



UC LABORATORY FEES RESEARCH PROGRAM - 2020 FUNDING OPPORTUNITIES

APRIL 1, 2019

Overview of 2020 Funding Opportunities

The UC Laboratory Fees Research Program sponsors innovative research, fosters new collaborations between UC faculty and national laboratory scientists, and provides unique training opportunities for UC graduate students and postdoctoral fellows. Funded by a portion of the fees the University receives for the management of the Lawrence Livermore (LLNL) and Los Alamos (LANL) National Laboratories, research sponsored by this program targets areas of strategic importance to UC, and provides an important foundation for enhanced competitiveness for extramural support. In this competition cycle, the UC Laboratory Fees Research Program is offering two funding opportunities, outlined below. Interested applicants should review the complete RFP for all requirements and details. Further program information and updates are available at: <http://ucop.edu/research-initiatives/programs/lab-fees/>.

I. Targeted UC Multicampus-National Laboratory Collaborative Research and Training (UC-NL CRT) Awards in one of three key strategic areas (total anticipated funding for all awards in this opportunity: \$18-20 million over 3 years)

Proposals in this category must focus on collaborative research and training activities in one of the following three targeted areas identified for high-impact research realized through UC-national laboratory synergy:

- Accelerator research
- Quantum information science
- Wildfire-related research

Proposal requirements, detailed in the RFP, include:

- Project leadership constituted by a Lead (Applicant) Principal Investigator from a UC campus, and a Site Lead/Co-Principal Investigator (Co-PI) from each eligible participating collaborating site.
- Research participation by a minimum of three (3) UC campuses and either LLNL or LANL. Additional collaborating sites, as defined in the RFP, are encouraged.
- Interdisciplinary, multi-disciplinary and cross-disciplinary research collaboration in one of the three identified targeted research areas among UC campus and national laboratory investigators with meaningful research training opportunities for UC students and post-doctoral scholars from the participating campuses.
- Contributions by the collaborating national laboratories that directly support the research execution and outcomes of the collaboration. These may include equipment, space, access to relevant unclassified data, and/or expertise that may be covered by other sources of support or directly relevant activities at the national laboratory.
- Total funding request per application may not exceed \$4 million over 3 years, *including indirect costs*, and excluding contributions from the laboratories. Additional budget restrictions are detailed in the RFP.

II. UC-NL In-Residence Graduate Fellowships (2-year awards, with a merit-based Year 3 extension option; annual fellowship amount is \$60,000; fellowships include supplemental travel funding of \$5,200 per award)

UC graduate students in any area of research relevant to the national laboratories who meet the following criteria (detailed in the RFP) may apply for a fellowship to conduct dissertation research and receive research mentorship *on-site* at LANL or LLNL:

- Enrolled in one of the ten UC campuses and advanced to candidacy at commencement of the award
- Have an identified LLNL or LANL scientist to serve as a mentor and research supervisor at the laboratory
- Have the proposed research and training approved by their UC faculty advisor
- Must commit to devoting 80% time to the research in the proposed plan and spend a minimum of 6 months/ fellowship year in residence at the laboratory

*Proposal requirements, including eligibility, deadlines, instructions, and other information for the **Targeted UC Multicampus-National Laboratory Collaborative Research and Training Awards** are provided in the Request for Proposals on the following pages. Appendices, including program policies, LOI instructions, and FAQs, are attached to this document.*

UC Laboratory Fees Research Program Request for Proposals v. APRIL 1, 2019

Targeted UC Multicampus-National Laboratory Collaborative Research and Training Awards

Award Overview and Priorities

This targeted one-time opportunity is intended to spur novel collaborations in topics of strategic scientific and national security importance that will position UC as leaders in three critical areas:

1) accelerator research; 2) quantum information science; and 3) wildfire-related research.

