



Online Registration Instructions

OSHER LIFELONG
LEARNING INSTITUTE

Step #1: Go to the OLLI website at
www.umb.edu/olli

Step #2: Click “Courses & Programs”

Step #2: Click
“Courses & Programs” →



Step #3: Click here to log in to your OLLI account.

University of Massachusetts Boston 🔍 Search ▾ 🔒 MyUMass ▾ ⚙️ UMass Boston Resources ▾
📍 Navigate ▾

Osher Lifelong Learning Institute

Courses & Programs
OLLI Membership
Special Interest Groups
OLLI Upcoming Events
About OLLI
Connect and Locations
20th Anniversary
Strategic Plan 2020-2025

[Home](#) > [Osher Lifelong Learning Institute](#) > **Courses & Programs**

Courses & Programs

OLLI Spring Semester Update ➡

Welcome to OLLI's courses and programs information page. You do not need to be an OLLI member to browse our course and brown bag offerings, but only those with valid OLLI memberships can register for courses and brown bag lectures. If you are not a member but would like to view a selection of past course and Brown Bag lectures, click [here](#) to visit our [Archived Presentations](#) page. If you are an OLLI member, you can sign in using your User Name and Password. Please scroll down this page for more information about signing in. If you have trouble with registering online, here is the [instruction manual](#) that will guide you through the process.

➤ [Browse courses and programs](#)
➤ [Log into your OLLI account](#)

Click here to log in to your OLLI account. ➡

Step#5: Once you have successfully signed in you should see your name on the top right of the page - "Welcome, _____"



Step#6: Browse courses by day or by topic

The screenshot shows a web browser window with the URL www.campusnet.net/umb/category/category.aspx?C=8&S=16. The page title is "OLLI Course Catalog". The navigation menu on the left includes: About Us, Courses & Programs, Join OLLI & Register, Teach for OLLI, Special Interest Groups, News, Events, and Contact Us. The main content area has a header with links: Join/Renew Membership, Register, Advanced Search, and Course Catalog Home. Below the header, it says "Registration for Spring 2016 courses is now open. Brown Bag registration will open by the end of February." and provides instructions on how to browse courses by day, topic, or program. The "COURSES BY DAY" section lists days from Monday to Saturday, with Monday selected. The "COURSES BY TOPIC" section lists various topics like The Arts, Business and Technology, etc. The "Monday Classes" section lists specific courses like Tai Chi, The Food of North America, etc.

----- Monday

Join/Renew Membership | Register | Advanced Search | Course Catalog Home

OLLI Course Catalog > ----- Monday

OLLI Course Catalog

Registration for Spring 2016 courses is now open. Brown Bag registration will open by the end of February.

Select items on the list to browse Courses by Day, Courses by Topic, Offsite Courses, Programs and Special Events. To join or renew membership, [submit a membership form](#) and payment to the OLLI office. Brown Bag information will be published on a monthly basis beginning in February for March presentations. Please note that we do not accept membership or registration by phone.

MEMBERSHIP

COURSES BY DAY

----- Monday

----- Tuesday

----- Wednesday

----- Thursday

----- Friday

----- Saturday

COURSES BY TOPIC

----- The Arts

----- Business and Technology

----- Culture and Travel

----- History and Current Affairs

----- Literature, Language and Writing

----- Philosophy and Sociology

Monday Classes

- Tai Chi (Beginner Level), Section 1
- The Food of North America
- West of Here (Video Conference)
- Intermediate French Conversation Through Cinema
- Introduction to Conflicts in South Asia
- Ancient and Modern Poetry
- iPad for Absolute Beginners, Part 2
- Faith and the Earth
- Cultivating an Online Community: An Introduction to Facebook and Twitter
- Morocco - From the High Atlas Peaks to Saharan Dunes (Video Conference)
- Perpetual War for Perpetual Peace: Whither the American Empire?
- Working in Watercolor
- Building Boston's Back Bay: Its Glory Years 1800's

Select a day for a list of courses on that day.

Select a topic for a list of courses on that topic.

Further down this list you will find Brown Bags and other events

Step #7: Select something that interests you to get more information.

