hers do NOT have to be present to enter the photography, graphic arts and video story. All entries must be turned in with their registration form on June 10th. Photography, Graphic Arts and Video Story will be judged prior to Contest Days and available for display both days. All entries will be submitted with a flash drive, score sheet and registration form to the West District Office, 205 W. Maple, Suite 510, Enid, OK 73701.

COMMUNICATION CONTEST REGISTRATION FORM

DUE JUNE 10, 2019 WITH \$10 ENTRY FEE

Mail to: West District OSU Extension, 205 W. Maple, Suite 510, Enid, OK 73701



West District 4-H Contest Days – June 26, 2019

Name _____ County _____

4-HERS MAY ENTER ONLY ONE FROM THE FOLLOWING CATEGORIES:

INDIVIDUAL REGULAR SPEECH

Title of Presentation _____

_____ Junior Division 3rd-5th Grades – Please circle one of the following:

Animal Science Ag FCS – Non-food Food General 4-H

_____ Intermediate 6th-8th Grades – Please circle one of the following:

Animal Science Ag FCS – Non-food Food General 4-H

_____ Senior Division 9th-12th Grades – Please circle one of the following:

Animal Science Ag FCS – Non-food Food General 4-H

INDIVIDUAL ILLUSTRATED PRESENTATION

Title of Presentation _____

_____ Junior Division 3rd-5th Grades – Please circle one of the following:

Animal Science Ag FCS – Non-food Food General 4-H

_____ Intermediate 6th-8th Grades – Please circle one of the following:

Animal Science Ag FCS – Non-food Food General 4-H

_____ Senior Division 9th-12th Grades – Please circle one of the following:

Animal Science Ag FCS – Non-food Food General 4-H

TEAM ILLUSTRATED PRESENTATION

Title of Presentation _____

_____ Junior Division 3rd-5th Grades – Please circle one of the following:

Animal Science Ag FCS – Non-food Food General 4-H

_____ Intermediate 6th-8th Grades – Please circle one of the following:

Animal Science Ag FCS – Non-food Food General 4-H

_____ Senior Division 9th-12th Grades – Please circle one of the following:

Animal Science Ag FCS – Non-food Food General 4-H

INDIVIDUAL POWERPOINT/GOOGLE SLIDES/PREZI ETC. PRESENTATION

Title of Presentation _____

Junior Division Intermediate Senior
3rd – 5th Grades 6th – 8th Grades 9th – 12th Grades

(Continued on back)

COMMUNICATION CONTEST REGISTRATION FORM

PAGE 2

AND/OR ONLY ONE FROM THE FOLLOWING CATEGORIES:

INDIVIDUAL IMPROMPTU

_____ Junior Division 3rd-5th Grades

INDIVIDUAL EXTEMPORANEOUS

_____ Intermediate Division 6th-8th Grades

_____ Senior Division 9th-12th Grades

INDIVIDUAL FAMOUS PERSON

_____ Junior Division 3rd-5th Grades

_____ Intermediate Division 6th-8th Grades

_____ Senior Division 9th-12th Grades

AND/OR ONLY ONE FROM THE FOLLOWING CATEGORIES:

INDIVIDUAL JOB READINESS

Please refer to information about the Job Readiness contest for additional requirements

_____ Intermediate Division 6th-8th Grades

_____ Senior Division 9th-12th Grades

Job Category (check one)

_____ Services

_____ Home Based Business

_____ Retail/Office

Job Category (list exact title from Job Description)

PAYMENT INFORMATION:

_____ Enclosed is my \$10 Entry Fee

_____ Check Number

FASHION REVUE & TABLE SETTING REGISTRATION FORM

DUE JUNE 10, 2019 WITH \$10 ENTRY FEE

Mail to: West District OSU Extension, 205 W. Maple, Suite 510, Enid, OK 73701



West District 4-H Contest Days - June 27, 2019

Garments turned in at 9 a.m. for construction judging.

Participants will need to be dressed and ready for competition to begin at 11 a.m.

Awards will be presented to the top three garments in each age division.

Name _____ County _____

FASHION REVUE

IMPORTANT: Select ONE (1) category under the appropriate Age Division with regard to garment(s) constructed. See 2019 State Fair Guidelines.

GRADES 3RD – 4TH

- _____ Simple Top
- _____ Knitted/Crocheted Yarn Fashion Garment (Shawl, Vest, Sweater)
- _____ Simple Bottom

GRADES 5TH – 6TH

- _____ One-piece garment with facing
- _____ Simple bottom with one or more pocket, waistband or facing
- _____ Lined or unlined two-piece garment
- _____ Knitted/Crocheted Yarn Fashion Garment (ie. shawl, vest, sweater)

GRADES 7TH – 8TH

- _____ Blouse/Shirt with sleeves and closure AND coordinating bottom with zipper and/or pocket (See 2019 State Fair Guidelines)
- _____ One-piece garment with buttonholes and/or zipper (See 2019 State Fair Guidelines)
- _____ Knitted/Crocheted Yarn/Thread Fashion
- _____ Lined or unlined two-piece garment

GRADES 9TH – 12TH

- _____ One-piece lined or unlined garment (See 2019 State Fair Guidelines)
- _____ Two-piece lined or unlined garment
- _____ Knitted/Crocheted Yarn/Thread Fashion Garment

TABLE SETTING

- _____ Junior Division 3rd-5th Grades
- _____ Intermediate 6th-8th Grades
- _____ Senior Division 9th-12th Grades

PAYMENT INFORMATION:

_____ Enclosed is my \$10 Entry Fee _____ Check Number



ROBOTICS REGISTRATION FORM

DUE JUNE 10, 2019 WITH \$10 ENTRY FEE PER TEAM

Mail to: West District OSU Extension, 205 W. Maple, Suite 510, Enid, OK 73701

West District 4-H Contest Days
June 27, 2019

County _____ Coach's Name _____

Coach's Email Address _____

Teams may have 2-6 team members.

