

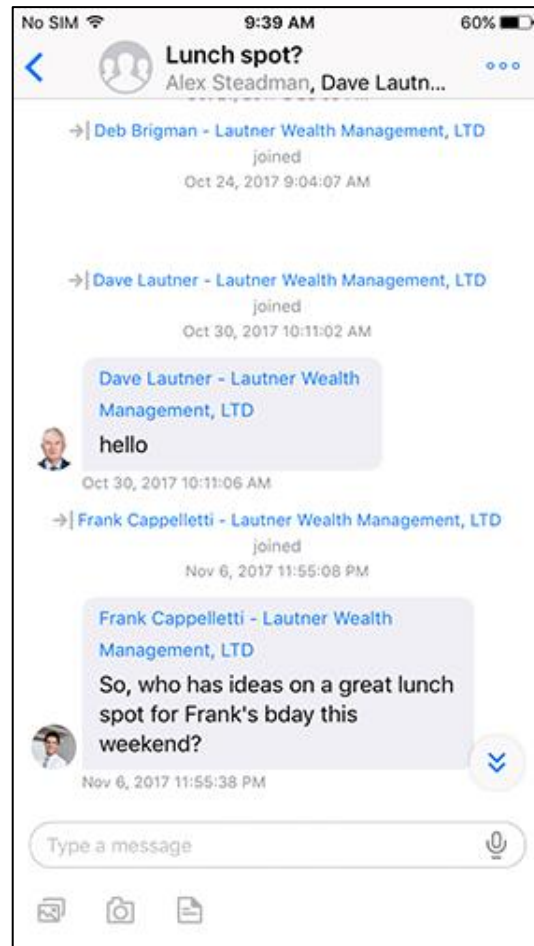
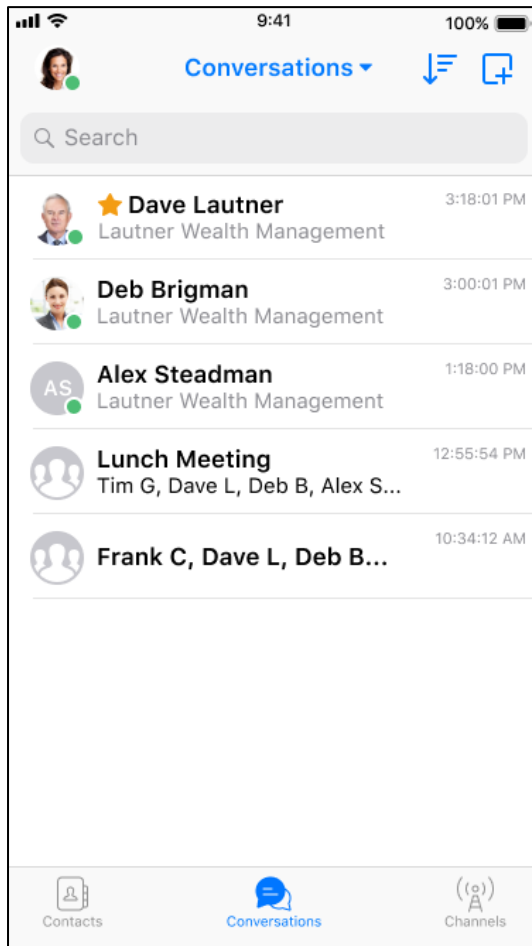
Getting Started with Global Relay for iOS

Global Relay App is a high-performance cloud messaging platform, purpose-built to meet the messaging, compliance, privacy, and security needs of the financial sector and other regulated industries.

With Global Relay App, your organization can securely communicate both internally and externally with colleagues, partners, and counterparties.

