

	ID#	Name	Phone
*List Agent			
*List Office			
Co-List Agent			
Co-List Office			

***ALL REQUIRED**

<input type="checkbox"/> Sale <input type="checkbox"/> Lease	<input type="checkbox"/> BUS <input type="checkbox"/> CI	PRICE	LIST DATE	EXP DATE
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***OWNERSHIP (choose one)**

***CONTRACT TYPE (choose one)**

<input type="checkbox"/> Private	<input type="checkbox"/> Government Owned	<input type="checkbox"/> Exclusive Right to Sell	<input type="checkbox"/> Exclusive Right to Sell/VR
<input type="checkbox"/> Bank Owned	<input type="checkbox"/> Corporate/Relocation	<input type="checkbox"/> Unbundled Services	<input type="checkbox"/> Unbundled Services/VR
*Signed Disclosure	<input type="checkbox"/> Yes <input type="checkbox"/> No	Protection Period _____	*Listing Exception <input type="checkbox"/> Yes <input type="checkbox"/> No
*Subject to Short Sale Approval	<input type="checkbox"/> Yes <input type="checkbox"/> No		

LOCATION INFO

***Address** _____
No. Dir Street Name St Type Side of St Unit# Bldg#

***County** _____ ***Mail City** _____ ***Area-Municipality** _____ ***Zip** _____

***Municipality Type** City Twp Village ***Subdivision** _____

***Cross Street 1 (N/S)** _____ ***Cross Street 2 (E/W)** _____

Directions _____ Square Feet _____

***Lot Size** _____ ***Acreage** _____ Frontage _____ Site Depth _____

Frontage Type Road Water Golf Body Of Water _____ ***License Available** Yes No

License Type _____ ***Environmental Condition** Yes No

*Property Tax ID#					
*Legal Description					
*SEV	\$	*Taxable Value	\$	*SEV / Tax Year	
*Summer Tax	\$	*Summer Tax Yr		*Homestead/PRE	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Winter Tax	\$	*Winter Tax Yr		*Total Tax	\$
Assessment(s)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Assessment Amt	\$	Encroachment(s)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Additional Docs	<input type="checkbox"/> Yes <input type="checkbox"/> No	Document Type			
*Well & Septic Insp	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Completed			
Flood Plain	<input type="checkbox"/> No <input type="checkbox"/> 100yr <input type="checkbox"/> 500yr <input type="checkbox"/> Unknown	Flood Ins	<input type="checkbox"/> Required <input type="checkbox"/> Not Required		
Occupant			Occupant Phone		
Owners Name			Business Name		

***FINANCE**

<input type="checkbox"/> Cash <input type="checkbox"/> Conv	<input type="checkbox"/> FHA <input type="checkbox"/> FHA 203K	<input type="checkbox"/> VA <input type="checkbox"/> Rural Dev	<input type="checkbox"/> Assumption <input type="checkbox"/> Conv Blend	<input type="checkbox"/> Auction <input type="checkbox"/> Exchange
<input type="checkbox"/> Land Contract	Down Pmt \$ _____	Int Rate _____	Term Months _____	<input type="checkbox"/> Incl Taxes/Insurance
Monthly Payment _____	Commercial Loan <input type="checkbox"/>	Lease <input type="checkbox"/>	Lease W/Option <input type="checkbox"/>	

