

# Eastern Area Intergroup: Public Information Committee Agenda

April 14, 2024

7:30 - 8:45 AM

**Remotely:** Click [here](#) for the direct link on [Zoom.com](#)

\*Please note Zoom Access Info below: Use [www.zoom.com](#) or the Zoom App on your smartphone and enter Meeting Number 845 8695 6527 and password 2020. For phone only, call 646-558-8656. [eaipi@foodaddicts.org](mailto:eaipi@foodaddicts.org)

**Early 7:30 am Call** – Discuss PI Activity since last meeting – Health Fairs, Information Sessions etc. **Your questions will be answered at 8 am Call.**

*The regular monthly EAI PI Committee meeting will then follow from 8:00 am – 8:45 am EDT.*

## Core Committee Members

Kathryn W (Committee Chair)

Anna P (Health Fair Subcommittee Chair)

Kathryn W Temporary (Information Session Subcommittee Chair)

Kathryn W (Monthly PI Challenge Email)

Joy W Managing Trifold orders; Moderator Early Call 7:30 am & Managing EAI Resources -banners, tablecloths etc.

Lisa L - Assistant Coordinator in the EAI PI Health Fair Subcommittee.

Angela L - (Note Taker at 7:30 am Early Call & at 8:00 am Body Call )

Kathryn W – Send Reminder Email on Thursday before the Sunday EAIPi meeting.

Kathryn W- email [eaipi@foodaddicts.org](mailto:eaipi@foodaddicts.org) if interested in 1-hour workshop on the GUIDE for presenting Information Sessions.

C S– Assists editing work order submissions etc.

## To the Core Committee Members:



Time	EAI PI AGENDA February 11, 2023	Speaker

8:00	<b>Serenity Prayer</b> God, grant me the serenity to accept the things I cannot change, courage to change the things I can, and wisdom to know the difference.	Kathryn W
8:02	<b>Roll Call</b> Those joining the call please introduce yourself and where you are from.	Kathryn W
8:03	<p><b>Procedure for Ordering <u>TRIFOLDS</u></b></p> <p>Email: <a href="mailto:eaipi@foodaddicts.org">eaipi@foodaddicts.org</a> a PDF copy of the trifolds with Name &amp; Address where trifolds are to be mailed. Minimum order 1000. State in email how many.</p> <p>Kreig printing company will send invoice for payment once trifolds are mailed out.</p> <p>FA member: upon receiving the Trifolds – Email: <a href="mailto:eaipi@foodaddicts.org">eaipi@foodaddicts.org</a> confirming receipt of the trifolds and that they are correct.</p> <p>The EAI PI Committee will submit the bill for the trifolds to the EAI Treasurer.</p> <ul style="list-style-type: none"> <li>• In-Person Meeting Trifolds are on FA Website.</li> <li>• The EAI PI Committee will assist in editing Trifolds – adding the In-Person, Videoconference and Telephone Meetings. Including updating the Meeting Contacts.</li> </ul> <hr/> <p><b>RACKS:</b> order Racks locally and send copy receipt to <a href="mailto:eaipi@foodaddicts.org">eaipi@foodaddicts.org</a> In the email, state meeting or LSG and name &amp; address of where check is to be mailed.</p> <p><b>Sponsor a Trifold Rack</b></p> <hr/> <p><b>LABELS</b> – will be mailed to the FA Member</p>	Joy W
8:26	<p><b>Health Fairs require 2 Coordinators:</b></p> <ol style="list-style-type: none"> <li>1) EAI PI Health Fair Subcommittee Coordinator</li> <li>2) FA Meeting or LSG Coordinator</li> </ol> <p>Health Fairs require a <b>60-day</b> notice to <a href="mailto:eaipi@foodaddicts.org">eaipi@foodaddicts.org</a></p>	Anna P – EAI PI Health Fair Subcommittee Chair