To get started, review the following topics:

- [Navigating Global Relay App](#)
- [Managing Conversations](#)
- [Starting a Conversation](#)
- [Making Calls](#)

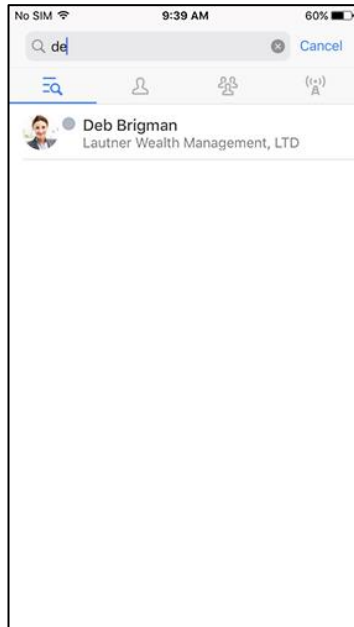


Navigating Global Relay App

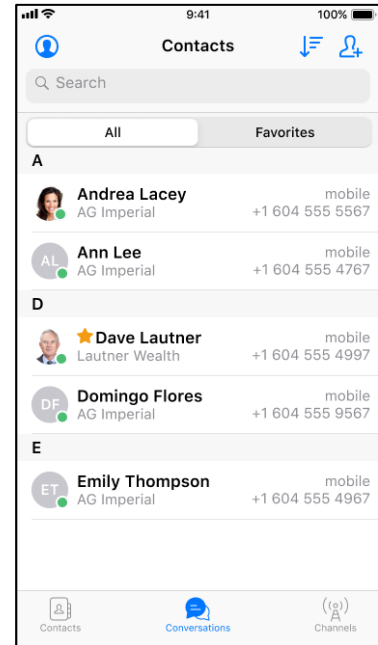
In the Navigation Bar, tap the following icons to display contacts, conversations, or channels respectively:



Search: Find any person, conversation, or channel for which you have access in the Global Relay community.



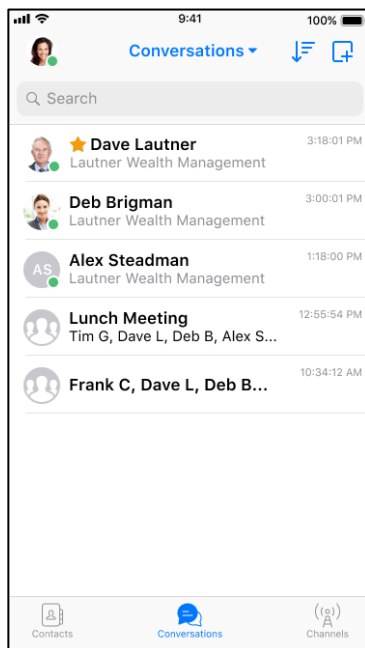
Contacts: Displays a list of users who make up your contacts in Global Relay App.



Conversations: Displays a list of your existing conversations.

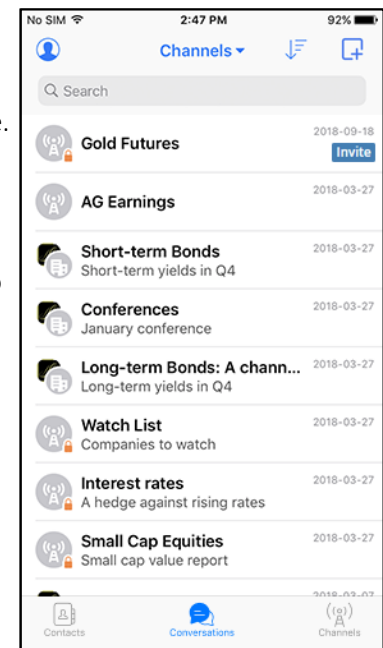


Tip: You can compose new multi-party conversations from your Conversations.



Channels: Displays a list of all the channels to which you are currently subscribed, have previously unsubscribed, or received an invitation to subscribe.

Channels are specific topics of conversation users can subscribe to that can include an unlimited number of participants.

