



## Put the Spotlight On Your Business Host a Chamber BASH (Business and Social Hour)

**Interested in Hosting a Chamber BASH?  
Now's Your Chance to Let Us Know!**

Hosting a **Chamber BASH** is an enjoyable opportunity to spotlight your business while networking and socializing with fellow members and others in our business community. The **BASH** is sponsored the last\* Thursday of the month by a Chamber member and held at their place of business. Members, prospective members, business associates, government officials, and guests regularly attend.

**B.A.S.H.  
Dates**

**We are interested in hosting a BASH on :  
(Please list a first, second, and third choice.)**

|                   |                            |  |
|-------------------|----------------------------|--|
| January 30, 2020  |                            |  |
| February 27, 2020 |                            |  |
| March 26, 2020    |                            |  |
| April 30, 2020    |                            |  |
| May 28, 2020      |                            |  |
| June 25, 2020     |                            |  |
| July 30, 2020     |                            |  |
| August 27, 2020   |                            |  |
| September, TBD    | <b>Business TradeFaire</b> |  |
| October 29, 2020  |                            |  |
| November 19, 2020 |                            |  |

\*Unless date falls on a holiday.

**Note:** If you are requesting to co-host with another Chamber member, please complete one form that includes both member businesses and contact information.

**Company:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Return BASH request to:**

**Linda Vesneski at [ivesneski@walnut-creek.com](mailto:ivesneski@walnut-creek.com)**

**For more information, call Linda at 934-2007**

## BASH (Business And Social Hour)

### THE HOST AGREES TO

- Provide a site or location to accommodate a minimum of 75 people.
- Provide hors d'oeuvres for at least 75 attendees. *Caterer must be a Walnut Creek Chamber member.* Caterers and their contact information are available on the Chamber website Business Directory link.
- Provide wine and a non-alcoholic beverage for at least 75 people. *(Beer and mixed drinks optional)* Bar can be host or no host. Hosting your bar is encouraged.
- Provide space and a registration table for check-in. (One six-foot table, two chairs, and small trash receptacle at entrance.)
- Provide at least one door prize - drawing(s) will be held at 6:30pm
- Designate a company representative to speak for a few minutes when introduced by the Chamber emcee.
- Assign a specific individual from your company to serve as the liaison with Chamber staff.

### RECOMMENDED ENHANCEMENTS FOR THE HOST

- Host beverages
- Provide music or entertainment
- Send invitations to your customers and Chamber members
- Create a theme by using decorations, props, games, etc.
- Invite local community leaders or celebrities to attend
- Publicize event on your company website and social media platforms

### THE CHAMBER AGREES TO

- Provide advance promotion of the event via the Chamber website, broadcast e-mails and online social networking.
- Provide name tags.
- Chamber Ambassadors will greet and check-in guests & bartend if needed.
- Reserve the right to display Chamber & Chamber member products, which do not compete with those offered by host.
- Provide Chamber member mailing labels if host decides to send invitations.