



Online Registration Instructions

OSHER LIFELONG
LEARNING INSTITUTE

Step #1: Go to the OLLI website at www.umb.edu/olli

Step #2: Click “Courses & Programs”

Step #2: Click
“Courses &
Programs”



University of Massachusetts Boston Search MyUMass UMass Boston Resources Navigate

Osher Lifelong Learning Institute

Courses & Programs

- OLLI Membership
- Special Interest Groups
- OLLI Upcoming Events
- About OLLI
- Connect and Locations
- 20th Anniversary
- Strategic Plan 2020-2025

Never Stop Learning

Attention: Due to concerns over COVID-19, UMass Boston is currently operating online only. Many answers about the campus's response to the coronavirus can be found in our special [coronavirus web section](#). See information below for an update on OLLI's spring semester.

Part of the UMass Boston's [Gerontology Institute](#), the **Osher Lifelong Learning Institute** at UMass Boston provides lifelong learning, trips, and social activities for those over age 50. OLLI is affiliated with the national network of learning in retirement programs organized by the Bernard Osher Foundation.

[OLLI Spring Semester Update](#)

Step #3: Log in to your OLLI account.

University of Massachusetts Boston 🔍 Search ▾ 🔒 MyUMass ▾ ⚙️ UMass Boston Resources ▾
📍 Navigate ▾

Osher Lifelong Learning Institute

Courses & Programs
OLLI Membership
Special Interest Groups
OLLI Upcoming Events
About OLLI
Connect and Locations
20th Anniversary
Strategic Plan 2020-2025

[Home](#) > [Osher Lifelong Learning Institute](#) > **Courses & Programs**

Courses & Programs

OLLI Spring Semester Update ➡

Welcome to OLLI's courses and programs information page. You do not need to be an OLLI member to browse our course and brown bag offerings, but only those with valid OLLI memberships can register for courses and brown bag lectures. If you are not a member but would like to view a selection of past course and Brown Bag lectures, click [here](#) to visit our **Archived Presentations** page. If you are an OLLI member, you can sign in using your User Name and Password. Please scroll down this page for more information about signing in. If you have trouble with registering online, here is the *[instruction manual](#)* that will guide you through the process.

➤ [Browse courses and programs](#)
➤ [Log into your OLLI account](#)

Click here to log in to your OLLI account. ➡

Step #4: Sign into your existing account.

Username and Password should be assigned to you by OLLI staff. The "Welcome to OLLI" email has this information, or contact the office if you have forgotten these details.

About Us
Courses & Programs
Join OLLI & Register
Teach for OLLI
Special Interest Groups
News
Events
Contact Us

Sign In

- ▶ Privacy policy
- ▶ Terms and conditions
- ▶ Return to OLLI Course Catalog

Anyone can browse our course catalog without signing in!
Choose Courses and Programs to browse our upcoming learning opportunities.

OLLI Members: To begin the registration process, enter your Username and Password. If you need assistance, please contact our office at ollireg@gmail.com.

Usernames have been assigned by OLLI and are not case-sensitive. If you have forgotten your Username, click on Find My Username and an email reminder will be sent to you. If you choose to reset your Username, use any combination of six or more characters.

Passwords have also been assigned by OLLI, unless you have customized your password yourself. *Passwords are case-sensitive and must be entered exactly as assigned.* If you need a reminder of your password, contact OLLI at ollireg@gmail.com. If you choose to RESET YOUR PASSWORD, a temporary password will be sent to your email account. When you have the password, return to the SIGN IN screen and enter both your Username and your temporary password. Then you can reset your password again to something you can remember. **Please write down your Username and Password for future use.**

Sign In to Existing Account

Username:

Password:

Sign In

[Find My Username](#)
[Reset My Password](#)

Step#5: Once you have successfully signed in you should see your name on the top right of the page - "Welcome, _____"

