



CITY OF **BIG BEAR LAKE** *California*

MEETING

DATE: August 14, 2024

TO: Honorable Mayor and Members of the City Council

THROUGH: Erik Sund, City Manager

FROM: Sean Sullivan, Assistant City Manager
Katya Meyer, Project Manager

SUBJECT: Approve Fiscal Year 2024-25 Measure I Five Year Capital Improvement Plan

BACKGROUND & DISCUSSION

Measure I was a one-half of one percent sales tax adopted by San Bernardino County voters in 1989 to generate funding in support of roadway improvement and transportation projects throughout San Bernardino County. In 2004, voters again considered the measure and it was voted to be extended through 2040. Measure I funds support three (3) specific project focus areas: Regional/Arterial Streets Program, Local Streets Program, and an Elderly/Disabled Transit Program. Local agencies throughout the County, including the City of Big Bear Lake, receive an annual local return allocation of Measure I funds to support local street projects. The City's anticipated local return for Fiscal Year 2024-25 is approximately \$567,495.

The distribution of Measure I funds is administered by the San Bernardino County Transportation Agency (SBCTA). A requirement of the receipt of these funds is that annually, by September 1, each agency shall submit to SBCTA a Five-Year Capital Improvement Plan that outlines all projects funded, partially or entirely, with Measure I funds. Additionally, the City shall submit an expenditure strategy document outlining the goals and objectives of the funding uses.

The City designates its annual local return allocation of Measure I funds to road maintenance activities. The adopted Capital Improvement Program (CIP) Budget for Fiscal Year 2024-25 includes approximately \$2,800,000 dedicated to road maintenance and rehabilitation projects with approximately \$743,500 of it coming from Measure I, which includes the current fiscal year's allocation as well as remaining fund balance. The activities within these projects include street paving and rehabilitation, crack sealing, line striping, and pothole repair. The Measure I funds are specifically programmed to the Summit Boulevard Rehabilitation Project which includes pulverizing and demolishing the existing street, reconstructing the underground drainage infrastructure, constructing an entirely new pavement section and adding a pedestrian sidewalk on the east side of the street.

The proposed Five-Year Capital Improvement Plan and Expenditure Strategy continues to show all available Measure I resources supporting the ongoing Annual Street Rehabilitation Projects.

FISCAL IMPACT

There is no direct fiscal impact associated with this action. The submittal of this resolution and the adopted planning documents is a requirement of the City continuing to receive annual allocations of Measure I proceeds. The City's anticipated local return allocation for Fiscal Year 2024-25 is approximately \$567,495.

ENVIRONMENTAL CONSIDERATIONS

Under Section 15378 of the California Environmental Quality Act (CEQA) Guidelines, this is not a project, and, therefore, no environmental review is required.

CONSIDERATION OF STRATEGIC PRIORITIES

This item aligns with the City Council's Strategic Priority Number 1 as it "supports and invests in sustainable infrastructure projects and programs".

RECOMMENDED ACTION

It is recommended that the City Council adopt a Resolution Adopting the Measure I Five-Year Capital Improvement Plan and Expenditure Strategy for Fiscal Year 2024-25 Through Fiscal Year 2028-29.

ATTACHMENT

1. Resolution No. 2024-XX



**CITY OF
BIG BEAR LAKE California**

RESOLUTION NO. 2024-XX

**RESOLUTION ADOPTING THE MEASURE I FIVE-YEAR CAPITAL
IMPROVEMENT PLAN AND EXPENDITURE STRATEGY FOR
FISCAL YEAR 2024-25 THROUGH FISCAL YEAR 2028-29**

WHEREAS, San Bernardino County voters approved passage of Measure I in 1989, authorizing the San Bernardino County Transportation Authority (SBCTA) to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino to fund road improvement projects; and,

WHEREAS, in November 2004, voters subsequently voted to extend the term of the Measure through 2040; and,