Tai Chi (Beginner Level), Section 1

www.campusce.net/umb/course/course.aspx?C=44&pc=16&mc=8&sc=

Osher Lifelong Learning Institute
at the University of Massachusetts Boston

[Join/Renew Membership](#) | [Register](#) | [Advanced Search](#) | [Course Catalog Home](#)

OLLI Course Catalog > --- Monday

Tai Chi (Beginner Level), Section 1

[Print Course Information](#)
[Email to a friend](#)
[Return to Course Catalog](#)

Tai Chi Chuan is an internal Chinese martial art that is extremely beneficial for good health. It is also a method of relaxation and is used to increase focus and concentration. Benefits include the following: stress reduction; improved concentration, flexibility, and strength; and enhancement of the immune system, balance, memory, circulation, and coordination. Limited to 15 participants. Note: UMass Boston student ID is required to enter the Beacon Fitness Center where the class will be held. Please contact the OLLI office for more details.

Tai Chi (Beginner Level), Section 1

Facilitator: Satoshi Nagae	Day of the Week: M
Dates: 3/7/2016 - 5/23/2016	Number of Sessions: 10
Time: 9:00 AM - 10:00 AM	Room: Beacon Fitness Center, 1st Floor
Location: McCormack Hall	

No class on 3/14 and 4/18

[Request Course](#)

**Click on
instructor's name
to get biography**

Select request course

Step #8: Select "Check Out" if you are ready to check out; if not, then click "Return to OLLI Course Catalog" to select more courses.

The screenshot shows the OLLI Shopping Cart page. The browser address bar shows www.campusce.net/umb/cart/index.aspx. The page has a navigation menu on the left with links: About Us, Courses & Programs, Join OLLI & Register, Teach for OLLI, Special Interest Groups, News, Events, and Contact Us. The main content area is titled "Shopping Cart" and includes a link to "Return to OLLI Course Catalog". Below this is a paragraph of instructions and a table of items in the cart. The table has columns for Item, Price, and Details. The first item is "Tai Chi (Beginner Level), Section 1, Section A, 9:00 AM-10:00 AM, 3/7/2016 - 5/23/2016, 10 Sessions, Location: McCormack, Instructor: Satoshi Nagae" with a price of \$0.00. A "Remove from Waitlist" link is in the Details column. The total is \$0.00. Below the table is a dropdown menu for "How did you hear about us?" and a "Check Out" button. Annotations with arrows point to the "Return to OLLI Course Catalog" link, the "Remove from Waitlist" link, and the "Check Out" button.

Join/Renew Membership | Register | Advanced Search | Course Catalog Home

Shopping Cart

[Return to OLLI Course Catalog](#)

Request additional courses by clicking on [Return to OLLI Course Catalog](#) and requesting each course. Then preview the items in your cart. When you've added all the courses of interest, click [Check Out](#) and click through subsequent screens. If you change your mind about taking a course, click [Remove from Waitlist](#) to delete the course from your Cart. If you decide later to drop a course, please email the OLLI office at ollireg@gmail.com. **IMPORTANT:** Your transaction is not complete until you reach the Confirmation page and you receive an email notification of your requests!

If you do not see a [Request Course](#) or an [Add to Cart](#) button, your membership with OLLI has expired and you will need to renew or join Membership before you can register for courses and programs. Click on [Membership](#) to see package options.

Item	Price	Details
Tai Chi (Beginner Level), Section 1, Section A, 9:00 AM-10:00 AM, 3/7/2016 - 5/23/2016, 10 Sessions, Location: McCormack, Instructor: Satoshi Nagae	\$0.00	Remove from Waitlist

TOTAL: \$0.00

How did you hear about us?
--Select One--

[Check Out](#)

Click "Return to OLLI Course Catalog" to add something else.

Click "Remove from Waitlist" to delete course from your shopping cart.

Click "Check Out" if you are ready to check out.

Step#9: Click "Edit Profile" if you need to make changes to your profile. If not, please click "Next."

Check Out : My Information

Enter your contact information and other information, and then click Next. Note that OLLI UMass Boston uses a default birth date of 1/1/1900 for privacy purposes but your birth YEAR is very important for our reporting needs. Please provide the correct birth year on the following page.

My Contact Information

Required fields are indicated by an asterisk (*)

Title: Ms. ▾

* First name: Luci

Initial:

* Last name: Nguyen

* Address 1: 100 Morrissey Blvd.

Address 2:

* City: Dorchester

* State : Massachusetts ▾

* Zip Code: 02125

* Day phone: 617 842 - 7353 Ext.