8:30	<p><b>EAI PI website:</b> <a href="http://EAI Public Information (foodaddicts.org)">EAI Public Information (foodaddicts.org)</a></p> <p><b>Under: Public Information Resources</b></p> <ul style="list-style-type: none"> <li>• <b>Health Fair Resources – Organized by Stages</b></li> <li>• <b>We will go over the steps with</b> the FA Meeting or LSG Coordinator- <b>Stages to Organize a Health Fair.</b> Email: <a href="mailto:eaipi@foodaddicts.org">eaipi@foodaddicts.org</a></li> </ul> <p><b>The EAI PI Committee is here to give you support in organizing your Health Fair. Contact:</b></p> <p><b><a href="mailto:eaipi@foodaddicts.org">eaipi@foodaddicts.org</a></b></p> <hr/> <p><b>EAI PI Health Fair Subcommittee</b></p> <p><b>Upcoming Health Fairs:</b></p> <hr/>	Anna P
8:33	<p><b>EAI PI Information Session Subcommittee Chair</b></p> <p><b>Upcoming Information Sessions:</b></p> <p>Washington DC March 22</p> <p># Attends FA Meeting  # Attending the Information Session  # asking questions  # requesting sponsors</p> <p><b>FORMAT REVISION – one format</b></p>	Sabine M
8:33	<p><b>EAI PI Information Session Subcommittee</b></p> <ul style="list-style-type: none"> <li>• <b>Offers a 1-hour workshop to go over the GUIDE – 35 minutes plus 25 minutes Q &amp; A</b></li> <li>• <b>Will go over the revised format.</b></li> <li>• <b>Will go over how to create &amp; print notes on the format for the Moderator/Leader of the meeting.</b></li> <li>• <b>Will go over what information needs to be filled in on the Slide Presenters format</b></li> <li>• <b>Email <a href="mailto:eaipi@foodaddicts.org">eaipi@foodaddicts.org</a> with any questions.</b></li> </ul>	Kathryn W

8:37	<p><b>EAI PI COMMITTEE PURPOSE/MISSION:</b> To carry the fact of FA's existence to the general public and healthcare providers through all forms of outreach and to provide support for this outreach to EAI meetings, PI Reps, LSGs and individual FA members.</p> <p><b>Examples:</b></p> <ul style="list-style-type: none"> <li>• <b>Virtual Public Information Sessions</b> Suggest doing the Workshop.</li> <li>• <b>Health Fairs</b> – Suggest going over the Stages to organize for a Health Fair.</li> <li>• <b>Farmer's Markets</b></li> <li>• <b>Sponsor a Trifold Rack</b></li> </ul>	
8:37	 <p><b>Service Opportunities:</b> Posted on the website.</p> <ul style="list-style-type: none"> <li>• Members</li> <li>• Be of Service</li> <li>• Volunteer Service Opportunities</li> </ul> <p><a href="https://www.foodaddicts.org/service-opportunities">https://www.foodaddicts.org/service-opportunities</a></p> <p>Email: <a href="mailto:eaipi@foodaddicts.org">eaipi@foodaddicts.org</a> if interested.</p>	Kathryn W
8:38	<p><b>QUESTIONS</b></p> 	Kathryn W

8:43	<p><b>Next EAI PI Meeting May 5</b></p>	
8:44	<p><b>Next EAI PI Meetings in 2024:</b> May 5, June 9, July 14, Aug -Recess, Sept 8, Oct 6, Nov 13**SSW, Dec 8.</p>	Kathryn W
8:45	<p><b>JOIN the EAI Body Meeting at 9:00 am</b></p> <p><b>Link:</b> <a href="https://us02web.zoom.us/j/847548759">https://us02web.zoom.us/j/847548759</a></p> <p><b>Meeting ID:</b> 847 548 759 <b>Passcode:</b> 2020</p> <p><b>Join the EAI Body Meeting at 9:00 am:</b></p> <p>For <b>Audio only</b> 646 558 8656</p>	Kathryn W
8:44	<p><b>Serenity Prayer</b></p> <p>God, grant me the serenity to accept the things I cannot change, courage to change the things I can, and wisdom to know the difference.</p>	Kathryn W