Proposed collaborations are expected to engage UC faculty and national laboratory scientists from multiple disciplines and areas with expertise relevant to the specific topic; support cutting edge and collaborative approaches that generate new knowledge and take advantage of the unique capacities and facilities available through the collaborating institutions; provide meaningful training and research engagement for UC students, and post-doctoral scholars; and enhance UC's system-wide competitiveness for extramural support in one of three identified areas of strategic importance.

Proposals may only be submitted by eligible Principal Investigators (PIs) from the University of California. Proposals must minimally include collaborators from at least two additional UC campuses and either Lawrence Livermore or Los Alamos National Laboratory, each with a designated site lead, as detailed in the eligibility criteria. Participation beyond the minimum requirements, such as by four or more UC campuses, both LLNL and LANL, or by Lawrence Berkeley National Laboratory (LBNL), is encouraged where it enhances the research outcomes and impact of the proposed activities.

Proposals may request a maximum of 3 years of funding and \$4 million, including indirect costs. Any single annual budget may not exceed \$2 million. Proposals requesting *no more than* \$1.25 million annually (\$3.75 million over 3 years) are encouraged. These budget amounts do not include contributions by the national laboratories of space, equipment use, data, or personnel time. National laboratory contributions are required and must be detailed in the proposal. Funding from the UC Laboratory Fees Research Program is intended to support UC faculty, students, post-doctoral scholars, their UC-National Laboratory scientific collaborators and their joint collaborative research activities. Research collaborators or partners from outside the UC system must identify the funding from other sources that they will contribute to the project to support their participation.

Research and training activities must be in one of the three targeted areas defined below.

Accelerator research: Basic and applied research advancing development of new technologies for next-generation accelerators. Approaches may include, but are not limited to, accelerator physics, materials, engineering, modeling, machine learning, and applications for medicine, among others.

Quantum information science: Research advancing quantum information theory, experimentation, algorithms, and applications, and development of novel materials and devices.

Wildfire-related research: Research addressing the causes, impacts, prevention, and management of wildfires, including modeling, data science, and risk management; ecological, social science, and policy approaches; development of fire-resistant materials; other multidisciplinary approaches.

Key Dates

Final RFP release:	Monday, April 1, 2019
Applicant teleconference:	Monday, April 29, 2019 at 12:00 noon Pacific Time
Letters of Intent due:	Thursday, May 30, 2019 at 12:00 noon Pacific Time
Notification of LOI outcome decision:	Friday, June 21, 2019
Full proposals due:	Thursday, August 1, 2019 at 12:00 noon Pacific Time
Notification of review outcome:	Friday, December 13, 2019 (expected)
Award start date:	Sunday, March 1, 2020

Overview of Application and Review Process

We strongly encourage all applicants to begin the Letter of Intent, application preparation, and online submission process early in case technical issues are encountered.

Applicant Teleconference: An informational applicant teleconference will be held on April 29, 2019. Please register on [our website](#) for details and call-in information. Participation in the teleconference is optional but strongly encouraged.

Letter of Intent (LOI): Applicants must submit a complete LOI using the template on the [proposalCENTRAL website](#). LOIs will be reviewed for compliance with program requirements, eligibility, and alignment with the program goals and priorities. No feedback or comments will be provided on the LOI. The LOI submission deadline will be strictly enforced, and no application may move forward without an approved LOI.

Invitation to Submit Full Proposal: LOI approval will grant access to the full application materials on proposalCENTRAL. All proposals must be submitted in accordance with the instructions, templates, and guidelines, and must conform to the requirements of the final version of the RFP. *It is the applicants' responsibility to check the program website for updates, clarifications, or changes prior to submitting the full proposal.*

Full Proposal Submission: Full proposals should be submitted through the host campus Contracts and Grants or Sponsored Projects Office as appropriate. It is the PI's responsibility to follow campus rules, procedures, and timelines for submitting a proposal and to confirm that all collaborators have obtained institutional approval, if required, from the collaborating campuses and laboratory Strategic Partnership Projects offices, in advance of proposal submission. The proposal submission deadline will be strictly enforced.