B - COMMERCIAL CEILING HGT	C- COMMERCIAL FEATURES	C- COMMERCIAL FEATURES	G-EXTERIOR CONSTRUCTION	L - HEAT SYSTEM
<input type="checkbox"/> Less than 16 Ft. <input type="checkbox"/> 16 - 20 Ft. <input type="checkbox"/> Greater than 20 Ft.	<input type="checkbox"/> Furniture <input type="checkbox"/> Gas Available <input type="checkbox"/> Handicap Elevator <input type="checkbox"/> Hoist <input type="checkbox"/> Intercom <input type="checkbox"/> Interior Sprinkler <input type="checkbox"/> Janitor Elevator <input type="checkbox"/> Lawn Sprinkler <input type="checkbox"/> Lifts <input type="checkbox"/> Living Quarters <input type="checkbox"/> Living Quarters Attached <input type="checkbox"/> Living Quarters Detached <input type="checkbox"/> Loading Dock(s) <input type="checkbox"/> Lockers <input type="checkbox"/> Loft <input type="checkbox"/> Marble Floor <input type="checkbox"/> Meeting Rooms <input type="checkbox"/> Network Wiring Installed <input type="checkbox"/> No Elevator <input type="checkbox"/> No Tank <input type="checkbox"/> No Loading Facility <input type="checkbox"/> Occupied <input type="checkbox"/> Off Street Loading <input type="checkbox"/> Oil/Gas Leased <input type="checkbox"/> Other <input type="checkbox"/> Outbuilding(s) <input type="checkbox"/> Outside Storge <input type="checkbox"/> Overhead <input type="checkbox"/> Overhead Doors <input type="checkbox"/> Parquet Floor <input type="checkbox"/> Passenger Elevator(s) <input type="checkbox"/> Pole Sign <input type="checkbox"/> Primary Power <input type="checkbox"/> Private Restrooms <input type="checkbox"/> Public Restrooms <input type="checkbox"/> Railroad <input type="checkbox"/> Reception Area <input type="checkbox"/> Restroom(s) <input type="checkbox"/> Roof Sign <input type="checkbox"/> Scale(s) <input type="checkbox"/> Security Equipment <input type="checkbox"/> Security Fence Leased <input type="checkbox"/> Security Fenced Owned <input type="checkbox"/> Security System Leased <input type="checkbox"/> security System Owned <input type="checkbox"/> Separate Meters <input type="checkbox"/> Sheet Flooring <input type="checkbox"/> Showroom <input type="checkbox"/> Sidewalks <input type="checkbox"/> Smoke/Fire Alarm <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Steel Floor	<input type="checkbox"/> T-1 Line Installed <input type="checkbox"/> Telephone <input type="checkbox"/> Terrazo Floor <input type="checkbox"/> Tile Floor <input type="checkbox"/> Trash Removal <input type="checkbox"/> Truck <input type="checkbox"/> Truck Door(s) <input type="checkbox"/> Truck Well <input type="checkbox"/> Under 400 Amps <input type="checkbox"/> underground Utilities <input type="checkbox"/> Underground Storage Tank <input type="checkbox"/> Unfinished Floor <input type="checkbox"/> Vinyl/Laminate Floors <input type="checkbox"/> Wood Floors <input type="checkbox"/> Fiber Optic Internet D - COOLING SYSTEM <input type="checkbox"/> Ceiling Fan <input type="checkbox"/> Central A/C <input type="checkbox"/> Dehumidifier <input type="checkbox"/> Dual/Zoned <input type="checkbox"/> Exhaust Fan <input type="checkbox"/> HVAC <input type="checkbox"/> Heat Pump(s) <input type="checkbox"/> Humidity Control <input type="checkbox"/> Interrupt Service <input type="checkbox"/> None <input type="checkbox"/> Office Only <input type="checkbox"/> Other <input type="checkbox"/> Partial <input type="checkbox"/> Towers <input type="checkbox"/> Wall/Window A/C <input type="checkbox"/> Whole House Fan <input type="checkbox"/> Window Unit(s) <input type="checkbox"/> Attic Fan <input type="checkbox"/> House Fan G - EXTERIOR CONSTRUCTION <input type="checkbox"/> Aluminum <input type="checkbox"/> Aluminum Trim <input type="checkbox"/> Asbertos <input type="checkbox"/> Block <input type="checkbox"/> Brick <input type="checkbox"/> Brick Front <input type="checkbox"/> Brickcote <input type="checkbox"/> Cedar <input type="checkbox"/> Cement <input type="checkbox"/> Concrete <input type="checkbox"/> Contrete/Block <input type="checkbox"/> Curtain Wall <input type="checkbox"/> Field Stone <input type="checkbox"/> Frame	<input type="checkbox"/> Full Masonry <input type="checkbox"/> Hardboard <input type="checkbox"/> Log <input type="checkbox"/> Masonry <input type="checkbox"/> Metal <input type="checkbox"/> Metal Insulated Panel <input type="checkbox"/> Metal Wall <input type="checkbox"/> Non Masonry <input type="checkbox"/> Partial Masonry <input type="checkbox"/> Partial-Vinyl <input type="checkbox"/> Pole <input type="checkbox"/> Poured Concrete <input type="checkbox"/> PreFabricated <input type="checkbox"/> Precast <input type="checkbox"/> Rough Sawn <input type="checkbox"/> Shingle <input type="checkbox"/> Slate <input type="checkbox"/> Steel <input type="checkbox"/> Steel Frame <input type="checkbox"/> Stone <input type="checkbox"/> Stucco <input type="checkbox"/> Vinyl Siding <input type="checkbox"/> Vinyl Trim <input type="checkbox"/> Wood H - EXTERIOR FEATURES <input type="checkbox"/> Deck/Patio <input type="checkbox"/> Fenced Yard <input type="checkbox"/> Hoists <input type="checkbox"/> In Ground Tank <input type="checkbox"/> Lawn Sprinkler <input type="checkbox"/> Security Lightning *I - FOUNDATION TYPE <input type="checkbox"/> Basement <input type="checkbox"/> Crawl <input type="checkbox"/> Piers <input type="checkbox"/> Slab K - FUEL TYPE <input type="checkbox"/> Coal <input type="checkbox"/> Electric <input type="checkbox"/> Geothermal <input type="checkbox"/> Natural Gas <input type="checkbox"/> Oil <input type="checkbox"/> Other <input type="checkbox"/> LP/Propane Gas <input type="checkbox"/> Solar <input type="checkbox"/> Wood	<input type="checkbox"/> Baseboard <input type="checkbox"/> Boiler <input type="checkbox"/> Electric Heat <input type="checkbox"/> Floor Furnace <input type="checkbox"/> Forced Air <input type="checkbox"/> Gravity <input type="checkbox"/> Heat Pump(s) <input type="checkbox"/> Hot Water <input type="checkbox"/> None <input type="checkbox"/> Other-See Remarks <input type="checkbox"/> Radiant <input type="checkbox"/> Radiator <input type="checkbox"/> Space Heater <input type="checkbox"/> Steam <input type="checkbox"/> Zoned Heating <input type="checkbox"/> Wall Heat M - WATER HEATER <input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> Geothermal <input type="checkbox"/> Tankless Water Heater <input type="checkbox"/> Oil <input type="checkbox"/> Propane Hot Water <input type="checkbox"/> Solar N - LEASE INFORMATION <input type="checkbox"/> Electric Included <input type="checkbox"/> Gas Included <input type="checkbox"/> Heat Included <input type="checkbox"/> Lease Required <input type="checkbox"/> Less than 1 Year <input type="checkbox"/> Lease Term 1-2 Years <input type="checkbox"/> Lease Term 3-5 Years <input type="checkbox"/> Lease Term 6-10 Years <input type="checkbox"/> Lease Term 2-3 Years <input type="checkbox"/> Long Term <input type="checkbox"/> Month-To-Month <input type="checkbox"/> No Pets Allowed <input type="checkbox"/> Option to Purchase <input type="checkbox"/> Renegotiable <input type="checkbox"/> Pets Allowed <input type="checkbox"/> Seasonal <input type="checkbox"/> Security Deposit <input type="checkbox"/> Water Included O - LEASE TYPE <input type="checkbox"/> DoubleNet <input type="checkbox"/> Gross <input type="checkbox"/> Land <input type="checkbox"/> Net <input type="checkbox"/> TripleNet

