



St. Mary Magdalen School

Caring for the Whole Child



Welcome Parents,

We want to thank you for choosing us to be part of your child's education and look forward to working with you at St. Mary Magdalen. Please see the attached tuition rates and fees beginning August, 2020 through July, 2021 year.

This letter is to inform you of tuition collection policies. In an effort to simplify the process of collecting tuition and fees, we will utilize the First Bank and Trust online portal for all of our collection needs. All registration fees, tuition payments, and incidental fees will be collected only through the online banking portal of First Bank and Trust. St. Mary Magdalen does not accept payments sent to school in cash, check, or other form. This policy is required by the guidelines of the Archdiocese of New Orleans.

All payments must be submitted through the bank portal. Each family is required to create an online banking profile. In order to access the payment portal, you will have the option to pay through a bank draft, credit card, or debit card. A letter from First Bank and Trust, attached, details the specifics of the payment portal and outlines the different payment options.

Please note that you are not required to pay tuition through a loan and we have offered other options for paying tuition that do not require a loan. The loan option however is still available for those families who would like to pay tuition over a 10 month period.

Should you have any questions regarding the portal payment policy, please contact Ms. Hebert. The enclosed registration packet which contains the student registration form and tuition information. Each family should complete and return the registration form and pay the registration and fees through the online payment portal.

For your child to be guaranteed a placement at St. Mary Magdalen this process must be completed. Again, thank you for entrusting us with the care and education of your child. We strive to provide the highest level of quality Catholic education and experiences for each student.

God Bless,

Theresa Hebert M.Ed.

Principal

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"All For Jesus"