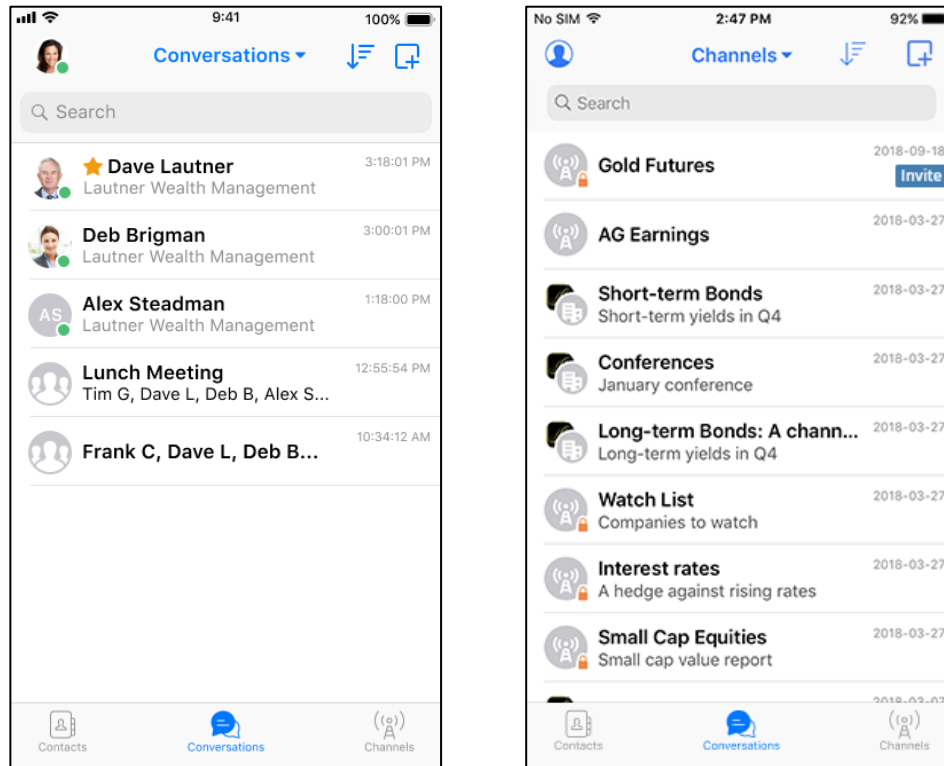


Managing Conversations








Using Global Relay App, you can have a conversation with anyone in your Contacts and involve multiple people in a conversation.

In fact, you can have multiple conversations with the same group of people, where each, separate conversation can be assigned a different subject. When you initiate a conversation, you can give it a specific, unique subject.

Meanwhile, you can view a list all of your conversations and channel communications.

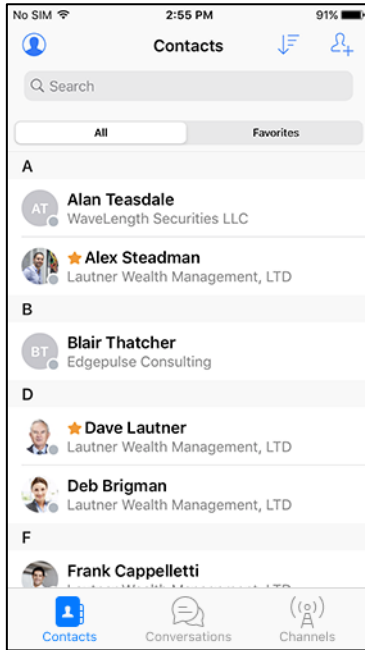


Within your Conversations, the following details may display:

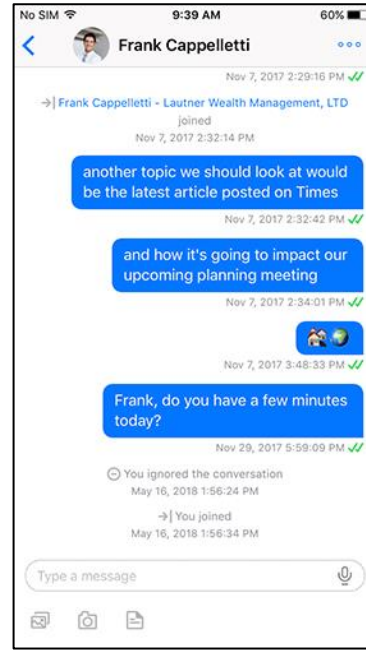
- : Invitations to join new conversations or channels
- : Conversations and channels with new messages
- : The number of conversations with new messages
- : The contact's uploaded profile picture or a generic profile, with the contact's presence status
- : Multi-party conversation
- : Conversations with flagged state
- : Conversations marked as favorites