List Team Members and ages (as of September 1 of the current 4-H year)

Team #1

_____	_____
_____	_____
_____	_____

Teams 1 & 2 will be sharing the same EV-3 robotics kit

Team #2

_____	_____
_____	_____
_____	_____

Please use additional forms if more than 2 teams.

PAYMENT INFORMATION:

_____ Enclosed is my \$10 Entry Fee

_____ Check Number

**PHOTOGRAPHY, GRAPHIC ARTS & VIDEO STORY
REGISTRATION FORM & ENTRY**

DUE JUNE 10, 2019 WITH \$10 ENTRY FEE

Mail to: West District OSU Extension, 205 W. Maple, Suite 510, Enid, OK 73701



**West District 4-H Contest Days
Displayed June 26-27, 2019**

Name _____ County _____

This form must accompany a flash drive and score sheet. You may enter each category.

PHOTOGRAPHY

_____ Junior Division 3rd-5th Grades
_____ Intermediate 6th-8th Grades
_____ Senior Division 9th-12th Grades

GRAPHIC ARTS

_____ Junior Division 3rd-5th Grades
_____ Intermediate 6th-8th Grades
_____ Senior Division 9th-12th Grades

VIDEO STORY

_____ Junior Division 3rd-5th Grades
_____ Intermediate 6th-8th Grades
_____ Senior Division 9th-12th Grades

PAYMENT INFORMATION:

_____ Enclosed is my \$10 Entry Fee

_____ Check Number

WEST DISTRICT 4-H COMMUNICATION CONTESTS

Wednesday, June 26, 2019

Weatherford Performing Arts Center

\$10 entry fee for up to three events on June 26, 2019.

OBJECTIVE: The West District Communication Contest is conducted for the purpose of promoting a greater interest in public speaking, graphic design, print layout, and photography within the 4-H program, and to develop and polish these skills.

General Guidelines

NUMBER AND PRESENTATION TOPICS: Participants may enter:

- One (1) presentation in Speech, Illustrated Presentation or PowerPoint
- One (1) presentation in Extemporaneous, Famous Person, or Impromptu
- Job Readiness.

SUGGESTED APPROPRIATE DRESS:

Snappy casual, including a 4-H T-Shirt or attire appropriate to the theme of the presentation.

MAXIMUM TIME LIMITS:

Any presentation that goes over the maximum time limit by 2 minutes will be stopped by the judge(s). Please refer to the guidelines for each presentation for specific time limits. There is a one (1) point deduction for every 30 seconds over or under the time limit.

ALL SET UP, PREPARATION AND DELIVERY OF PRESENTATION MUST BE THE WORK OF THE PARTICIPANT ONLY.

BRING YOUR OWN EQUIPMENT:

Easels, podiums, or extension cords will not be provided. Special audio-visual equipment (except for PowerPoint presentations) will not be provided at the contest. The individual is responsible for providing these items.

AGE DIVISIONS:

All divisions are based on the grade as of September 1, of the current 4-H year.

Junior: 3rd-5th Grades

Intermediate: 6th-8th Grades

Senior: 9th-12th Grades

Youth will always compete in their age division. Teams with individuals of two different grade categories will participate in the older grade category of the participating individuals. Example: a team consisting of a 5th grader and a 7th grader will participate in the intermediate category (Intermediate: 6th-8th Grade).

CATEGORIES FOR REGULAR SPEECHES & ILLUSTRATED PRESENTATIONS

All Speeches and Illustrated Presentations will be entered by category (defined below) and age division (defined above). If any category has fewer than 5 entries, the entries may be combined with another category.

Categories Include:

1. Animal Science (Subjects could include: Horse, Beef, Dairy, Goat, Swine, Sheep Poultry, Birds, Cats, Dogs, Fish Rabbits, Cavy and Vet Science)
2. Agriculture (Subjects could include: Agronomy, Horticulture, Wildlife, Forestry, Environmental Sciences, Natural Resources)
3. Family and Consumer Sciences Non-Food (Subjects could Fabric & Fashions, Safety, Personal Development, Childcare, Health & Fitness, Nutrition)
4. Foods (Must include a finished product including nutrition and food safety)
5. General 4-H (This category would include 4-H projects that do not fit into other categories. Subjects might include Citizenship, Leadership, Community Service, Robotics, GPS, Hobbies and Collectibles, Rocketry, Photography)

PowerPoint, Impromptu, Extemporaneous, and Famous Person will not be divided by category. All subject matters will compete together. They will only be divided by age division.

