

Medication at School Forms

If you intend to include Bassett in the management of your child's medication for the 2017-18 school year, it is necessary for you to submit the appropriate medication forms. New forms must be provided to the school for each school year.

- For daily and as-needed medications please complete the [Medication Administration form](#). It must be signed by both a parent/guardian and physician. This is required for all prescription and over the counter medications.
- If your child has an Epi-Pen for bee or food allergy treatment, you will need to complete the form for the [Epi-Pen Authorization](#) and an [Allergy Reaction Plan](#) (we need both forms). In the elementary schools you must complete the letter in regards to your child sitting at the [Cafeteria Nut-Free Table](#). If your child has a nut allergy and we have not received this letter, your child will be required to sit at the nut-free table until this information is received. Please be certain to provide any ordered medications on the first day your child returns to school with all forms completed and signed. Also, check the expiration date on the Epi-Pen before bringing it to school.
- If your child has asthma and may need to use an inhaler during the school day, you can complete the [Medication Administration form](#) and store the inhaler at school. You may also complete the [Inhaler: Self-Administer form](#), which allows your student to keep an inhaler with them while at school.
- If your child has diabetes, you must complete the [Diabetic Management form](#) and return it to school preceding the first day of school, so that it can be distributed to necessary staff prior to the first day of school. It must have both a parent and physician signature.

These forms are also available on the Westlake City School District's Forms & Documents page: wlake.org/parents/parent-resources/forms-documents and at the Bassett office. A parent or guardian is required to transport medication to and from school.

If you have questions, please contact our school nurse, Mrs. Detwiler at detwilerb@wlake.org.