Proposal Review and Selection: UC Research Initiatives will manage a competitive peer review, scoring, and ranking of proposals based on the criteria and requirements outlined in this RFP. Proposals will be reviewed in multi-disciplinary panels comprised of reviewers selected for their subject matter expertise. Panel composition and review assignments are made to ensure a fair and balanced review and to address conflicts of interest. Applicants should prepare their proposals in language accessible to a general scientific audience. Depending on the review outcome and panel recommendations, some applicants may be invited to revise and resubmit proposals for further funding consideration.

Final selection and funding decisions are at the discretion of Research and Graduate Studies (RGS) in the UC Office of the President. Decisions may not be appealed, but declined proposals may be submitted (if eligible) to future competitions without prejudice. Selected proposals have an award start date of March 1, 2020. Awards are contingent on availability of funding.

Institutional and Investigator Eligibility and Exclusion Criteria

Eligible Institutions and Systemwide Collaboration: The host institution submitting the proposal on behalf of the collaboration must be one of the 10 UC campuses [Berkeley, Davis, Irvine, Los Angeles, Merced, Riverside, San Diego, San Francisco, Santa Barbara, or Santa Cruz]. To take advantage of the distributed expertise and resources of the UC system, a minimum of two *additional* UC campuses and *either* Lawrence Livermore National Laboratory (LLNL) *or* Los Alamos National Laboratory (LANL) must actively collaborate in the proposed activities. Additional UC-affiliated collaborating institutions are encouraged, and may include more UC campuses, both LLNL *and* LANL, Lawrence Berkeley National Laboratory, or other UC research entities (see FAQs for additional guidance).

Exclusions: Research collaborators or partners from outside the UC system, if included in the proposal, must identify the funding from other sources that they will contribute to the project to support their participation in the proposed collaboration. The UC Office of the President and its personnel may not participate in any proposal, and funding may not support activities at the UC Office of the President.

Eligible Principal Investigators: The proposal must be submitted by a UC faculty member who holds Principal Investigator status at the host UC campus. The Applicant PI is the designated Principal Investigator (PI) for the award. Each collaborating institution (UC campus or national laboratory) must identify one (and only one) site lead/Co-Principal Investigator. All Co-PIs must hold PI status at their respective institutions. For guidelines on UC PI status, contact your campus Office of Sponsored Research or refer to [Section 1-530 of the UC Contracts and Grants Manual](#). Eligibility for PI status at the national laboratories must be confirmed by the laboratory Strategic Partnership Projects office.

Proposals may include additional scientists and collaborators as key personnel if they contribute substantively to the proposed research. Additional key personnel at each site must be designated as Co-Investigators (Co-Is), or other appropriate titles consistent with their status and contributions (e.g., post-doctoral scholar, research scientist, etc.).

Exclusions: PIs, Co-PIs, and Co-Is from the University of California may participate in *only one* proposal for the 2020 UC-NL CRT. A UC PI, Co-PI, or Co-I on any current UC Laboratory Fees Research Program award that would overlap the award period of this competition is ineligible to participate in a proposal. UC personnel funded by a UC Multicampus Research Programs and Initiatives (MRPI) award that would overlap with the award period of the UC-NL CRT are ineligible to serve as a PI or Co-PI on any proposal or subsequent award, and their inclusion in other roles must be in a topical research area clearly distinct from their MRPI funding. Academic personnel whose primary role is in university-wide, campus, or school administration above the level of Dean, or individuals whose primary role is national laboratory leadership or administration, may not serve as PIs, Co-PIs, Co-Is, or key personnel on any UC-NL CRT proposal.

UC-NL CRT Award Requirements and Exclusions

Research Scope and Content Requirements: *UC Laboratory Fees Research Program funding is limited to research that has no restrictions on publications, and is not restricted by classification or deemed export rules.* All publications resulting from the funded research must comply with the University of California Open Access policy. All proposed research and training activities must be in *one of the three targeted topical areas* defined in this RFP.