Eve phone: - Ext.

* Date Of Birth: 5/9/1986 (MM/DD/YYYY)

E-mail: luci.nguyen@umb.edu

☐ Once in a while the school offers special promotions for previous students through emails. Check here if you do not want to receive any of these marketing emails.

Edit Profile Next

Click "Edit Profile" to make changes to your contact info.

Click "Next" to continue checking out.

Step #10:

On the **CHECK OUT: MORE INFORMATION** page, please review or add your demographic information. This information is important to us for use in grant applications. Although we use a default birth date, we ask that you tell us your birth year for reporting purposes. This information is strictly confidential. Click: "Next" when finished.

[Shopping Cart](#) > [Check Out: More Info](#)

Check Out : More Info

Answer all questions, and then click Next.

Birth Year

Do you have a college degree? (check box if yes)
☐

Are you a UMass Boston alumnus/a? (check box if yes)
☐

Are you retired? (check box if yes)
☐

Please indicate if you are interested in any of the following activities.

- ☐ Developing Courses
- ☐ Assisting a facilitator in a class
- ☐ Helping with recruitment efforts
- ☐ Serving on the OLLI Board/Committees
- ☐ Providing assistance at special events
- ☐ Helping with mailings
- ☐ Helping with fundraising

Would you be interested in facilitating a course? (check box if yes)
☐

What topic(s)?

Check box(es) if you are interested in joining a Special Interest Group

- ☐ Art History
- ☐ Book Groups
- ☐ Culinary Adventures
- ☐ Informal Writing Group
- ☐ Meditation and Wellness
- ☐ Qigong
- ☐ Stonewall at OLLI
- ☐ Walking Group
- ☐ Women's HerStory Group

Are you a new or returning member?
-- Select One --

What is your ethnicity?

- ☐ Caucasian
- ☐ Asian
- ☐ Hispanic
- ☐ African American
- ☐ Other

[Previous](#) [Next](#)

1. Registration
2. Full Information
3. More Info

**Click "Next"
to continue
checking out.**

Step #11: Click "Purchase" to submit your selections

Check Out : Purchase

https://www.campusce.net/umb/cart/Checkout5.aspx

Join/Renew Membership | Register | Advanced Search | Course Catalog Home

[Shopping Cart](#) > Check Out

Check Out : Purchase

1: Registration
2: My Information
3: More Info
4: Purchase

Verify that your order, billing address, and payment information are correct, and then click Purchase to submit your order. You will receive an email confirmation of your requests.

If you have a special request regarding a specific course (if you carpool with someone, need an assistive listening device, etc.) please send an email now to ollireg@gmail.com including your name, name of the course or program and your request.

Item	Price	Details
Tai Chi (Beginner Level), Section 1 Section A 9:00 AM-10:00 AM, 3/7/2016 - 5/23/2016 10 Sessions Location: McCormack Instructor: Satoshi Nagae	\$0.00	
TOTAL:	\$0.00	

[Previous](#) [Purchase](#)

Click "Previous" to go back, if needed.

Click "Purchase" to submit the course(s) selected.

Step #11 (Cont.) Confirmation:

You will see a CONFIRMATION of your selections and will also receive an acknowledgement by email. **DO NOT STOP HERE!**