REGULAR SPEECH

1. Only individuals will be allowed to enter this category.
2. Props or visuals ARE NOT to be used in this type of presentation.
3. Speech Length:
 - Juniors: 2-5 minutes
 - Intermediate: 5-7 minutes
 - Seniors: 5-7 minutes

ILLUSTRATED PRESENTATIONS

1. Illustrated presentations include both demonstrations and illustrated talks. Props and or/visuals must be used to qualify for this event. Size of props used must be appropriate for room size. Props can be no larger than 30 inches in width and 6 feet in height.
2. Illustrated Presentation Length:
 - Juniors: 3-10 minutes
 - Intermediate: 5-12 minutes
 - Seniors: 5-12 minutes
3. There will be separate awards for team and individuals, unless there are less than five in either category. Teams are composed of no more than two (2) individuals.
4. Teams with individuals of two different grade categories will participate in the older grade category of the participating individuals.
5. Food Demonstration Presentations: All 4-H members giving these types of presentations must bring all needed equipment with them, including items needed to clean up after

presentation. No supplies will be available. Water in the room may be optional. Please keep these things in mind when compiling your materials needed for presentation. Electricity will be available. It is the responsibility of the individual/teams to clean up the demonstration table following their presentation.

POWERPOINT (Google Slides, Prezi, etc.) PRESENTATION

PowerPoint et al presentations will follow the general 4-H public speaking contest guidelines with the following additions:

1. Only individuals will be allowed to enter this category.
2. All illustrated talks using PowerPoint, Google Slides, Prezi, etc. will be entered in this category.
3. Participants will be required to use the equipment provided.
4. The committee will provide a laptop computer, digital projector and screen to use during the presentations. Presentation should be on flash drive. Zip™ disk or zipped files are not allowed since they may not be compatible with equipment.
5. Participants must provide a 6 slide per page printed hand out of the presentation to the judge. These handouts will be for the contest judge's benefit (especially, in case of equipment compatibility problems or failure).
6. Presentations will be judged; 20% on the graphic presentation and 80% on verbal presentation skills. See the entry/score sheet for more detailed scoring information. Participant must present the program (including slide advancing) without assistance.
7. Presentation Length:
 - Juniors: 3-5 minutes
 - Intermediate: 5-7 minutes
 - Seniors: 5-7 minutes

IMPROMTU (modified extemporaneous for Junior age category only.)

1. All topics will relate to the general 4-H program. Topics will be selected by, or under the supervision of, the committee chair. Topics will be phrased in the form of a question specific enough for the judges to determine whether the speech is relevant to the topic.
2. Contestants will be allowed to draw three (3) topics and within one (1) minute must select one (1) and report the topic to the person supervising the drawing. The topic selected will be recorded by the person supervising the drawing.
3. Each participant will have 5 minutes to prepare for the speech. Contestants will speak as soon after their preparation time as possible. This is subject to the availability of the judge(s). Each contestant will be permitted to make notes during his/her preparation time.
4. The speech will last not more than five (5) minutes. *Note: the timekeeper will signal the speaker one (1) minute prior to the maximum time limit and 30 seconds before the maximum time limit and will say stop at the end of six (6) minutes.* Maximum time limits will be adhered to.

5. The speech may be followed by one question per judge. Each question will be relevant and designed to secure verification, clarification, or amplification.
6. Preparatory materials will be provided and may include notecards, pencils and dictionary. No preparatory materials may be removed from the preparation room.
7. No electronic retrieval systems will be allowed in the preparation room.

EXTEMPORANEOUS (for Intermediate and Senior age categories only)

The Extemporaneous speakers will draw a topic, such as “Using Technology in Agriculture Production”, “Proper Flag Etiquette for the American Flag”, “The 4-H Foods and Nutrition project teaches Youth Life Skills”. The youth will have 30 minutes to research and write a speech on the topic provided. There will be packets available for the youth to research as they write their speech. THIS IS NOT A CONTEST FOR YOUTH TO GIVE A 30 SECOND TO 1 MINUTE SPEECH ON WHAT THEY LIKE BEST IN 4-H.

Prizes will be awarded to the top three places in each category:

Intermediate Time limit – 4-6 minutes

Senior Time limit – 4-6 minutes

FAMOUS PERSON

OBJECTIVE: The Famous Person contest is designed to provide a 4-H member with the opportunity of portraying a person (past or present) through speech and props. The 4-H member will not only be provided a public speaking opportunity but will also develop research skills through seeking information regarding their famous person. 4-H members also have an opportunity to be creative in both costume and prop design which is used to “tell their story”.

AGE DIVISIONS:

Junior: Grades 3rd-5th

Intermediate: Grades 6th-8th

Senior: Grades 9th-12th

All divisions are based on the grade as of September 1 of the current 4-H year.

GUIDELINES AND DETAILS:

1. The assigned room monitor will instruct participants on set up. Members **should not** set up props upon entering the room. The maximum time for prop set up is 5 minutes. Adults are not allowed to assist the 4-H member in any way. This is their opportunity to show what they know and can do themselves. Members are responsible for their own set up.
2. It is the responsibility of the individual to be at the proper place at the proper time to make their presentation. If members are competing in other areas, please notify the door monitor where you may be located.
3. Individuals and teams of two (2) are allowed.