New Activities Requirement: The intent of this targeted opportunity is to fund *new* collaborative research endeavors that will position the UC as a leader in the three identified topical areas and advance the laboratories' strategic missions. Proposals may not request funds to continue existing research activities, provide core institutional support, or extend funding for existing projects that receive other systemwide (UCOP) support.

Collaborations that intend to use the infrastructure of existing institutes, programs, or specialized facilities must clearly articulate the relationship of this collaboration and project to those existing resources and infrastructure, indicating both the potential to leverage those resources and the unique contribution of this new effort.

Existing collaborations may propose to initiate new research directions provided they articulate a compelling justification regarding the *unique* contribution of the proposed new activities beyond existing work and support. All applicants must disclose all current and anticipated sources of research funds.

Award Term and Funding Request: UC-NL CRT proposals may request up to three years of support. The maximum funding request is \$4 million (including indirect costs) for the entire award term. The maximum allowable annual budget request is \$2 million, but applicants are encouraged to limit requests for the UC-NL CRT awards to no more than \$1.25 million per year (including indirect costs). Total annual project costs in excess of this amount may be covered by other sources of support or contributions (see "National Laboratory Contributions" below).

Total budgets must be well-justified in relation to the proposed activities and potential impact of the proposal. Research and training support for UC students, and postdoctoral scholars is strongly encouraged, and proposed budgets, in general, should seek to efficiently use resources to maximize research outcomes and minimize administrative costs. An itemized budget and justification is required in the full proposal.

Allowable and Non-allowable costs: The proposal template will include instructions on allowable and non-allowable costs. Both UC campuses and the national laboratories may charge their approved indirect cost rate (MTDC basis) to the award. As general guidance, please be aware that funds provided by this award may not cover any classified research activities, patient care costs, clinical trials, patent execution costs, fundraising costs, equipment maintenance, or subawards to non-UC-affiliated entities. Equipment purchases by the national laboratories are not allowed. Equipment purchases by UC campuses may be requested if a compelling justification is provided, and use of and access to the equipment is made available across the UC system.

National Laboratory Contributions: Recognizing that the national laboratories have unique resources, facilities, expertise, data, and other research infrastructure that will ensure both mutual benefit and successful outcomes, UC-NL CRT proposals are expected to identify specific contributions and facility access that each participating national laboratory will make to the collaborative endeavor. Contributions may include space, equipment or facilities use, data, or personnel time that may be covered by other sources of support or directly relevant activities at the lab. Proposals must include a letter of

commitment from each of the participating laboratories verifying specific laboratory contributions to the proposed research to supplement the funding provided by the UC Laboratory Fees Research Program.

Collaborative Research and Training Plan Components

UC-National Laboratory Collaborative Research and Training Awards must include specific aims and activities that align with the goals of this targeted opportunity, as outlined below:

Collaborative Research Innovation: Interdisciplinary, multidisciplinary, or cross-disciplinary research endeavors that advance knowledge, identify new theoretical or methodological approaches, or combine distinct approaches (such as theory, modeling, simulation, experiment, application, or others as appropriate to the research area) in one of three identified targeted research areas. The proposal must clearly describe the distinct aims and potential for scholarly impact of the proposed research activities, and must utilize and effectively integrate the research strengths, specialized facilities, data, equipment, or expertise of multiple institutions within the collaboration.

UC Student Training and Support: Proposals must clearly articulate the opportunities for UC students (graduate and, where feasible, undergraduate) to meaningfully engage in the research endeavor, gain professional experience, obtain research support, and make appropriate progress toward degree completion. Graduate students may be integrated into the core research activities through extended research visits at a Laboratory, exchanges with other campuses, co-supervision by UC campus faculty and national laboratory personnel, summer internships, opportunities to present research findings at scientific meetings, or other activities that support their academic advancement. Internship and research training opportunities for upper division undergraduates with scholarly interests in areas related to the topics and methods of the UC-NL CRT proposal are encouraged where appropriate. Support for these activities may include student stipends to undertake summer or short-term research training internships at one of the collaborating national laboratories, or to other UC campuses engaged in the collaboration.

