



Treatment Travel Policy Update: Effective 6/19/2019

Dear Parents:

We are proud to be serving your family and so many others during this challenging time in your lives. Please take a moment to familiarize yourself with the following guidelines on how we support you with the costs of transportation and meals while traveling for treatment.

While the parent/caregiver and child/patient are traveling to an oncology clinic appointment, we will pay for meals, as follows, for the child/patient and one parent/caregiver:

- Breakfast: up to \$5.00 per day and per person
- Lunch: up to \$7.00 per day and per person
- Dinner: up to \$10.00 per day and per person

When the appointment is in the morning, you may choose to have us pay for breakfast or lunch. When the appointment is in the afternoon, we will pay for lunch or dinner. Meals are only provided when the combined travel and appointment time is three hours or more.

Please help us to help you by requesting and keeping your meal receipts. Then, at your doctor's visit or medical treatment, please ask one of the medical staff to sign your appointment confirmation form. Return the form to us, along with any meal and parking receipts, in the envelope provided and we will reimburse you promptly. Meal receipts and appointments dating back more than 30 days cannot be reimbursed.

Your round trip mileage will be reimbursed at twelve cents (\$0.12) per mile, based on the distance from your home to the treatment location.

On those occasions when you must travel greater distances, perhaps out of state for specialized treatment, or remain inpatient for your child's treatment, we are happy to provide prepaid Visa/MasterCard gift cards to cover the higher cost of transportation and meals. If direct transportation, such as airfare, or lodging is needed, we ask that you notify us as soon as possible so that we can help make any necessary arrangements.

You and your child are very important to us and we want to meet your family's needs. Please let us know how we can help you on your special journey. Please call or email using the contact information below.

Sincerely,

Shannon

Shannon Brown, LISW-CP, LCSW

Director of Family Programs

864-582-0673 or Shannon@ChildrensCancerPartners.org