4. Famous Person/Character presentation length:
Juniors: 2-5 minutes
Intermediate: 5-7 minutes
Seniors: 5-7 minutes
5. Each participant will have a 4'x 4' square of floor space within which to work. They may use this space however they want but this space is all that is allowed. Props and 4-H member must stay within designated space.
6. All props must be no larger than 30" wide or over 6 feet tall.
7. **No live firearms (a toy gun should be used) or live animals.**
8. It is expected that 4-H members ONLY portray famous people of good moral and character. Their dress or costume must be appropriate regardless of who they are portraying; one that reflects the values of the 4-H program.
9. If props leave behind any type of mess (for example hay, grass, etc.) the 4-H member is responsible for cleaning up their area. It is imperative that we leave the building in excellent 4-H condition.
10. Props are intended to add to the presentation and members are encouraged to be creative in their use. Costuming is also part of this contest. This doesn't require the 4-H member to go to a lot of expense and renting; just coming up with costuming that fits the person being portrayed is all that is expected.

JUDGING:

Presentations will be evaluated on the following:

- Did the presentation cover several facts about the person?
- Did the 4-H member have their presentation memorized?
- Did the 4-H member speak plainly, clearly and slowly?
- Did 4-H member's dress and props match the person they were acting out?
- Could the judge see that the 4-H member had put in thought and practice in preparation for the contest?

JOB READINESS

Job Readiness is an individual event which recognizes members who communicate a personal understanding of and ability to perform specific job requirements. All members will compete through written materials and a job interview.

Age Categories: Intermediate and Senior

Job Categories

(Individuals may choose one of the three categories below):

- **Services** – could include full service restaurants, fast food store, employment at a day care center, automotive service/repair, farm/ranch workers, contractor/construction worker, photography, cosmetologists, etc.
- **Home Based Business** – could include babysitting (for an individual), housekeeping, catering services, lawn care and maintenance, home repair/maintenance, custom sewing, pet care, word processing, special occasion photography, etc.
- **Retail/Office** – could include any retail store (discount, department, specialty, farm supply, garden/nursery, book store) or office-type work (including clerical, filing, and receptionist).

Evaluation

All participants will be evaluated on

- ✓ An information folder, which includes a resume, a job description sheet, a letter of application OR home-based business flyer and a completed job application form. All materials will be completed by the participant prior to the event. The information folder will be turned in during West District Contest Day registration.
- ✓ An interview conducted during West District Contest Day
- ✓ A follow-up letter completed immediately after the interview.

Job Readiness Rules

1. Participants will apply for an actual job in which they have an interest. The member should be presently qualified for the position. Participants are to use factual information throughout the application and interview.
2. Participants will select one job category and indicate a specific job.
3. Each participant will be responsible for turning in your materials at the Contest Day registration. One copy of the following items should be firmly attached in a pocketed folder. Materials should be placed in the following order:
 - Completed check sheet (clipped to the inside front cover of the folder)
 - Job description sheet, which includes name of the firm or home-based business, firm size, job title or home-based business product or service offered, short job description or home-based business operated, hours, wages, etc.
 - Letter of application or home-based business advertisement flyer
 - Resume
 - Completed application for employment (may be typed or printed in black ink)
4. Each folder should have the following information on the outside in the upper right corner:
 - Name of participant
 - County
 - Job category and job title
5. Participants will dress in appropriate attire for a 4-H sponsored interview. Appropriate attire for the interview consists of the following:

Boys: Slacks with a dress shirt or sport shirt and loafers or dress shoes (coat and tie are optional, depending on the job description.)

Girls: Dress or suit (with skirt or slacks), skirt and blouse or slacks and blouse and appropriate hosiery with dress shoes or loafers.

Jeans, T-shirts, athletic shoes, ball caps, etc. are not appropriate for this activity. **Clothing should be pressed and/or wrinkle free.**
6. The event chairperson will introduce the participant to the evaluators.
7. After the interview, the participant will have 15 minutes to compose an interview follow-up letter. White paper, a ruled guide sheet, black pens and a dictionary will be provided. The participant may not use notes; however, they may bring the name and address of the business or potential client for a home-based business. The letter should be addressed to the business or client (not the judging committee). The letter should include the following points:
 - Appreciation for the interview
 - Further information not stated during the interview, if any
 - Whether the participant is still interested in the job
8. The total time required for this event is approximately 60 minutes per participant.

Questions Often Asked During Job Interviews

Interviews involve a question-answer situation where you will be expected to answer many different questions. It is important for you to think before answering questions and then be brief, positive and honest in answering questions. The following are questions which might be asked when applying for various jobs. Practice answering these questions before the actual interview.

1. Tell us about yourself.
2. Where do you go to school? When do you graduate?
3. What did you like most/least in school?
4. What did you like best about the jobs or activities you have performed? What did you like least?
5. At what salary do you expect to start?
6. Describe your training and how you think it has prepared you for this job.
7. What are some of your special abilities? What skills do you possess? What machines can you operate?
8. What personal characteristics do you think are needed to succeed in this job?
9. Is there an area in which you feel you need improvement or additional training to perform in this position?
10. Please describe your employment history. Include dates, wages earned, and reasons for leaving. Also include any volunteer or unpaid activities that contribute to your experience history.
11. May we write or call your last employer?
12. This job requires working one weekend a month. Would you be able to work this type of schedule?
13. How could you contribute to our organization?
14. How do you feel about attendance and being on time for work?
15. When could you start to work?
16. Why do you want this job?
17. What are your hobbies? How do you spend your spare time?
18. How did you determine the need in your community for your product or service?
19. How did you get started financially with your business?
20. How did you determine the cost for your product or service?
21. Is there anything else you would like to tell us about yourself?
22. Do you have any questions you want to ask us?

