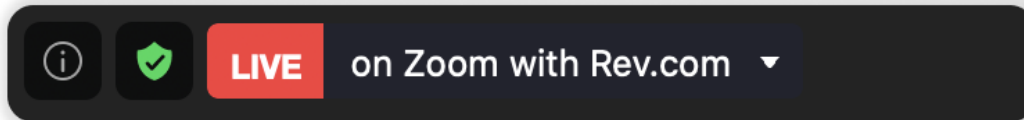


As an Attendee joining a Meeting with Rev Live Captions

Attendee 1. Join a Zoom Meeting with Rev Live Captions enabled.

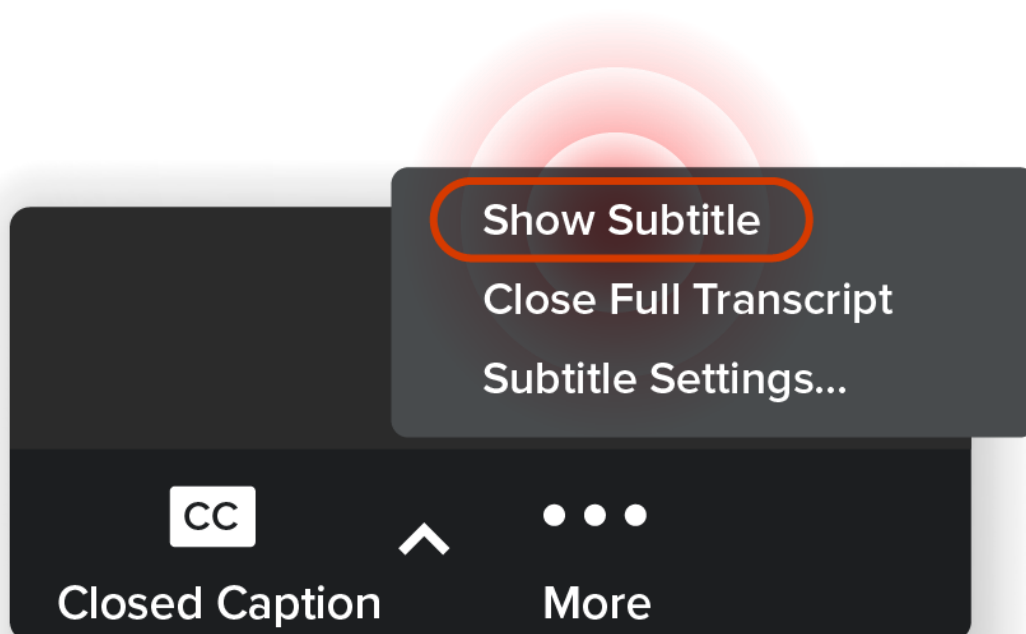
- Rev Live Captions are available in the Meeting whenever you see a red “LIVE” indicator in the upper left corner of the Zoom window.



- Rev Live Captions will only become available after the Host joins the meeting – and not before. After the host leaves the meeting, Rev Live Captions will not be available.

Attendee 2. Show the captions.

- In the bottom of the Zoom window, click the “^” up arrow button next to “Closed Caption” and then click on “**Show Subtitle**” to start displaying Rev Live Captions in your Zoom Meeting.



Note: this setting affects only your Zoom window. Each participant will have the option to show / hide Rev Live Captions in their Zoom window.

- To hide Rev Live Captions in your Zoom window, click the “^” up arrow next to “Closed Caption” and then click on “**Hide Subtitle**”.