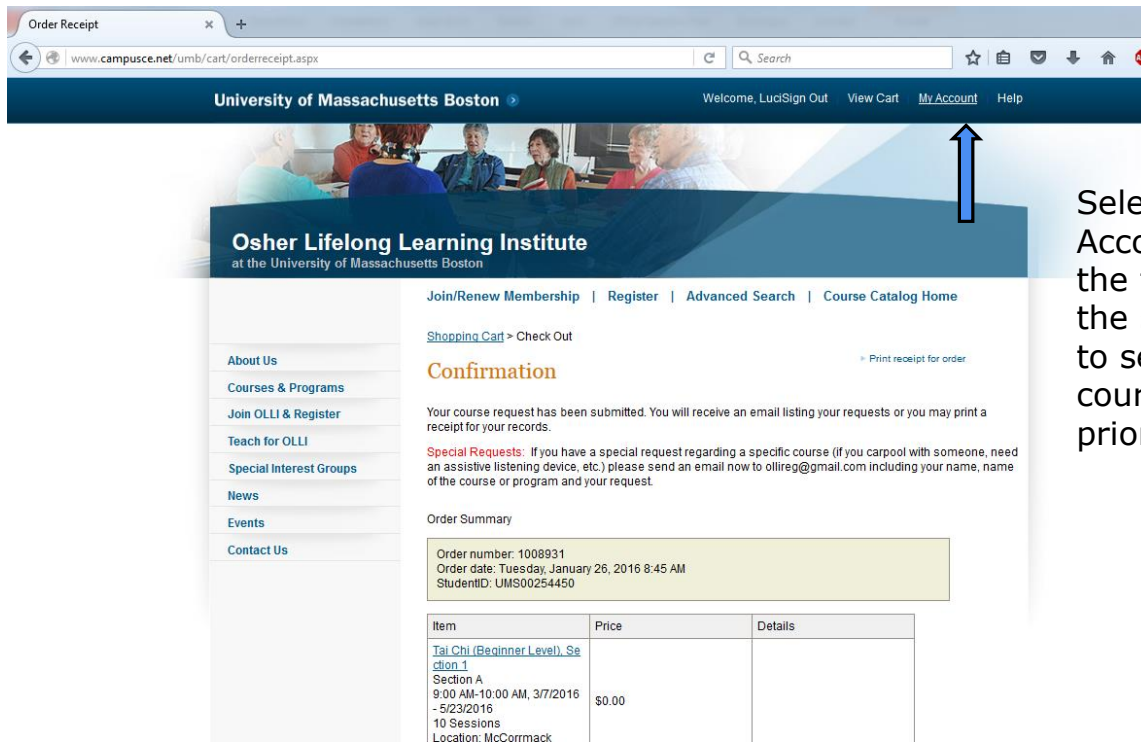
The screenshot shows a web browser window with the address bar displaying www.campusce.net/umb/cart/orderreceipt.aspx. The page title is "Order Receipt". The navigation menu includes links for "Join/Renew Membership", "Register", "Advanced Search", and "Course Catalog Home". The left sidebar contains links for "About Us", "Courses & Programs", "Join OLLI & Register", "Teach for OLLI", "Special Interest Groups", "News", "Events", and "Contact Us". The main content area is titled "Confirmation" and includes a link to "Print receipt for order". It states: "Your course request has been submitted. You will receive an email listing your requests or you may print a receipt for your records." Below this, a "Special Requests" section provides instructions for submitting special requests. An "Order Summary" section displays the following information:

Order number:	1008931
Order date:	Tuesday, January 26, 2016 8:45 AM
StudentID:	UMS00254450

Item	Price	Details
Tai Chi (Beginner Level), Section 1 Section A 9:00 AM-10:00 AM, 3/7/2016 - 5/23/2016 10 Sessions Location: McCormack Instructor: Satoshi Nagae	\$0.00	
TOTAL:	\$0.00	

Step#12:

Set your course priorities: There's one more important step. You need to tell us your course priorities so we can try to register you for the courses you are most interested in. Click on MY ACCOUNT at the top of the page.



The screenshot shows a web browser window with the URL www.campusce.net/umb/cart/orderreceipt.aspx. The page header for the University of Massachusetts Boston includes links for "Welcome, LuciSign Out", "View Cart", "My Account", and "Help". A blue arrow points to the "My Account" link. Below the header, the page is titled "Osher Lifelong Learning Institute at the University of Massachusetts Boston". The main content area shows a "Confirmation" message: "Your course request has been submitted. You will receive an email listing your requests or you may print a receipt for your records." It also includes a "Special Requests" section and an "Order Summary" table.

Item	Price	Details
Tai Chi (Beginner Level), Section 1 9:00 AM-10:00 AM, 3/7/2016 - 5/23/2016 10 Sessions Location: McCormack	\$0.00	

Select "My Account" on the top of the screen to set your course priorities.

Step #13: On the right hand side in small-print click “Course Priorities” to set your priorities.

My Account

www.campusce.net/umb/account/myaccount.aspx

University of Massachusetts Boston

Welcome, LuciSign Out View Cart My Account Help

Osher Lifelong Learning Institute
at the University of Massachusetts Boston

Join/Renew Membership | Register | Advanced Search | Course Catalog Home

Account Overview

The Account Overview page allows you to review and correct your contact information (My Profile), change your Username and Password, review the orders you've placed and see the classes you've signed up for.