(Note: Discriminatory questions concerning race, creed, color, national origin, sex, age, veteran status, handicaps, disabilities, and marital status cannot legally be asked during the interview process. Unfortunately, some employers continue to ask such questions. Answer all questions as openly and honestly as possible.)

Sample Job Description Sheet

(Use this sheet, or computer generate your own)

Name: _____ County: _____

Name of Firm OR Name of Home-Based Business:

Job Title OR Home-Based Business product or service offered:

Firm size: _____

Give a brief description of the job for which you are applying or the home-based business you
are operating:

Hours to be worked: _____

Typical Wages: _____

Sample Letter of Application

918 East Poplar
Chickasha, OK 73018

January 15, 2019

Dr. Jim Davis
1000 West Choctaw
Anytown, OK 73000

Dear Dr. Davis:

I understand that you will be hiring a part-time receptionist this summer. I am currently enrolled in the medical/dental assistant program at our local Vo-Tech and the instructor gave us a list of potential work-experience openings.

My experiences in the classroom lead me to believe that I might be interested in a long-term career in dental hygiene, and I believe working in a dental office would be a good way for me to learn more about the profession.

A copy of my resume is enclosed. Please note that in addition to my technical training, I have taken all of the math and science courses my schedule will allow and my clerical skills are above average.

I hope to have the opportunity to visit with you in person regarding this position, and career possibilities in the dental field.

Sincerely,

Sue Jones

Sample Thank You Letter

January 19, 2019

Mr. and Mrs. John Doe
12509 North Adams
Anytown, OK 70004

Dear Mr. and Mrs. Doe:

Thank you for taking time today to interview me for consideration when you need someone to care for pets while you are away. I enjoyed hearing about your dog, Tiger. I have a terrier myself and feel Tiger and I would get along great together!

I am interested in making my home-based business service the best it can be by providing quality and convenient service in our neighborhood at a fair and reasonable price. Please keep Neighborhood Pet Sitters in mind when you have a need for the service I offer. I hope to hear from you soon.

Sincerely,

(Your name, typed or printed neatly)
Neighborhood Pet Sitters

SAMPLE ONLY!



Neighborhood Pet Sitters

Who?	14-year-old neighborhood resident Call 405-555-111 to schedule an interview with me
What?	When you are away, I'll treat your pets with the same care that you would.
When?	Available as needed
Where?	No need to transport. I'll come to you!
Cost?	Varies according to services requested.
Benefits	<ul style="list-style-type: none">◆ Dependable, low cost◆ Less stress on your pet and you◆ Saves time – no trips to vet or kennel◆ Personal attention given to your pet



Job Readiness Score Sheet

Evaluation of Written Material

Name of Participant _____ County _____

Job Title or Name of Home-Based Business _____
(Exact title from Job Description)

Job Category: _____ Services
_____ Home Based Business
_____ Retail/Office

Instructions: Write the appropriate rating in the "Score" column.
Where information or evidence is missing, assign a "0".
Please total the points.

Make comments to help participants identify their strengths/weaknesses.

Evaluation Criteria	Needs				Comments
	Improvement	Good	Excellent	SCORE	
Job Description Sheet complete	1	2	3		
Resume complete & appropriate	1	2	3		
Well written letter of application or advertising flyer	1	2	3		
Completed application form	1	2	3		
All materials neat & legible, with proper grammar	1	2	3		
Totals (15 possible points)					

Judges Signature _____

Job Readiness Score Sheet

Evaluation of Interview and Follow-up letter

Name of Participant _____ County _____

Job Title or Name of Home-Based Business _____
(Exact title from Job Description)

Job Category: _____ Services
 _____ Home Based Business
 _____ Retail/Office

Instructions: Write the appropriate rating in the "Score" column.
 Where information or evidence is missing, assign a "0".
 Please total the points.
 Make comments to help participants identify their strengths/weaknesses.

Evaluation Criteria	Needs Improvement	Good	Excellent	SCORE	Comments
Interview attire suitable for specific job	1	2	3		
Ability to express self	1	2	3		
Made eye contact with interviewers	1	2	3		
Friendly, poised and confident	1	2	3		
Neatly groomed with good posture	1	2	3		
Job knowledge – basic understanding of job/business	1	2	3		
Follow-up letter - Business-like letter - neat, legible, proper grammar	1	2	3		
Sub-total (21 points possible)					
Scores from evaluation of written materials					
Totals (36 points possible)					

Rating level achieved (circle one):

Blue – 25-36 points

Red – 13-24 points

Yellow – 1-12 points

Judges Signature _____

WEST DISTRICT 4-H CONTESTS
Thursday, June 27, 2019
Weatherford Performing Arts Center

FASHION REVUE

All ages are as of September 1 of the current 4-H year.

Garments turned in at 9 a.m. for construction judging. Participants will need to be dressed and ready for competition to begin at 11 a.m.

Awards will be presented to the top three garments in each age division.

Follow the 2019 State Fair Design and Construction Rules.

ROBOTICS – WILL START AROUND NOON

All ages are as of September 1 of the current 4-H year.

Contest check-in: 12 p.m.

Program and Practice: 12:30 – 1:30 p.m.

Competition: 2:15 p.m.

Additional Heats may be required

Teams will be 2-6 members per team. Teams may be any mix of ages. All team members need to be involved in the contest.

There is no limit to teams per county.

Each team must furnish their own EV-3 Robotics kit.