The screenshot shows the Osher Lifelong Learning Institute website. At the top, a dark blue navigation bar contains the text "University of Massachusetts Boston" on the left and "Welcome, Luci Sign Out View Cart My Account Help" on the right. A blue arrow points to the "Welcome, Luci" text. Below the navigation bar is a banner image of a group of people. Under the banner, the text "Osher Lifelong Learning Institute at the University of Massachusetts Boston" is displayed. To the left is a vertical menu with links: "About Us", "Courses & Programs", "Join OLLI & Register", "Teach for OLLI", "Special Interest Groups", "News", "Events", and "Contact Us". To the right of the menu, there are links: "Join/Renew Membership | Register | Advanced Search | Course Catalog Home". Below these links is the heading "OLLI Course Catalog" in orange. A paragraph of text follows: "Registration for Spring 2016 courses is now open. Brown Bag registration will open by the end of February." Below this is another paragraph: "Select items on the list to browse Courses by Day, Courses by Topic, Offsite Courses, Programs and Special Events. To join or renew membership, [submit a membership form](#) and payment to the OLLI office. Brown Bag information will be published on a monthly basis beginning in February for March presentations. Please note that we do not accept membership or registration by phone." At the bottom left, under the heading "MEMBERSHIP COURSES BY DAY", there is a list: "---- Monday", "---- Tuesday", "---- Wednesday", and "---- Thursday". At the bottom right, a text box says: "Please select a category from the list on the left to continue."

Step#6: Browse courses by day or by topic. Click on available courses to get more information

Select a day for a list of courses on that day.

Select a topic for a list of courses on that topic.

Further down this list you will find OLLI Talks and other events

The screenshot shows the OLLI Course Catalog website. At the top, there are links: [Join/Renew Membership](#) | [Register](#) | [Advanced Search](#) | [Course Catalog Home](#). Below these is the breadcrumb [OLLI Course Catalog](#) > [Monday](#). The main heading is **OLLI Course Catalog**. A notice states: **Registration for Spring 2016 courses is now open. Brown Bag registration will open by the end of February.** Below this is a paragraph: "Select items on the list to browse Courses by Day, Courses by Topic, Offsite Courses, Programs and Special Events. To join or renew membership, [submit a membership form](#) and payment to the OLLI office. Brown Bag information will be published on a monthly basis beginning in February for March presentations. Please note that we do not accept membership or registration by phone." On the left is a sidebar menu with links: [About Us](#), [Courses & Programs](#), [Join OLLI & Register](#), [Teach for OLLI](#), [Special Interest Groups](#), [News](#), [Events](#), and [Contact Us](#). The main content area has two sections: **MEMBERSHIP** and **COURSES BY DAY**. Under **COURSES BY DAY**, there is a list of days: [Monday](#), [Tuesday](#), [Wednesday](#), [Thursday](#), [Friday](#), [Saturday](#), and [Sunday](#). Below this is **COURSES BY TOPIC** with a list of topics: [The Arts](#), [Business and Technology](#), [Culture and Travel](#), [History and Current Affairs](#), [Literature, Language and Writing](#), and [Philosophy and Sociology](#). On the right, there is a section titled **Monday Classes** with a list of courses: [Tai Chi \(Beginner Level\), Section 1](#), [The Food of North America](#), [West of Here \(Video Conference\)](#), [Intermediate French Conversation Through Cinema](#), [Introduction to Conflicts in South Asia](#), [Ancient and Modern Poetry](#), [iPad for Absolute Beginners, Part 2](#), [Faith and the Earth](#), [Cultivating an Online Community: An Introduction to Facebook and Twitter](#), [Morocco - From the High Atlas Peaks to Saharan Dunes \(Video Conference\)](#), [Perpetual War for Perpetual Peace: Whither the American Empire?](#), [Working in Watercolor](#), and [Building Boston's Back Bay: Its Glory Years 1800's](#).

Step #7: To request a course you would like to take, click on the "Request Course" button.

Tai Chi (Beginner Level), Section 1

www.campusce.net/umb/course/course.aspx?C=44&pc=16&mc=8&sc=

Osher Lifelong Learning Institute
at the University of Massachusetts Boston

[Join/Renew Membership](#) | [Register](#) | [Advanced Search](#) | [Course Catalog Home](#)

OLLI Course Catalog > --- Monday

Tai Chi (Beginner Level), Section 1

Tai Chi Chuan is an internal Chinese martial art that is extremely beneficial for good health. It is also a method of relaxation and is used to increase focus and concentration. Benefits include the following: stress reduction; improved concentration, flexibility, and strength; and enhancement of the immune system, balance, memory, circulation, and coordination. Limited to 15 participants. Note: UMass Boston student ID is required to enter the Beacon Fitness Center where the class will be held. Please contact the OLLI office for more details.

