

Let Original Works help you

STANDOUT!



Dear Family:

Although we are currently unable to receive and submit paper orders for the Original Works program, the team at Original Works has set up an alternative *Online Ordering Option* for our school.

With online you can place orders directly through the Original Works [eStore](#) using a credit or debit card. You may use the artwork you created in class, create and submit a different piece of artwork, or even send in a photograph! Original Works will process all orders as soon as they are back in production, and will conveniently ship them to your home for a nominal charge.

PLACING YOUR ORDER

On-line ordering is simple, and takes just a few minutes. Please follow the steps outlined below. For more detailed instructions that include screen shots of the order process, [click here](#).

- SAVE the image(s) you wish to upload to your computer desktop.
 - For information on image formats & resolutions for your artwork or photos, please visit [Image Details](#).
- VISIT the Original Works eStore at www.originalworks.com/store.
- GO TO Choose Your Products to review the product options and to register if you don't have an account.
- LOG-IN (if you have an eStore account), or select [Express Register](#) and follow the prompts to quickly set up an account. Once you are logged in or have an account set up:
 - Click on My Artwork, and follow steps to upload the artwork or photograph from your desktop and save it in your eStore image library.
 - Click on the product you wish to order, and select the image you want to use from your image library.
 - Select "Add To Cart".
 - Follow the prompts to either Continue Shopping or Proceed to Checkout.
- CHECK-OUT
 - Follow the online instructions for checking out. To ensure that your school receives credit for your order, please include your School Code **SFX** on Address Line 2.
 - We will ship your order directly to your home as soon as practicable.

Should you have questions, or require assistance in placing your order, please contact Original Works Customer Service Department at 518-584-9278 x0, or e-mail us at cs@originalworks.com.