WHEREAS, SBCTA is responsible for administering the funds and distributing them to the local agencies for usage in one of the three (3) established categories: Regional/Arterial Streets, Local Streets, and Elderly/Disabled Transit; and,

WHEREAS, cities and agencies throughout San Bernardino County are eligible for an annual local return of these funds to support eligible activities within their jurisdictions and the City of Big Bear Lake annually receives approximately \$567,495; and,

WHEREAS, a requirement of the distribution of the local return funds to the eligible local agencies is that they submit, annually, a Five-Year Capital Improvement Plan and Expenditure Strategy which outline the proposed projects and intended expenditures of Measure I funds; and,

WHEREAS, the City proposed to expend the annual Measure I allocation for the Summit Boulevard Rehabilitation Project in FY 2024-25 and the Annual Street Rehabilitation Project in the future fiscal years of the plan, which are budgeted in the Five-Year Capital Improvement Program; and,

WHEREAS, the streets projects allocated for Measure I funding undertakes street overlays or reconstruction activities, based upon the street's needs, with the goal of rehabilitating several miles of streets annually.

NOW, THEREFORE, BE IT RESOLVED by the City Council that:

1. The Measure I Five-Year Capital Improvement Plan (Exhibit A) and Expenditure Strategy (Exhibit B) Fiscal Year 2024-25 through Fiscal Year 2028-29, attached to this resolution, are hereby adopted.
2. Staff is directed to submit the adopted plan and strategy to the SBCTA accordingly.

PASSED, APPROVED AND ADOPTED this 14th day of August, 2024.

Perri Melnick, Mayor

ATTEST:

Erica Stephenson, City Clerk

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF BIG BEAR LAKE)

I, Erica Stephenson, City Clerk of the City of Big Bear Lake, California, do hereby certify that the whole number of the City Council of the said City is four; that the foregoing resolution, being Resolution No. 2024-XX was duly passed and adopted by the said City Council and attested by the City Clerk of said City, all at a regular meeting of the said City held on the 14th day of August, 2024 and that the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Erica Stephenson, City Clerk

Exhibit A

Resolution Number:	2024-XX
Resolution Approval Date:	8/14/2024
Contact Person/Title:	Sean Sullivan, Assistant City Manager
Phone:	909-866-5831
Email:	ssullivan@citybigbearlake.com

Measure I Local Pass-through Program
IVE YEAR CAPITAL IMPROVEMENT PLAN
Fiscal Years 2024/2025 thru 2028/2029

Jurisdiction:

Big Bear Lake

Total Programming is currentl

101%

(Must not exceed 150% of Carryover Balance + Total Estimated Revenue)

Total Estimated Programming:

Exhibit B



CITY OF **BIG BEAR LAKE** *California*

MEASURE I CAPITAL IMPROVEMENT PLAN

EXPENDITURE STRATEGY

FISCAL YEAR 2024-2025 THROUGH 2028-2029

Measure I pass through funds will be used by the City of Big Bear Lake for a variety of roadway improvements projects with a focus on the Annual Street Rehabilitation Projects. As the City's receipt of pass through funds are allocated for local roadways, the City is able to utilize all of these funds for the purpose of supporting the Annual Street Rehabilitation Projects.

The Annual Street Rehabilitation Projects are focused on maintaining and rehabilitating as many miles of City streets as possible each year. Streets identified for re-construction are chosen based on their rating within the City's Pavement Management Plan, based upon staff identification of concerns from the field, and in coordination with the local utilities. Staff's goal is to pave as many miles of streets each year, as possible to address areas of concern, to extend the useful life of the streets, and to coordinate with the activities of utilities and other projects. The amount of street improvements to be done each year is driven by the available budget and the needs of each streets. As streets fall further into disrepair and need more extensive rehabilitation, such as street reconstruction, the costs associated with these improvements increase meaning that less work is able to be done annually. As efforts focus on maintenance treatments, such as mill and overlay or slurry sealing, these efforts are less expensive allowing additional work to be completed.

All Measure I funds are being expended to maintain, improve and/or re-construct existing City roadways.