P - LOCATION	T - ASSOC/LANDLORD PAYS	X - BUSINESS TYPE	Z - ROOFING	ZI - TYPE
<input type="checkbox"/> Bus Service Near Site <input type="checkbox"/> Bus Service To Site <input type="checkbox"/> Corner Lot <input type="checkbox"/> Cul-De-Sac <input type="checkbox"/> Dead End <input type="checkbox"/> Main Street <input type="checkbox"/> Mall <input type="checkbox"/> Office Park <input type="checkbox"/> PUD-Final <input type="checkbox"/> PUD-Preliminary <input type="checkbox"/> Prelim Map-Site Condo <input type="checkbox"/> Prelim Map-Subdivided <input type="checkbox"/> Rail Available <input type="checkbox"/> Railroad Siding/Spur <input type="checkbox"/> Residential Area <input type="checkbox"/> Rural <input type="checkbox"/> Shopping Center <input type="checkbox"/> Strip Center <input type="checkbox"/> Subdivision	<input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> HOA <input type="checkbox"/> Lawn Maintenance <input type="checkbox"/> Security <input type="checkbox"/> Snow Removal <input type="checkbox"/> Taxes <input type="checkbox"/> Trash Removal <input type="checkbox"/> Water/Sewer	<input type="checkbox"/> Agriculture <input type="checkbox"/> Apartment Bldg <input type="checkbox"/> Auto Dealer/Service <input type="checkbox"/> Bakeries <input type="checkbox"/> Bar/Tavern <input type="checkbox"/> Beauty/Barber Shop <input type="checkbox"/> Car Wash <input type="checkbox"/> Convenience Store <input type="checkbox"/> Dry Cleaner <input type="checkbox"/> Educational <input type="checkbox"/> Fast Food <input type="checkbox"/> Florist/Nursery <input type="checkbox"/> Food Service <input type="checkbox"/> Hardware Store <input type="checkbox"/> Health Club <input type="checkbox"/> Hotel/Motel <input type="checkbox"/> Ice Cream <input type="checkbox"/> Industrial - Heavy <input type="checkbox"/> Industrial - Medium <input type="checkbox"/> Industrial - Light <input type="checkbox"/> Manufacturing <input type="checkbox"/> Marina <input type="checkbox"/> Medical/Dental <input type="checkbox"/> Mobile Home Park <input type="checkbox"/> Office <input type="checkbox"/> Parking <input type="checkbox"/> Party Store <input type="checkbox"/> Presently Operating <input type="checkbox"/> Recreation <input type="checkbox"/> Religious <input type="checkbox"/> Residential <input type="checkbox"/> Restaurant <input type="checkbox"/> Retail <input type="checkbox"/> Service <input type="checkbox"/> Shopping Center <input type="checkbox"/> Single Use <input type="checkbox"/> Spa <input type="checkbox"/> Tree Farm <input type="checkbox"/> Warehouse <input type="checkbox"/> Wholesale	<input type="checkbox"/> Asphalt <input type="checkbox"/> Composite <input type="checkbox"/> Flat <input type="checkbox"/> Gravel <input type="checkbox"/> Metal <input type="checkbox"/> Other-See Remarks <input type="checkbox"/> Rubber <input type="checkbox"/> Shake <input type="checkbox"/> Shingle/F-Glass <input type="checkbox"/> Shingles <input type="checkbox"/> Slate <input type="checkbox"/> Tar/Gravel <input type="checkbox"/> Tile	<input type="checkbox"/> 1 to 4 Units <input type="checkbox"/> 5 to More Units <input type="checkbox"/> 4-10 Story <input type="checkbox"/> 11+ Story <input type="checkbox"/> Hi-Rise <input type="checkbox"/> Historic <input type="checkbox"/> Investment <input type="checkbox"/> Office
U - PARKING				*ZK - WATER
	<input type="checkbox"/> 1 Space <input type="checkbox"/> 2 Spaces <input type="checkbox"/> 3-5 Spaces <input type="checkbox"/> 6-10 Spaces <input type="checkbox"/> 11-20 Spaces <input type="checkbox"/> 21+ Spaces <input type="checkbox"/> 100+ Spaces <input type="checkbox"/> Leased <input type="checkbox"/> Metered <input type="checkbox"/> Municipal <input type="checkbox"/> Off Site <input type="checkbox"/> Off Street <input type="checkbox"/> On Site <input type="checkbox"/> Parking Lot		ZA - SALES INCLUDES	<input type="checkbox"/> Community <input type="checkbox"/> Community Well <input type="checkbox"/> Other-See Remarks <input type="checkbox"/> Private Well <input type="checkbox"/> Public Water <input type="checkbox"/> Public Water at Street <input type="checkbox"/> Separate Meters
