

Checklist to Prepare and Protect you & your clients

Protect yourself, your co-workers, clients and family

☐ Plan and prepare



- ALL in-person meetings with sellers and showings must be done by appointment and no more than 4 persons at one time.
- Encourage sellers not to be present during the showing. Ask sellers to turn on all lights and leave interior doors, drapes and blinds open.

☐ Take everyday preventive action



- Wash your hands frequently
- Avoid touching your eyes, nose and mouth
- Social distance during showings and in-person meetings
- Cover your cough or sneeze with a tissue then throw the tissue in the trash
- Wear shoe coverings, masks and gloves when entering homes

☐ Limit in-person gathering



- Limit in-person showings to potential buyers who have been pre-approved
- Work together to avoid consecutive multiple showings in order to avoid overlapping appointments
- Discourage anyone who does not need to view the home from attending a showing
- If you are meeting clients for a showing, ask them to wait in the car for your arrival

☐ Sanitize!



- Ask sellers to clean and disinfect all frequently touched surfaces prior to and after showings
- Ask buyers to refrain from touching any surfaces in a home (including light switches and doorknobs)
- Do not share phones, pens or tablets
- Minimize the time physically present at the home. Wait to discuss the property via email or phone

Know the symptoms of COVID-19

- Coughing
- Fever of 100.4 or higher
- Shortness of breath, difficulty breathing
- Early symptoms such as chills, body aches, sore throat, headache, diarrhea, nausea/vomiting & runny nose.



PPE can be purchased at both SEBAR offices with curbside pick-up