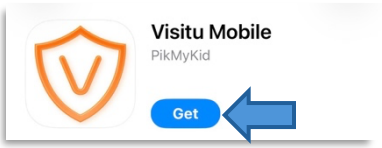
ST. URSULA ACADEMY

CATHOLIC • ALL GIRLS • COLLEGE PREP • GRADES 6-12

Visitor Management System: Visitu

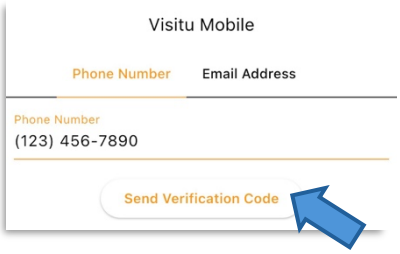
Visitu is a secure digital badge and safety platform that enhances campus security and streamlines visitor check-ins.



Preregistering through the app allows you to use a QR code to check in at the main entrance rather than using a state-issued ID each time.

1. **Download the Visitu Mobile App**
    a. Download **"Visitu Mobile"** on the Apple App Store or Google Play Store.

2. **Sign-in using your preferred method:** phone number **OR** email address
    a. Be sure to enter the **exact** phone number or email registered with your school's Parent Portal (PowerSchool) to ensure your account syncs properly.
    b. **If using phone number:** Enter your number, tap **Send Verification Code**, retrieve the SMS code sent to your device, and enter it into the app.
    c. **If using email:** Enter address, tap **Send Verification Code,** open the email from **noreply@visitu.co**, and tap **Open Visitu Mobile** to log in automatically.



3. **Complete Your Parent Profile**
    a. Tap the menu icon (three horizontal lines) in the top-left corner and select **My Account**.
    b. Confirm your **First Name, Last Name**, and contact information.
    c. Upload a clear headshot photo to serve as your digital verification image when checking in at the school kiosk.

    You may also take a photo at the kiosk the next time you visit the building.



4. **Using Visitu on Campus**
    a. When you arrive at school, select "QUICK BADGE" on the iPad kiosk at the main entrance, then scan your QR from the app. You always have the additional option of scanning your state-issued ID.



Need Help?

If you experience trouble signing in or your account isn't linking with your child's profile, please contact **help@toledosua.org** to verify that your primary email and phone number match our official school records.

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