Q - LOT DESCRIPTION			<input type="checkbox"/> Real Estate Only <input type="checkbox"/> Business Only <input type="checkbox"/> Business and Real Estate <input type="checkbox"/> Franchise <input type="checkbox"/> Inventory <input type="checkbox"/> Living Quarters <input type="checkbox"/> Non Compete <input type="checkbox"/> Supplies	ZL - WATER FEATURES
<input type="checkbox"/> Below Grade <input type="checkbox"/> Brownfield Redevel <input type="checkbox"/> Building Moratorium <input type="checkbox"/> Cleared <input type="checkbox"/> DNR/DEQ Approved <input type="checkbox"/> Downtown Dev Authority <input type="checkbox"/> Environ Audit PH1 <input type="checkbox"/> Environ Audit PH2 <input type="checkbox"/> Environ Audit PH3 <input type="checkbox"/> Industrial <input type="checkbox"/> Retention Pond <input type="checkbox"/> Storm Drains <input type="checkbox"/> Utilities Above Ground <input type="checkbox"/> Utilities Underground <input type="checkbox"/> Variance Required			*ZB - SEWER SEPTIC	<input type="checkbox"/> All Sports Lake <input type="checkbox"/> Boat Facility <input type="checkbox"/> Boat Ramp/Lift <input type="checkbox"/> Canal Frontage <input type="checkbox"/> Creek/Stream/Brook <input type="checkbox"/> Dock/Pier Facility <input type="checkbox"/> Island <input type="checkbox"/> Lake Frontage <input type="checkbox"/> Lake/River Access <input type="checkbox"/> Loading Crane <input type="checkbox"/> Pond <input type="checkbox"/> River Frontage <input type="checkbox"/> Sea Wall <input type="checkbox"/> Association Access <input type="checkbox"/> Water View <input type="checkbox"/> Waterfront <input type="checkbox"/> None
R - NEW CONSTRUCTION	W - PRESENT LICENSES		<input type="checkbox"/> Community <input type="checkbox"/> Other-See Remarks <input type="checkbox"/> Public Sanitary <input type="checkbox"/> Public At Street <input type="checkbox"/> Septic <input type="checkbox"/> Sidewalk Assessment <input type="checkbox"/> Storm	ZM - ZONING
<input type="checkbox"/> Build Job Only <input type="checkbox"/> Completed <input type="checkbox"/> Incomplete <input type="checkbox"/> Model For Sale <input type="checkbox"/> Model Not For Sale <input type="checkbox"/> New/Never Occupied <input type="checkbox"/> Proposed <input type="checkbox"/> Will Build	<input type="checkbox"/> Beer License <input type="checkbox"/> Beer/Wine License <input type="checkbox"/> Dance/Cabaret <input type="checkbox"/> Food <input type="checkbox"/> Liquor License <input type="checkbox"/> Lottery <input type="checkbox"/> Lotto Terminal <input type="checkbox"/> Carry Out License <input type="checkbox"/> Tobacco <input type="checkbox"/> Wine License <input type="checkbox"/> Other-See Remarks	Y - ROADS	ZE - SOURCE OF SQ FT	<input type="checkbox"/> 1-2 Multi <input type="checkbox"/> 3+ Multi <input type="checkbox"/> Agricultural <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed Use <input type="checkbox"/> Multi-Family <input type="checkbox"/> Non-Conforming <input type="checkbox"/> Professional Office <input type="checkbox"/> Residential
		<input type="checkbox"/> City/Country <input type="checkbox"/> Class A <input type="checkbox"/> Class B <input type="checkbox"/> Class C <input type="checkbox"/> Class D <input type="checkbox"/> Curbed <input type="checkbox"/> Gravel <input type="checkbox"/> Paved Street <input type="checkbox"/> Private Road <input type="checkbox"/> Proposed <input type="checkbox"/> State <input type="checkbox"/> U.S. Highway	<input type="checkbox"/> Appraisal <input type="checkbox"/> Assessors Data <input type="checkbox"/> Estimated <input type="checkbox"/> Measured <input type="checkbox"/> Public Records	
			ZG - SUB STRUCTURE TYPES	
			<input type="checkbox"/> Barn <input type="checkbox"/> Corral(s) <input type="checkbox"/> Kennel <input type="checkbox"/> Pole Barn <input type="checkbox"/> Shed <input type="checkbox"/> Silo(s)	

