



Put the Spotlight On Your Business Host a Chamber BASH (Business and Social Hour)

**Interested in Hosting a Chamber BASH?
Now's Your Chance to Let Us Know!**

Hosting a **Chamber BASH** is an enjoyable opportunity to spotlight your business while networking and socializing with fellow members and others in our business community. The **BASH** is sponsored the last* Thursday of the month by a Chamber member and held at their place of business. Members, prospective members, business associates, government officials, and guests regularly attend.

**B.A.S.H.
Dates**

**We are interested in hosting a BASH on :
(Please list a first, second, and third choice.)**

January 31, 2019		
February 28, 2019		
March 28, 2019		
April 25, 2019		
May 30, 2019		
June 27, 2019		
July 25, 2019		
August 29, 2019		
September, TBD	Business TradeFaire	
October 24, 2019		
November 14, 2019		

*Unless date falls on a holiday.

Note: If you are requesting to co-host with another Chamber member, please complete one form that includes both member businesses and contact information.

Company: _____

Contact Name: _____

Address: _____

Phone: _____ **Fax:** _____

Return BASH request to:

Linda Vesneski at ivesneski@walnut-creek.com

For more information, call Linda at 934-2007

BASH (Business And Social Hour)

THE HOST AGREES TO

- Provide a site or location to accommodate a minimum of 75 people.
- Provide hors d'oeuvres for at least 75 attendees. (*caterer must be a Walnut Creek Chamber member*). List of current caterers can be obtained from the Chamber website Business Directory link.
- Provide wine and a non-alcoholic beverage for at least 75 people. (*Beer and mixed drinks optional*) Bar can be host or no host; however, hosting is encouraged.
- Provide space and a registration table for check-in. (One six-foot table, two chairs, trash receptacle at entrance.)
- Provide at least one Door Prize - a drawing will be held at 6:30pm
- Designate a company representative to speak for a few minutes when introduced by the Chamber emcee.
- Assign a specific individual from your company to serve as the liaison with Chamber staff.

RECOMMENDED ENHANCEMENTS FOR THE HOST

- Host beverages
- Provide music or entertainment
- Send invitations to your customers and Chamber members
- Create a theme by using decorations, props, games, etc.
- Invite local community leaders or celebrities to attend
- Publicize event on your company website and social media platforms

THE CHAMBER AGREES TO

- Provide advance promotion of the event via the Chamber website, broadcast e-mails and online social networking.
- Provide name tags.
- Chamber Ambassadors will greet and check-in guests & bartend if needed.
- Reserve the right to display Chamber & Chamber member products, which do not compete with those offered by host.
- Provide Chamber member mailing labels if host decides to send invitations.