[Print Course Information](#)
[Email to a friend](#)
[Return to Course Catalog](#)

Tai Chi (Beginner Level), Section 1

Facilitator: Satoshi Nagae	
Dates: 3/7/2016 - 5/23/2016	Day of the Week: M
Time: 9:00 AM - 10:00 AM	Number of Sessions: 10
Location: McCormack Hall	Room: Beacon Fitness Center, 1st Floor

No class on 3/14 and 4/18

[Request Course](#)

Click on instructor's name to get biography

Select "Request Course" to add this course to your shopping cart.

Step #8: Select "Check Out" if you are ready to check out; if not, then click "Return to OLLI Course Catalog" to select more courses.

The screenshot shows the OLLI Shopping Cart page. The browser address bar displays 'www.campusce.net/umb/cart/index.aspx'. The page has a navigation menu on the left with links: About Us, Courses & Programs, Join OLLI & Register, Teach for OLLI, Special Interest Groups, News, Events, and Contact Us. The main content area is titled 'Shopping Cart' and includes a link to 'Return to OLLI Course Catalog'. Below this is a paragraph of instructions and a table with one item: 'Tai Chi (Beginner Level), Section 1, Section A, 9:00 AM-10:00 AM, 3/7/2016 - 5/23/2016, 10 Sessions, Location: McCormack, Instructor: Satoshi Nagae'. The price is \$0.00. A 'Remove from Waitlist' link is next to the item. Below the table is a 'TOTAL: \$0.00' and a 'Check Out' button. A dropdown menu for 'How did you hear about us?' is also visible.

Item	Price	Details
Tai Chi (Beginner Level), Section 1, Section A, 9:00 AM-10:00 AM, 3/7/2016 - 5/23/2016, 10 Sessions, Location: McCormack, Instructor: Satoshi Nagae	\$0.00	Remove from Waitlist

TOTAL: \$0.00

How did you hear about us?
--Select One--

[Check Out](#)

Click "Return to OLLI Course Catalog" to add something else.

Click "Remove from Waitlist" to delete course from your shopping cart.

Click "Check Out" if you are ready to check out.

Step#9: Click “Edit Profile” if you need to make changes to your profile. If not, please click “Next.”

Check Out : My Information

Enter your contact information and other information, and then click Next. Note that OLLI UMass Boston uses a default birth date of 1/1/1900 for privacy purposes but your birth YEAR is very important for our reporting needs. Please provide the correct birth year on the following page.

My Contact Information

Required fields are indicated by an asterisk (*)

Title: Ms.

* First name: Luci

Initial:

* Last name: Nguyen

* Address 1: 100 Morrissey Blvd.

Address 2:

* City: Dorchester

* State : Massachusetts

* Zip Code: 02125

* Day phone: 617 842 - 7353 Ext.

Eve phone: - Ext.

* Date Of Birth: 5/9/1986 (MM/DD/YYYY)