***PUBLIC REMARKS**

AGENT ONLY REMARKS

SECURE SHOWING INSTRUCTIONS (For FrontDesk or ShowingTime only)

SHOWING INSTRUCTIONS (Visable in MLS)

***MARKETING**

Virtual Tour (Unbranded)	_____
Virtual Tour (Branded)	_____
Virtual Tour 2 (Unbranded)	_____
Virtual Tour 2 (Branded)	_____

***SERVICE LEVEL—**Listing broker agrees to provide the following services: (NOTE: Any service exp date shall NOT exceed the listing exp date)

*Listing Broker Sign	<input type="checkbox"/> Yes <input type="checkbox"/> No	*Other Sign on Prop	<input type="checkbox"/> Yes <input type="checkbox"/> No	Other Sign Type _____
*Full Service Listing	<input type="checkbox"/> Yes <input type="checkbox"/> No	(if yes, skip to signatures)		
MLS Only Listing	<input type="checkbox"/> Yes <input type="checkbox"/> No	Advertising/Marketing	<input type="checkbox"/> Yes <input type="checkbox"/> No	Other Services _____
Recommend/Adjust Price	<input type="checkbox"/> Yes <input type="checkbox"/> No			
		Contact	Title	Phone
Handle Incoming Inquiries	<input type="checkbox"/> Yes <input type="checkbox"/> No			Exp
Schedule Showings	<input type="checkbox"/> Yes <input type="checkbox"/> No			Exp
Schedule Offer Present	<input type="checkbox"/> Yes <input type="checkbox"/> No			Exp
Provide Negot & Consult	<input type="checkbox"/> Yes <input type="checkbox"/> No			Exp
Manage Transaction	<input type="checkbox"/> Yes <input type="checkbox"/> No			Exp

Seller acknowledges and agrees to the services as provided above

Listing Office _____ Phone# _____ Owner/Seller Signature _____ Date _____

Agent Signature* _____ Date _____ Owner/Seller Signature _____ Date _____

*I hereby certify that I have in my possession, a listing agreement for the property described which is in compliance with Michigan Law and MLS Rules & Regulations.