Starting a Conversation

1. From your Contacts, select a user.

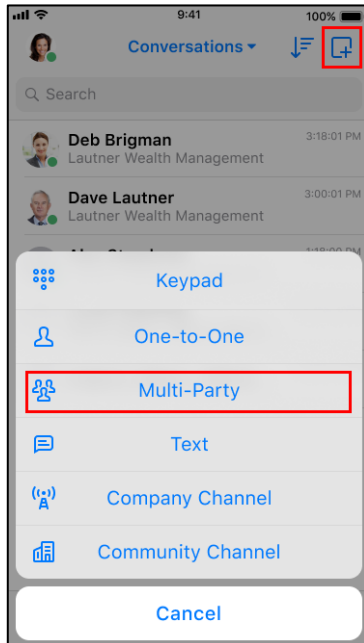


2. Start your conversation.

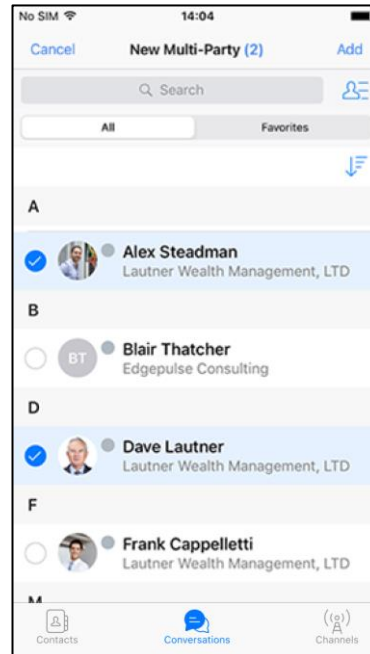


Starting a New Multi-Party Conversation

1. From your Conversations, tap the New Chat icon, and tap **Multi-Party**.

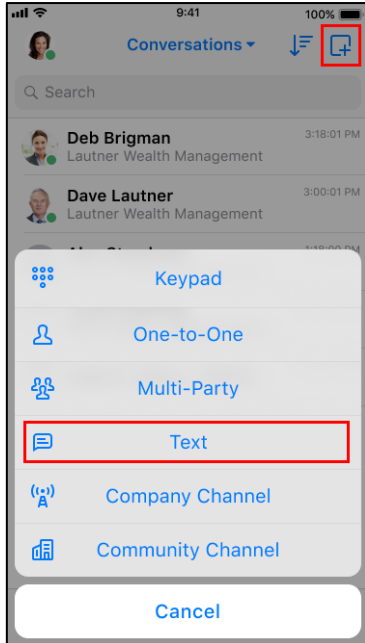


2. In the Invite Participants window, select your conversation participants and tap **Add**.



Starting a New Text Conversation

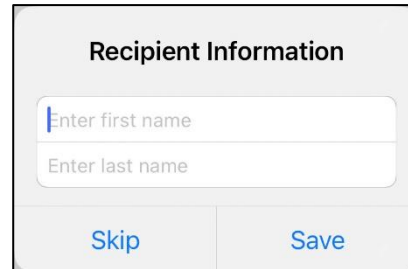
1. From your Chats, click the New Chat icon and select **Text**.



2. In the new Start Text screen, enter recipient's name or phone number, and then tap it. If you enter a new number, tap the text icon

beside it .


3. In the Recipient Information prompt, enter recipient's first and last name, and then click **Save**; or click **Skip**.
4. Start your conversation.




Making Calls

Use Global Relay Phone to make compliant calls to colleagues and customers.

This virtual phone service ensures personal and professional communication stays separate, while helping you maintain your book of business.

1. In the bottom right corner, click the Calls tab and then click the Keypad icon .
2. In the text field, enter a phone number and tap the call icon. If the number matches a contact, the contact's name displays.

 **Note:** To view your call history or voicemails, click the applicable tab.