E-mail: luci.nguyen@umb.edu

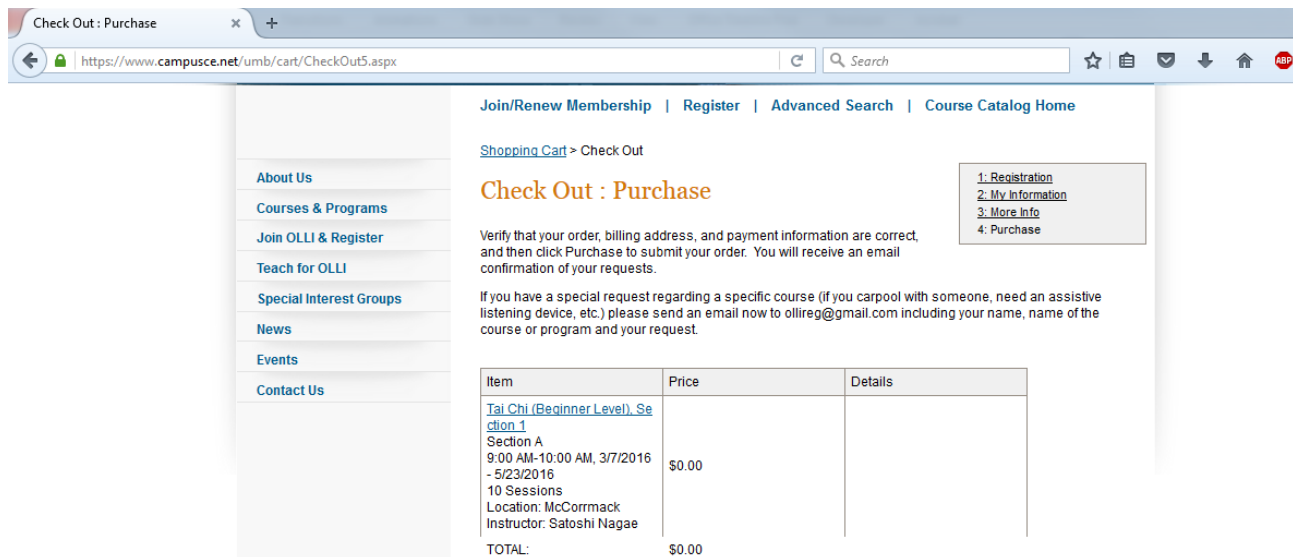
☐ Once in a while the school offers special promotions for previous students through emails. Check here if you do not want to receive any of these marketing emails.

Edit Profile Next

Click “Edit Profile” to make changes to your contact info.

Click “Next” to continue checking out.

Step #10: Click "Purchase" to submit your selections



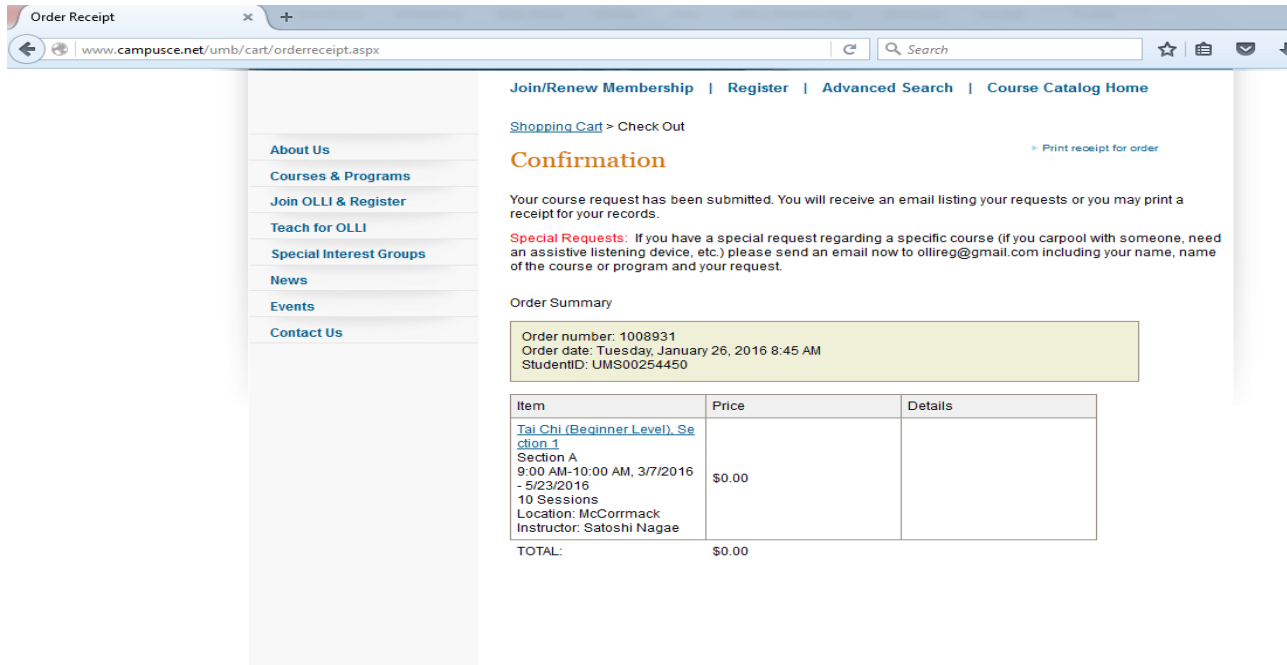
Note: In the next step, you can rearrange your course priorities, but the email confirmation you get will reflect the original order in which you added them.

