



CITY OF

**BIG BEAR LAKE** *California*

City Council Meeting – August 14, 2024  
Community Development Software  
Andrew Mellon, Community Development

# Community Development Software



# Current Software / Procedures

- No Efficiency
- Time Consuming
- User Intensive
- No Automation
- Limited Tracking
- Pre-Covid, mostly in-person submittals
- Post-Covid, 90% digital submittals
- Existing software is outdated
- E-mail/Drop Box



# Assembly Bill 2234 (AB 2234)

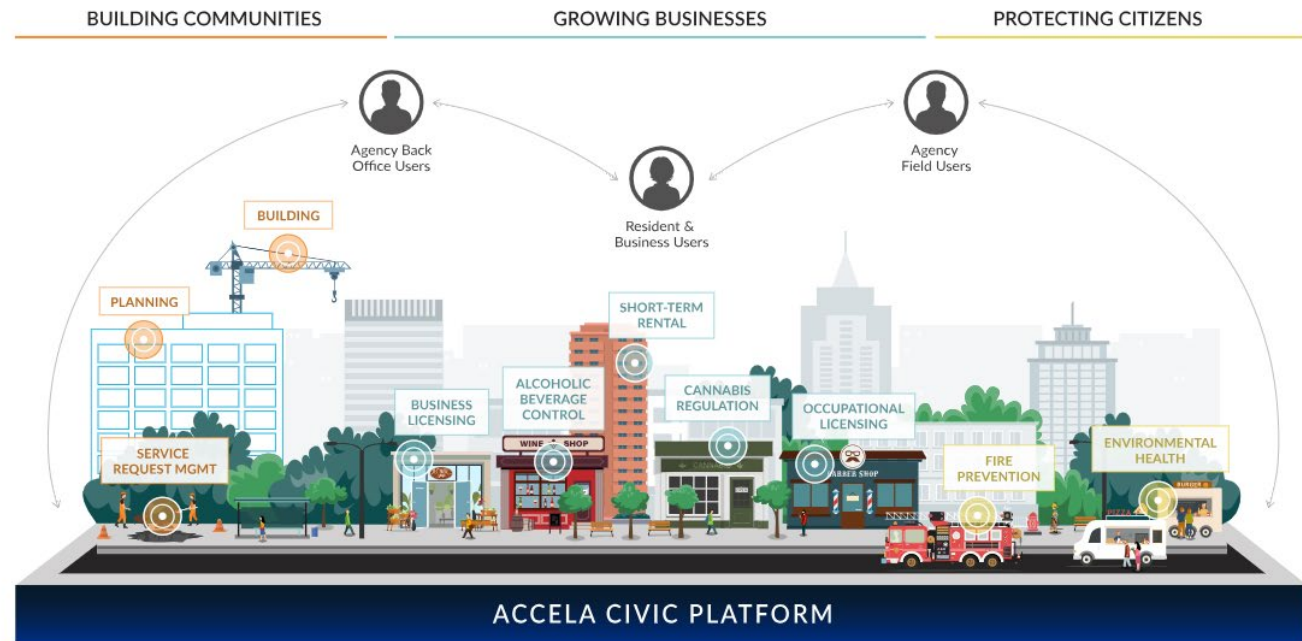
- Applies timing provisions to non-discretionary post-entitlement processes (e.g., building permits, demolition permits, grading permits, and minor off-site improvement permits).
- Requires an online permit system where applicants can apply, complete, and retrieve post-entitlement permits.
- Our current programs do not comply.
- Extension approved Dec. 13, 2023
- Must be implemented Jan. 1, 2026



# What is Accela?

Accela is a cloud-based platform that has out-of-the-box solutions to help cities build communities, grow business, and protect residents.

- Building and Safety
- Planning
- Engineering



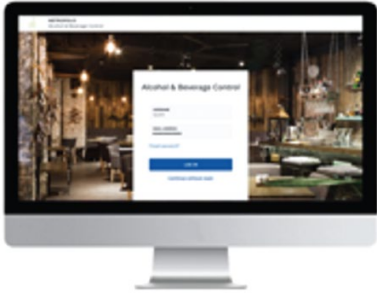
# Use Cases of Accela

- Accela partners with over 80% of the top 100 cities nationwide including:
  - Cities of Rancho Cucamonga, Fontana, and Ontario
- They also partner with 53 out of 58 counties in California including:
  - Counties of San Bernardino, San Luis Obispo and Ventura
- Over 150 California Agencies
- Over 50 Southern California Agencies



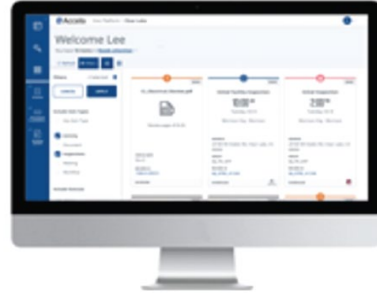
# Functionality and Features

## Resident & Business Users



Self-Service  
Fee Calculation  
Online Payments  
Automatic Project Status  
Updates

## Agency Back Office Users



Data & Document Management  
Workflow Automation  
Communications  
Dashboard Insights / Reports

## Staff & Citizens



Electronic Plan Review  
Specialized Review and Markup Tools  
Automatic Sheet Management  
Comparison and Overlay Functionality

## Agency Field Users



Mobile Inspections  
Route Optimization  
Image Annotation  
Previous Inspection History





# Why we selected Accela

- Enhance customer service experience and interface
- Coordinated review process with timely turnaround
- Compliance with State Law (AB 2234)
- Efficient plan check reviews
- Timely inspections
- Robust record retention system (Laserfiche)
- Online Support and Training
- Accela University for Staff



# Procurement and Implementation

## ➤ Procuring Accela

- Piggyback contract
- 5 Year Costs

### Accela

Year 1	Year 2	Year 3	Year 4	Year 5
\$50,000	\$52,500	\$55,125	\$57,882	\$60,775

## ➤ Implementation Partner Selection

- (3) Interviews / Quotes / Costs
- True Point Solutions

### Implementation Partners

Company	Implemented Department	(Implementation ONLY)
<b>TruePoint</b>	B&S, Planning, Engineering	\$192,000.00
<b>Etech</b>	B&S, Planning, Engineering	\$284,000.00
<b>RedMark</b>	(1 Department)	\$151,600.00





# Recommended Action

Recommend approval of attached Resolution

Questions?