Bring robot built by following the instructions in the attached pdf.

Each team will be given one hour to program and practice the task assigned.

Each team must provide laptop with EV-3 software. Each team will be allowed two (2) attempts to complete the course.

Points will be awarded for completing the basic course. Bonus points will be awarded for completing additional tasks. Tie-breaker will be on best time of completion of course.

Prizes will go to the top three (3) teams. They will be team prizes.

TABLE SETTING – WILL START AT 9 a.m.

AGE DIVISIONS – All ages are as of September 1 of the current 4-H year.

Junior: 3rd-5th Grades

Intermediate: 6th-8th Grades

Senior: 9th-12th Grades

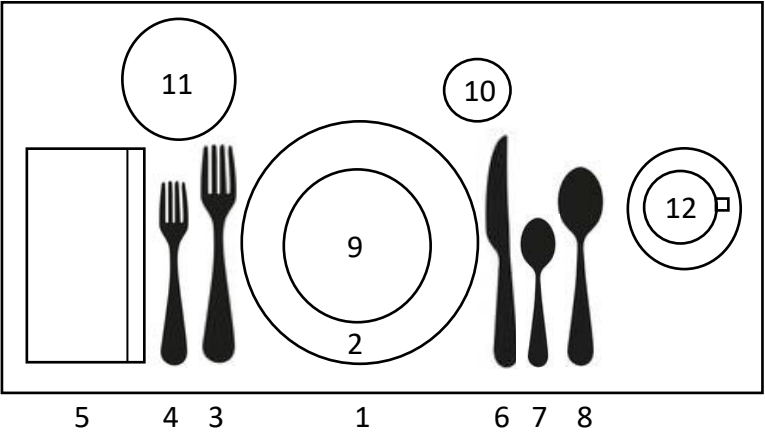
GUIDELINES

When you arrive, check-in at the registration table. You will be assigned an area to set up. Each exhibitor will be provided the end of a 3x6' table to set. Parents and Volunteers may help the exhibitor carry items to the area but will not be allowed to help set up or be in the area during the judging. During the judging, the exhibitor will set up and present the table setting to the judge by telling about their ideas and why they chose this particular theme. Exhibitors should view themselves as a host and the judge as their guest. 4-H members should plan their table setting using the following criteria:

- Choose a theme for the dinner/table setting (accessories may be used).
- Plan a menu which is suitable for the table setting. Type menu and have it available for the judge.
- Set table correctly by using one (1) place setting including: dinnerware, glassware, and flatware.
- Tablecloth, centerpiece and placemats are to be used.
- Paper plates, plastic ware, and paper napkins may be used.
- Flatware and dinnerware must be safe to eat from, such as no glitter, glue etc. on eating surfaces.
- Creativity is encouraged.
- Judge will be looking for practical table settings using accepted rules of etiquette.
- Judge will observe 4-H member during part or all of the time he/she is setting the table.
- Judge may visit with 4-H members and ask them questions about their table setting.

The following rules for setting a table correspond to the numbers seen in the table setting illustration.

1. The flatware, plate, and napkin should be one inch from the edge of the table.
2. The plate is always in the center of the place setting.
3. The dinner fork is placed at the left of the plate.
4. If a salad fork is used, it is placed to the left of the dinner fork.
5. The napkin is placed to the left of the fork, with the fold on the left. It can also go under a fork, or on top of the plate.
6. The knife is placed to the right of the plate with the sharp blade facing in towards the plate.
7. The teaspoon is placed to the right of the knife.
8. If a soup spoon is needed, it is placed to the right of the teaspoon.
9. The soup bowl may be placed on the dinner plate.
10. The drinking glass is placed at the tip of the knife.
11. If a salad plate is used, place it just above the tip of the fork.
12. The cup or mug is placed to the top right of the spoons.



PHOTOGRAPHY, GRAPHIC ARTS & VIDEO STORY – General Guidelines

OBJECTIVE: Communication is more than Public Speaking. Photography, graphic arts and video are all forms of communication and help develop youth into well-rounded communicators. While some youth express them very effectively through verbal communication, others may find it their voice through photography, graphic arts and video. The photography, graphic arts and video story competitions were added to the State Communication Contest held at State Round-Up in 2016 and more details can be found at the Oklahoma 4-H website: <http://4h.okstate.edu/events-and-activities/state-events-activities/roundup-notebook/roundup-notebook/contest-info-forms>

All divisions are based on the grade as of September 1 of the current 4-H year.

ENTRY DETAILS:

Member can enter all three divisions (photography, graphic arts or video).

All entries must be submitted digitally on a flash drive with the scoresheet by June 10th to the West District Office.

The Danish Award system will be used to evaluate each entry. Blue – Outstanding, Red – Good, White – Need Improvement.

Entries will also receive a ranking 1st, 2nd and 3rd will be awarded in each category.

JUDGING

Entries will be viewed by judge(s) prior to the West District Communication Contest

Judging in 4-H is a form of education or a teachable moment. We are evaluating the skills and knowledge being mastered (the learning process) as a result of completing the project.

PHOTOGRAPHY

Photography is a means of self-expression and creativity through the lenses of a camera. The exhibitor will illustrate and communicate their mastery of photographic equipment, techniques, composition (elements and principles of art), lighting, story-telling, photo editing and processing through four photos.