Click "Previous" to go back, if needed.

Click "Purchase" to submit the course(s) selected.

Step #10 (Cont.) Confirmation:

You will see a CONFIRMATION of your selections and will also receive an acknowledgement by email (see next slide). **DO NOT STOP HERE!**



The screenshot shows a web browser window with the address bar displaying www.campusce.net/umb/cart/orderreceipt.aspx. The page title is "Order Receipt". The browser's address bar includes a search field and navigation icons. The page content is divided into a left sidebar and a main content area.

Left Sidebar:

- About Us
- Courses & Programs
- Join OLLI & Register
- Teach for OLLI
- Special Interest Groups
- News
- Events
- Contact Us

Main Content Area:

Join/Renew Membership | Register | Advanced Search | Course Catalog Home

[Shopping Cart](#) > Check Out

[Print receipt for order](#)

Confirmation

Your course request has been submitted. You will receive an email listing your requests or you may print a receipt for your records.

Special Requests: If you have a special request regarding a specific course (if you carpool with someone, need an assistive listening device, etc.) please send an email now to ollireg@gmail.com including your name, name of the course or program and your request.

Order Summary

Order number: 1008931
Order date: Tuesday, January 26, 2016 8:45 AM
StudentID: UMS00254450

Item	Price	Details
Tai Chi (Beginner Level), Section 1 Section A 9:00 AM-10:00 AM, 3/7/2016 - 5/23/2016 10 Sessions Location: McCormack Instructor: Satoshi Nagae	\$0.00	
TOTAL:	\$0.00	

Check your email for confirmation.

After you click "Purchase," within a few minutes, you should receive an email that lists the details of what you've chosen.

You will see "Waitlisted" marked on all course your selections. You are waitlisted until the allocation process assigns courses based on your and others' priorities. This lottery process occurs about a week after the course request deadline. After the deadline, you will get a second email confirming your courses.

OLLI Order Acknowledgement

To: Andrew Glazier

Drew TEST
100 Morrissey Blvd. McCormack Hall, 3rd Floor, UMass Boston
BOSTON, MA 02125



Dear OLLI Member,

We have received your course or Brown Bag request for Spring 2020. The status of each request is listed below. If you have questions, please contact the OLLI office by email at ollireg@gmail.com.

Item number: SP20SPSPEV200A

Coffee Chat - Monday Mornings

Time: 9:00 AM-9:45 AM Date: 4/13/2020-5/18/2020

5 Sessions, Location: Video or phone conference, Room:

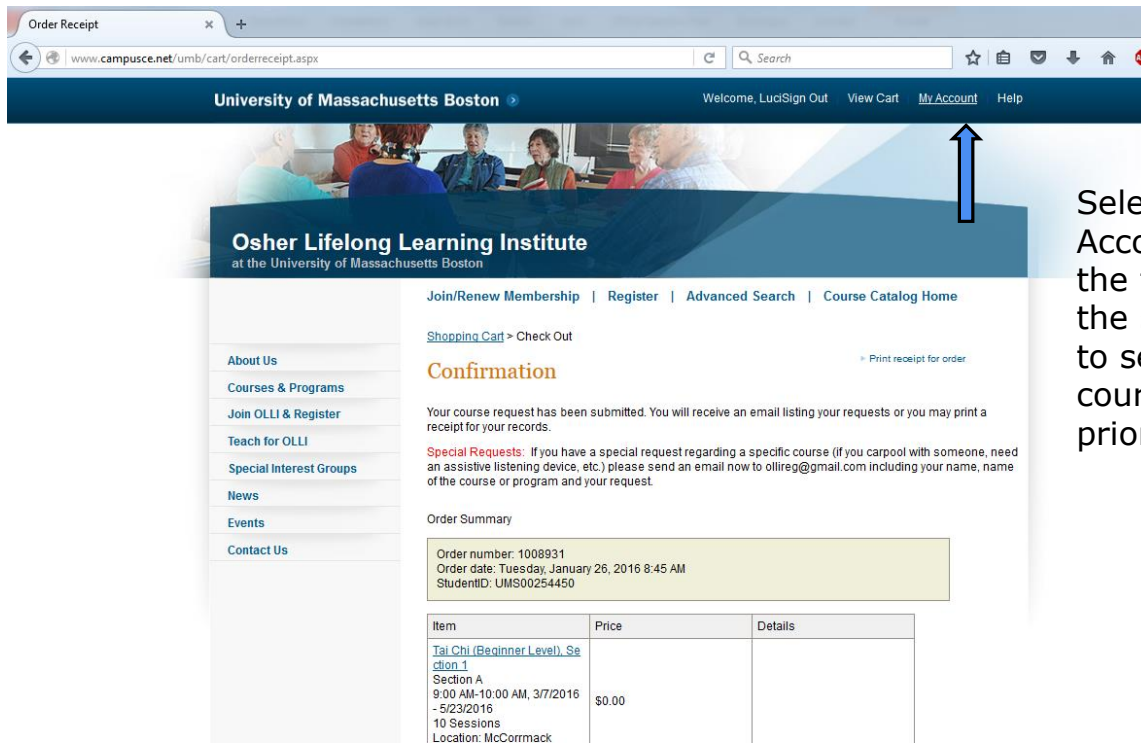
Instructor:

Note: No Coffee Chat on 4/20. Link and/or phone number will be shared the day before the coffee chat.

Note:

Step#11:

Set your course priorities: There's one more important step. You need to tell us your course priorities so we can try to register you for the courses you are most interested in. Click on MY ACCOUNT at the top of the page.



The screenshot shows a web browser window with the URL www.campusce.net/umb/cart/orderreceipt.aspx. The page header for the University of Massachusetts Boston includes links for "Welcome, LuciSign Out", "View Cart", "My Account", and "Help". A blue arrow points to the "My Account" link. Below the header, the page is titled "Osher Lifelong Learning Institute at the University of Massachusetts Boston". A left sidebar contains links: "About Us", "Courses & Programs", "Join OLLI & Register", "Teach for OLLI", "Special Interest Groups", "News", "Events", and "Contact Us". The main content area shows a "Confirmation" message: "Your course request has been submitted. You will receive an email listing your requests or you may print a receipt for your records." It also includes a "Special Requests" note and an "Order Summary" section with the following details:

Item	Price	Details
Tai Chi (Beginner Level), Section 1 Section A 9:00 AM-10:00 AM, 3/7/2016 - 5/23/2016 10 Sessions Location: McCormack	\$0.00	

Select "My Account" on the top of the screen to set your course priorities.

Step #12: On the right hand side in small-print click “Course Priorities” to set your priorities.

The screenshot shows a web browser window with the URL www.campusce.net/umb/account/myaccount.aspx. The page header includes the University of Massachusetts Boston logo and navigation links: Welcome, LuciSign Out, View Cart, My Account, and Help. Below the header is a banner image of a group of people. The main content area is titled "Osher Lifelong Learning Institute at the University of Massachusetts Boston". A navigation bar contains links: Join/Renew Membership, Register, Advanced Search, and Course Catalog Home. The "Account Overview" section is highlighted, with a description: "The Account Overview page allows you to review and correct your contact information (My Profile), change your Username and Password, review the orders you've placed and see the classes you've signed up for." On the right side, a list of links is displayed: My Profile, Username and Password, History, Class List, Course Priorities, View Transcript, and Return to OLLI Course Catalog. An arrow points to the "Course Priorities" link.

My Account

www.campusce.net/umb/account/myaccount.aspx

University of Massachusetts Boston

Welcome, LuciSign Out View Cart My Account Help

Osher Lifelong Learning Institute
at the University of Massachusetts Boston

Join/Renew Membership | Register | Advanced Search | Course Catalog Home

Account Overview

The Account Overview page allows you to review and correct your contact information (My Profile), change your Username and Password, review the orders you've placed and see the classes you've signed up for.

- My Profile
- Username and Password
- History
- Class List
- Course Priorities**
- View Transcript
- Return to OLLI Course Catalog

Click
**“Course
Priorities”**
to set your
priorities.

Step #13: You will see a list of all the courses that you've requested and a box next to the course where you can enter a number that represents the order of preference (one = most preferred). List a number next to each course and **SAVE PRIORITIES**.

Click "Save Priorities" once you have finalized your course priorities.

****Note: You will not get a new confirmation email message each time you change your priorities. The only email confirmation you will receive is that from your original submission.****

Course Priorities

IMPORTANT: OLLI UMass operates a lottery system for course registration in order to give members an equal opportunity to participate in their courses of interest. The computer lottery assigns students who submit course requests by February 12, 2016 in order of course priority. Students who indicate that a course is their first or second priority will have the best chance of admission to that course but we can never guarantee enrollment.

To list your priorities, change the numbers to the right of the courses listed below to indicate your order of preference (1 = first choice; 2 = second choice; etc). Be sure to click on Save Priorities above the list! Your courses will be shown as Waitlisted until the lottery is concluded. You will be notified by email of confirmed courses in late August.

- ▶ My Profile
- ▶ Username and Password
- ▶ History
- ▶ Class List
- ▶ Course Priorities
- ▶ View Transcript
- ▶ Return to OLLI Course Catalog
- ~
- ~

Save Priorities		Print					
Term	Course ID	SKU	Status	Title	Instructor	Schedule	Priority
SP16	SCHE108	SP16CLSCHE108A	WaitListed	Tai Chi (Beginner Level), Section 1	Satoshi Nagae	Mar 7 2016 9:00AM-May 23 2016 10:00AM	1
				Unlocking the Secrets of the Digital Camera			1
				Part 2: Taking Control of Composition and Light			2
SP16	BTEC107	SP16CLBTEC107A	WaitListed		Jim McEaney	Apr 19 2016 10:00AM-May 24 2016 11:30PM	2

Click the drop down box to change your course priority.

Step #14: Don't Forget to Sign Out of your account! Congratulations: you are finally done with registration!!!!



The screenshot shows the Osher Lifelong Learning Institute (OLLI) website. The top navigation bar includes the University of Massachusetts Boston logo, a welcome message for 'Luci', and links for 'Sign Out', 'View Cart', and 'My Account'. A blue arrow points to the 'Sign Out' link. Below the navigation bar is a banner for the Osher Lifelong Learning Institute at the University of Massachusetts Boston. The main content area is titled 'Course Priorities' and includes a sidebar with links like 'About Us', 'Courses & Programs', and 'Join OLLI & Register'. The main text area contains an important notice about the lottery system for course registration and instructions on how to list priorities.

Course Priorities

University of Massachusetts Boston

Welcome, Luci Sign Out View Cart My Account

Osher Lifelong Learning Institute
at the University of Massachusetts Boston

Join/Renew Membership | Register | Advanced Search | Course Catalog Home

Course Priorities

IMPORTANT: OLLI UMass operates a lottery system for course registration in order to give members an equal opportunity to participate in their courses of interest. The computer lottery assigns students who submit course requests by February 12, 2016 in order of course priority. Students who indicate that a course is their first or second priority will have the best chance of admission to that course but we can never guarantee enrollment.

To list your priorities, change the numbers to the right of the courses listed below to indicate your order of preference (1 = first choice; 2 = second choice; etc). Be sure to click on Save Priorities above the list! Your courses will be shown as Waitlisted until the lottery is concluded. You will be notified by email of confirmed courses in late August!

My Profile
Username and Password
History
Class List
Course Priorities
View Transcript
Return to OLLI Course Catalog

**IMPORTANT:
Remember to
click "Sign
Out" to log out
of your
account!**