- My Profile
- Username and Password
- History
- Class List
- Course Priorities**
- View Transcript
- Return to OLLI Course Catalog

Click
**“Course
Priorities”**
to set your
priorities.

Step #14: You will see a list of all the courses that you've requested and a box next to the course where you can enter a number that represents the order of preference (one = most preferred). List a number next to each course and **SAVE PRIORITIES**.

Click "Save Priorities" once you have selected your course priorities.



Course Priorities

IMPORTANT: OLLI UMass operates a lottery system for course registration in order to give members an equal opportunity to participate in their courses of interest. The computer lottery assigns students who submit course requests by February 12, 2016 in order of course priority. Students who indicate that a course is their first or second priority will have the best chance of admission to that course but we can never guarantee enrollment.

To list your priorities, change the numbers to the right of the courses listed below to indicate your order of preference (1 = first choice; 2 = second choice; etc). Be sure to click on Save Priorities above the list! Your courses will be shown as Waitlisted until the lottery is concluded. You will be notified by email of confirmed courses in late August.

- ▶ My Profile
- ▶ Username and Password
- ▶ History
- ▶ Class List
- ▶ Course Priorities
- ▶ View Transcript
- ▶ Return to OLLI Course Catalog
- ~
- ~

Save Priorities		Print					
Term	Course ID	SKU	Status	Title	Instructor	Schedule	Priority
SP16	SCHE108	SP16CLSCHE108A	WaitListed	Tai Chi (Beginner Level), Section 1	Satoshi Nagae	Mar 7 2016 9:00AM-May 23 2016 10:00AM	1 1 2
SP16	BTEC107	SP16CLBTEC107A	WaitListed	Unlocking the Secrets of the Digital Camera Part 2: Taking Control of Composition and Light	Jim McEaney	Apr 19 2016 10:00AM-May 24 2016 11:30PM	2

Click the drop down box to change your course priority.

Step #15: Don't Forget to Sign Out of your account! Congratulations: you are finally done with registration!!!!

The screenshot shows the 'Course Priorities' page of the Osher Lifelong Learning Institute at the University of Massachusetts Boston. The browser address bar shows the URL: www.campusce.net/umb/account/CoursePrioritization.aspx. The top navigation bar includes the text 'University of Massachusetts Boston' and 'Welcome, LuciSign Out View Cart My Account'. A blue arrow points to the 'Sign Out' link. Below the navigation bar is a banner image of a group of people. The main content area is titled 'Course Priorities' and contains an important notice about the lottery system for course registration. A sidebar on the left lists various links, and a sidebar on the right lists user account options.

Course Priorities

University of Massachusetts Boston

Welcome, LuciSign Out View Cart My Account

Osher Lifelong Learning Institute
at the University of Massachusetts Boston

Join/Renew Membership | Register | Advanced Search | Course Catalog Home

Course Priorities

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My Profile
Username and Password
History
Class List
Course Priorities
View Transcript
Return to OLLI Course Catalog

About Us
Courses & Programs
Join OLLI & Register
Teach for OLLI
Special Interest Groups
News
Events
Contact Us

**IMPORTANT:
Remember to
click "Sign
Out" to log out
of your
account!**

Check your email for the confirmation.

Within a few minutes, you should receive an email that lists the details of what you've chosen.

You will see "Waitlisted" marked on all your selections. You are waitlisted until the allocation process assigns courses based on your and others' priorities. This lottery process occurs about a week after the course request deadline. After the deadline, you will get a second email confirming your courses.

OLLI Order Acknowledgement

To: Andrew Glazier

Drew TEST
100 Morrissey Blvd. McCormack Hall, 3rd Floor, UMass Boston
BOSTON, MA 02125



Dear OLLI Member,

We have received your course or Brown Bag request for Spring 2020. The status of each request is listed below. If you have questions, please contact the OLLI office by email at ollireg@gmail.com.

Item number: SP20SPSPEV200A

Coffee Chat - Monday Mornings

Time: 9:00 AM-9:45 AM Date: 4/13/2020-5/18/2020

5 Sessions, Location: Video or phone conference, Room:

Instructor:

Note: No Coffee Chat on 4/20. Link and/or phone number will be shared the day before the coffee chat.

Note: