

Who is Maidment Land Surveys?

We have over 30 years of experience in municipal land surveying in Calgary and serving the needs of southern Alberta. We specialize in supporting land development through subdivision, condominium, strata, and right of way surveys. Our clientele spans from individual landowners to prominent large-scale developers. In addition, we excel in carrying out construction surveys to support projects in the multi-family, commercial, industrial, and infrastructure sectors.

Currently, we are in search of a Survey Plan Checker to join our dynamic team.

Responsibilities:

- Perform quality control reviews of survey plans and deliverables prepared by field and drafting staff.
- Verify the accuracy of coordinates, dimensions, labels, and other survey data.
- Ensure plans meet internal drafting standards, municipal requirements, and Alberta Land Titles specifications.
- Confirm that client instructions and project scope requirements have been fully addressed.
- Complete project quality assurance checklists and documentation.
- Maintain and update records of survey monumentation.
- Prepare and process basic Land Titles Office documentation.
- Assist with survey calculations, layout preparation, and data verification.
- Communicate effectively with field crews, drafters, and Alberta Land Surveyors to resolve discrepancies and maintain project schedules.
- Identify and help resolve quality or compliance issues before project completion.

Qualifications & Skills:

- Exceptional attention to detail and commitment to accuracy.
- Strong analytical, problem-solving, and organizational skills.
- Excellent written and verbal communication skills.
- Ability to manage multiple priorities and meet deadlines in a fast-paced environment.
- Experience with AutoCAD or other CAD software is considered an asset.
- Experience with surveying calculations, legal surveys, or municipal development projects is considered an asset.
- Previous experience in land surveying, geomatics, engineering technology, drafting, or a related field is considered an asset.
- Equivalent experience in an administrative or technical support role involving data verification, quality control, or document review will also be considered.
- High degree of professionalism, integrity, and confidentiality.

At Maidment Land Surveys, you will have the unique opportunity to join a small firm with a big presence. It's a place where you can actively participate in all aspects of our operations. Your knowledge, skills, and personality can make meaningful contributions to every facet of our organization. You'll work closely with our experienced surveyors, field crews, and drafters to continue your growth and your journey.

Let's discuss how you can build your career with us. Please apply by sending your resume to careers@maidment.ca.