



DELTA UPSILON

INTERNATIONAL FRATERNITY

COVID-19 PLANNING AND SUPPORT

SHOULD YOUR INSTITUTION CLOSE OR GO TO ONLINE LEARNING

- **Let your chapter liaison at IHQ and ihq@deltau.org know immediately if there is a campus closure or if classes have been moved to online.** Please forward communications from your institution so the Fraternity may be aware of exact policies and procedures for your campus.
- On a case by case basis, the International Fraternity will work with chapters, advisors and house corporation volunteers should an institution close or move to online learning. The Fraternity will look to partner with the college/university on recommendations and options. Situations will vary on a campus-by-campus basis.
- **Should an institution close (meaning its residence halls and dining services are closed and students are asked to move home, either for a short or extended period of time), the Fraternity's recommendation would be to ask all members to leave the chapter house.** The Fraternity would work with chapter leadership and volunteers to make that determination and plan logistics. This includes working with third-party landlords or food service staff, how to accommodate students with special circumstances (such as international students), and more. In some cases, students with special circumstances may need to remain in the chapter facility or move to other on-campus housing.
- **Should an institution move to online learning for a short period of time, but students are not being asked to leave their residence halls, the Fraternity would recommend for DU chapter facilities to remain operational in terms of housing and food service.** The Fraternity will work closely with the chapter and university to make this determination. Please note that during this time, it would be recommended that no chapter events be held. (See Chapter Meetings/Events below for more information.)

CHAPTER MEETINGS/EVENTS

- If an institution is open (meaning residence halls and dining services are fully operational) but it has moved to online learning for a brief period of time, the intent of such a decision would be to limit in-person interactions that could promote the spread of COVID-19. As such, **the Fraternity would recommend also limiting chapter meetings and events that would put large numbers of people together.**
 - It would be recommended that chapters host chapter meetings via teleconference or to send officer updates and other important information electronically.
 - Chapter events such as philanthropy events, service projects, recruitment activities and social gatherings should be cancelled or postponed until the institution is back to being fully operational.
 - The chapter should consider limiting the number of guests at the chapter facility to help prevent the spread of the virus/germs. This includes both members and non-members who do not live on property.
 - The chapter should refrain from hosting any social events at the chapter facility or at off-campus locations.
- **If an institution is closed (meaning students have been asked to leave campus), all chapter activities should be cancelled or postponed until the university reopens.**
- In planning long-term, the chapter should review any contracts it has in place for off-site events, such as formal. Understand what the cancellation policy is, what the ramifications of canceling are and the timeline for when cancellations can be made.

CHAPTER OPERATIONS/SUPPORT

- At this time, Fraternity staff will continue to make chapter visits as scheduled provided the college/university is open and there are no travel bans in place. If a visit is scheduled to take place during a campus online-learning period, staff will be advised to hold remote, teleconference meetings as opposed to traveling to campus.
- Coordinate with the staff member scheduled to visit campus to make any arrangements.
- The Fraternity understands that a campus closure will affect a number of areas of chapter operations, from hosting meetings to holding philanthropy events and more. Staff is currently looking at how closures would affect a chapter's Chapter Excellence Plan or Men of Merit performance. More information on those items will be shared soon.
- All chapters are expected to pay their dues/fees to the International Fraternity as usual. Such items cover individual member and chapter fees, which are not impacted by a campus closure. Chapters should work with their house corporations and advisors to determine if any chapter-level dues and fees charged to/collected from members need to be reassessed. This could include, but is not limited to, potential housing contract reimbursements.

INITIATION

- **If a chapter has associate members who have not yet been initiated, the Fraternity recommends holding the Initiation Ceremony as soon as possible, provided students are allowed on campus.** Because the extent of COVID-19 spread is unknown, it would be in the best interest of the associate members and chapter to hold Initiation soon, as opposed to waiting.
- In the event Initiation needs to happen before the Associate Member Education Program is complete, the program can be completed following Initiation when the institution is open.
- GreekLifeEdu should still be completed online by the Fraternity's previously scheduled deadlines. (Part 1 closes April 25. Part 2 closes May 15.)
- Chapters should hold the Initiation Ceremony at the chapter facility or work with the university to find a suitable space on campus should the originally scheduled space no longer be available. If the ceremony was to be held off-site, work with the venue directly to discuss options.

DU EDUCATIONAL PROGRAMS

- **At this time, DU's summer educational programs will proceed as scheduled.** This includes the May and June Global Service Initiative trips, DU Emerging Leaders Experience and Leadership Institute.
- In the event a DU educational program needs to be cancelled or rescheduled, the Fraternity will work directly with registered attendees with how to proceed.
- Before making travel accommodations, check with your airline about cancellation policies or change fees. Due to COVID-19, many airlines have temporarily altered their policies.
- The Fraternity would recommend purchasing trip insurance through your airline or a third-party vendor.