CATEGORIES:

- A. Four photos, one from each of the following categories: people, animals, plant life and scenery.
- B. Four photos showing good composition, such as placement of subject, framing, contrast or perspective.
- C. Four action photos.
- D. Four photos showing effect (lighting, media, techniques and processes).
- E. Four photos showing members' knowledge of one of the following: different lenses, photo lamps, existing light, filters, or special effects.
- F. Four outstanding "people" pictures.
- G. Four landscapes or nature photos.

MATERIAL GUIDELINES:

Photos should not have any border or colored background. Simply put, just the photo. Label each picture with a file name as noted below. Score Sheet must be included.

(last name) (county) Category photo#

Example:

Smith_Green_A_photo1
Smith_Green_A_photo2
Smith_Green_A_photo3
Smith_Green_A_photo4
Smith_Green_ScoreSheet

GRAPHIC DESIGN

Graphic design is creating visual and written content, by hand or using computer software, to communicate ideas that inspire, inform, or captivate consumers. The designer develops the overall layout and production design for advertisements, brochures, magazines, reports, digital billboard, webpage and even an electronic/digital game. The product's purpose may be commercial, educational, cultural or political.

CATEGORIES:

A. Published Print Graphic Design

- 1. **Flat flyer** (one-sided) designed by the 4-Her to promote a club or county 4-H educational program or activity. Computer generated flat flyer (8 1/2" X 14" or 8 1/2" X 11").
- 2. **Other** - Brochure, card or invitation related to 4-H (may be double-, tri-, or four-fold measuring 8 1/2" x 11" or 8 1/2" by 14 before folding.)

B. Electronic Graphic Design

- 1. **PowerPoint (or other digital presentation media) Presentation** related to 4-H. Presentation should either promote 4-H or educate about a 4-H project. Presentations should include an official 4-H Clover, 5-10 slides and the script for the presentation. The script for each slide must be contained in the "notes" section of the presentation.

MATERIAL GUIDELINES

- **Participant will select one class from each category.** The entry will include one published design and one electronic design. Label each piece with a file name as noted below.

(last name)_(county)_(category)_(class)

Examples:

Smith_Green_A_FlatFlyer

Smith_Green_A_Other

Smith_Green_B_PPT

Smith_Green_ScoreSheet (Submit the score sheet with top portion filled out.)

VIDEO STORY

The best told stories are those that you believe in and inspire passion. Just like a speech or a written story the video will have an introduction, body and conclusion. The story will have a purpose - to inform, persuade, inspire, or entertain.

CATEGORIES:

- A. ***Narrative*** – A film which tells a story. can be based on fact or fiction.
- B. ***Documentary*** – A film which presents factual information about a person, event or process.
- C. ***Animation*** – A film created by techniques that simulate movement from individual images.
- D. ***Promotional*** – This category is for films or public service announcements that are meant to publicize 4-H programs or some other cause that you are passionate about.
- E. ***Voices of 4-H History*** – A historical perspective on 4-H. May be a narrative, documentary, animation, etc.

MATERIAL GUIDELINES:

1. Video is limited to 2 minutes. Minimal length? Only that which is required to tell a “story.”
2. Music must be royalty free, no copyrighted material (No current or pop music. Music can be used from <http://freeplaymusic.com>, <http://incompetech/m/c/royalty-free/> or similar royalty free websites.)
3. Submissions must include the video, Video Information sheet, 4-H Media release(s) for video participant(s) and the score sheet with the top portion completed.

POSTERS

OBJECTIVE: Posters are a form of communication that 4-H members may utilize to convey a specific message, inform the public and promote the 4-H Youth Development program.

AGE DIVISIONS: All divisions are based on the grade as of September 1 of the current 4-H year.

Junior: 3rd-5th grades

Intermediate: 6th-8th grades

Senior: 9th-12th grades

GENERAL GUIDELINES:

1. Entries must be turned in at registration. No pre-entry is required.
2. Youth does not have to be at the competition to compete.
3. All efforts will be made to ensure the safety of the entry however the committee is not responsible for entries being bent or damaged.

POSTERS

GUIDELINES:

1. Poster must be constructed on poster board 14" x 22" (1/2 of a poster board).
2. They may be horizontal or vertical.
3. Poster may be produced by any medium — watercolor, ink, crayon, acrylic, charcoal, collage, computer, etc.
4. Posters must be flat. Do not use 3-dimensional pieces on posters.
5. Laminating the poster is encouraged but not required.
6. Text on posters should be readable from 10 ft. away.
7. Posters must have been created after September 1st.
8. Posters should be signed and dated on the back of poster.
9. Members may enter a poster in each category
10. Posters must include 4-H Clover or mention 4-H. When using the official clover with H's, the tail should curve to the right and the words 18 U.S.C. 707 must appear under the lower right leaflet, unless poster and clover are hand drawn. For more information on proper use of the 4-H clover please refer to <http://4h.okstate.edu/educators/4-h-name-and-emblem>

CATEGORIES:

1. 4-H promotional poster designed to recruit 4-H members, volunteers, promote any 4-H event or promote any 4-H project.
2. Poster designed to promote 4-H using the national campaign, "4-H Grows Here".
3. Poster recognizing or documenting one of the following: Oklahoma 4-H history during one decade or the evolution of a particular 4-H project area over the decades.


JUDGING:

The Danish Award system will be used to evaluate each entry. Blue – Outstanding, Red – Good, White – Need Improvement.

