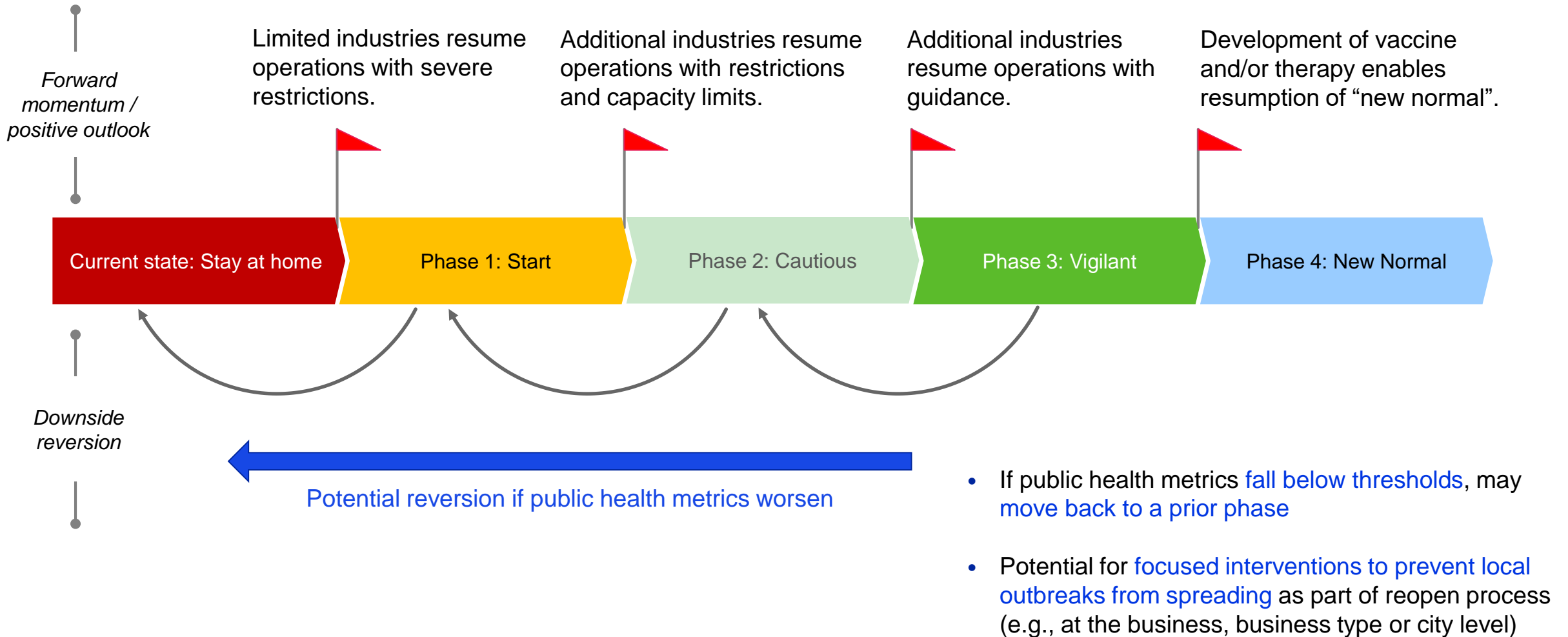




Four-Phase Approach to Reopening Massachusetts





We will provide overall social guidance, safety standards, and sector specific protocols for Phase 1 reopening process on three dimensions



Overall social guidance

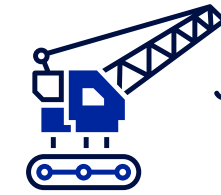
E.g., restrictions on gathering sizes, social distancing, face coverings, limitations for vulnerable population



Mandatory safety standards for workplaces

E.g., limitations on office opening, allowed capacity, required distancing, cleaning protocols

Supported by safety protocol checklists / templates



Sector specific safety protocols and best practices

E.g., specific precautionary measures and safety protocols to protect employees or public (face coverings, separators)

Supported by sector specific safety protocol checklists / templates

Will also provide easy to digest public facing communication across each type of safety protocol and best practice



Mandatory Safety Standards for Workplaces

NOTE: These safety standards are applicable to all sectors and industries. There will be sector-specific safety protocols and recommended best practices which provide further details and limited exceptions.

Safety Standards

Social Distancing

- All persons, including employees, customers, and vendors should remain at least six feet apart to the greatest extent possible, both inside and outside workplaces
- Establish protocols to ensure that employees can practice adequate social distancing
- Provide signage for safe social distancing
- Require face coverings or masks for all employees

Hygiene Protocols

- Provide hand washing capabilities throughout the workplace
- Ensure frequent hand washing by employees and adequate supplies to do so
- Provide regular sanitization of high touch areas, such as workstations, equipment, screens, doorknobs, restrooms throughout work site

Staffing and Operations

- Provide training for employees regarding the social distancing and hygiene protocols
- Employees who are displaying COVID19-like symptoms do not report to work
- Establish a plan for employees getting ill from Covid-19 at work, and a return-to-work plan

Cleaning and Disinfecting

- Establish and maintain cleaning protocols specific to the business
- When an active employee is diagnosed with COVID19, cleaning and disinfecting must be performed
- Disinfection of all common surfaces must take place at intervals appropriate to said workplace