West District 4-H Photography Score Sheet

Name _____ County _____

CATEGORY – check the box for the category being entered

<input type="checkbox"/> A. Four photos, one from each of the following categories: people, animals, plant life and scenery.	<input type="checkbox"/> B. Four photos showing good composition, such as placement of subject, framing, contrast or perspective.	<input type="checkbox"/> C. Four action photos.	<input type="checkbox"/> D. Four photos showing effect (lighting, media, techniques and processes).
<input type="checkbox"/> E. Four photos showing members' knowledge of one of the following: different lenses, photo lamps, existing light, filters, or special effects.	<input type="checkbox"/> F. Four outstanding "people" pictures.	<input type="checkbox"/> G. Four landscapes or nature photos.	

CRITERIA	Exceeds Expectations	Meeting Expectations	Approaching Expectations	For each skill/knowledge identified in the photo collection, place an x in the box that best describes the photo/interview.
COMPOSITION - 30 POINTS				
Elements and Principles of Art				Points _____
– Center of interest				Comments
– Placement of subject				
– Distance from subject				
– Foreground/background				
– Format				
– Framing.				
– Perspective				
– Line, shape, pattern, texture				
QUALITY – 30 POINTS				
Technique applied to composition				Points _____
– Focus				Comments
– Exposure				
– Contrast				
– Lighting				
– Grain				
– Depth of field				
– Color Balance				
– Depth of tones				
STORYTELLING – 20 POINTS				
– Message – subject matter				Comments
– Impact				
– Creativity and originality				
PROJECT INTERVIEW - 20 POINTS				
– Can verbalize what was learned				Comments
– Can explain the creative process/thought				
– Goals/plans in project				
TOTAL POSSIBLE POINTS – 100				Total Points _____ Blue _____ Red _____ White _____

Key: Blue = Outstanding, Red = Satisfactory, W = Needs Improvement

West District 4-H Graphic Arts Score Sheet



Name _____ County _____

You must enter both a Print and Electronic Graphic Design. Check the appropriate class in each category.

Category	Classes	
Published Print Graphic Design	A. Flat Flyer <input type="checkbox"/>	B. Other <input type="checkbox"/>
	C. PowerPoint Presentation <input type="checkbox"/>	D. Digital Media <input type="checkbox"/>


CRITERIA	Exceeds Expectations	Meeting Expectations	Approaching Expectations	For each skill/knowledge identified in the graphic collection, place an x in the box that best describes the project/interview.
CLARITY OF MESSAGE – - 20 POINTS				Score _____
– Message is bold and compelling.				Comments
– Grammar and spelling correct.				
COLOR – 20 POINTS				Score _____
– Color palette enhances the meaning of the work				Comments
FONT STYLE AND GRAPHICS– 20 POINTS				Score _____
– Fonts and graphic elements match or complement the topic of the designed product.				Comments
Focus & Flow – 20 POINTS				Score _____
– Piece(s) include strong focus point and clear pattern for directing eye flow.				Comments
– Elements and principles of design are used effectively.				
– Craftsmanship				
PROJECT INTERVIEW - 20 POINTS				Score _____
– Can verbalize what was learned				Comments
– Can explain the creative process/thought				
– Goals/plans in project				
TOTAL POSSIBLE POINTS – 100				Total Points _____ Blue _____ Red _____ White _____

Key: Blue = Outstanding, Red = Satisfactory, W = Needs Improvement

West District 4-H Video Story Score Sheet

Name _____ County _____

CATEGORY – check the box for the category being entered

<input type="checkbox"/> H. Narrative – A film which tells a story. Can be based on fact or fiction.	<input type="checkbox"/> I. Documentary – A film which presents factual information about a person, event or process.	<input type="checkbox"/> J. Animation – A film created by techniques that simulate movement from individual images.
<input type="checkbox"/> K. Promotional – This category is for films or public service announcements that are meant to publicize 4-H programs or some other cause that you are passionate about.	<input type="checkbox"/> L. Voices of 4-H History - A historical perspective on 4-H. May be a narrative, documentary, animation, etc.	

CRITERIA	Exceeds Expectations	Meeting Expectations	Approaching Expectations	For each skill/knowledge identified in the photo collection, place an x in the box that best describes the video/interview.
VIDEO QUALITY - 30 POINTS Points _____				
– Smoothness – cuts and edits				Comments
– Audio				
– Lighting				
– Framing				
– Perspective				
– Overall Appearance				
– Creative and original use of videography				
STORY CONTENT AND IMPRESSION – 30 POINTS Points _____				
– Story message was clear, concise and impactful				Comments
– Story achieved a purpose				
– Story informed, persuaded, inspired or entertained.				
– Story content presented from a creativity and/or original perspective				
REPRESENTS 4-H PROGRAM – 10 POINTS Points _____				
– The audience knows the production was the result of 4-H project work, done by 4-H member(s).				
VIDEO LENGTH – 10 POINTS Points _____				
– Video length appropriate for the story content				Comments
– Video no longer than 120 seconds				
PROJECT INTERVIEW - 20 POINTS Points _____				
– Can verbalize what was learned				Comments
– Can explain the creative process/thought				
– Goals/plans for future projects				
TOTAL POSSIBLE POINTS – 100				Total Points _____ Blue _____ Red _____ White _____

Key: Blue = Outstanding, Red = Satisfactory, W = Needs Improvement