Optional: To foster a diverse professional pipeline for both UC and the national laboratories, the UC PI or UC Co-PIs funded by the UC-NL CRT are encouraged to develop proposals for the UC-HBCU Initiative that integrate undergraduate and masters students in the training opportunities of the collaboration. The [UC-HBCU Initiative](#) is a faculty grant program that provides funding for one to three years for UC faculty to develop research and training opportunities for students from Historically Black Colleges and Universities to spend at least one summer at UC. For information regarding the UC-HBCU Initiative and its funding opportunity, please see <http://www.ucop.edu/uc-hbcu-initiative/>.

Career Development and Mentorship Opportunities for Postdoctoral Scholars and Early Career Faculty and Laboratory Scientists: Project personnel and activities should be structured to stimulate collaboration across career stages, spanning postdoctoral scholars and early, mid-career, and senior faculty and scientists. This component may include opportunities for shared scientific leadership, mentoring, and training for postdoctoral scholars and early career faculty and scientists, access to specialized facilities, data sets, equipment, and other mentorship and collaborative opportunities suitable to the research scope. It may also include structured opportunities for laboratory scientists to make extended research and teaching visits to UC campuses, or UC faculty to spend an extended period at a national laboratory engaged in activities related to the research topic.

Seminars and Cross-Disciplinary Collaborative Exchange: The proposal should include a specific plan for periodic meetings of the faculty, scientists, postdoctoral scholars, and graduate students from the multiple participating institutions to share findings, explore new collaborative avenues, develop skills, visit facilities or demonstrate unique capabilities or methodologies that may inform or advance new directions, and plan for ongoing collaboration beyond the award period.

How to Apply: UC-NL CRT Application Materials

As noted above, the application process is comprised of two mandatory stages: short Letters of Intent and Full Proposals.

The required Letter of Intent includes the following information:

1. Proposal title
2. Host institution that will submit the proposal on behalf of the collaboration (the host institution must be the UC lead PI's institutional affiliation/home campus)
3. Applicant PI name, title, department, and institutional affiliation
4. Co-Principal Investigator (Co-PI/site lead) name, title, department, and institutional affiliation for each collaborating UC

- campus, national laboratory, and other UC research entity that will have a significant role in the research
5. An abstract (2400 characters / ~350 words) providing a brief description of the proposed scope of research, structure of the collaboration, expected impact on scholarship, and any specialized facilities or resources at each participating institution. The abstract should be written to address a general scientific audience.
 6. Estimated total budget requested for the award term (may be up to 3 years)
 7. Acknowledgement of national laboratory contribution commitment
 8. Disclosure of current or past Laboratory Fees Research Program funding

Full Proposals: The proposal narrative is limited to 12 single-spaced pages (items #2-6 below). The total page limit will be strictly enforced, and guidelines regarding the expected length of each section are provided. The proposal must use the provided template, and will include the following sections:

1. Abstract (2400 characters / ~350 words): The abstract should be appropriate for a general scientific audience. Avoid discipline-specific jargon or technical terms. The abstract will be publicly available on the RGS/RGPO website.
2. Proposed Research Activities and Scholarly Contributions (~7 pages): Identify the specific aims, research activities, and scholarly contributions of the proposed research, including the innovative components that will advance scholarship in the fields targeted by this funding opportunity. The proposal narrative must provide a specific description of the multi-disciplinary, interdisciplinary or cross-disciplinary approaches, techniques and methods that will be undertaken and how these will be integrated into the team's larger collaborative effort and lead to successful outcomes. Identify the significance of these outcomes.
3. Research Team, Collaboration Structure and Mutual Benefit (~2 pages): Identify the project leadership, collaborating institutions, faculty and national laboratory scientists, their expertise and the unique facilities, resources or infrastructure that will be brought to bear on the research problem. Describe the organizational mechanisms and collaborative approaches that will ensure genuine multi-institution engagement and mutual UC campus and national laboratory benefit. This section should include: 1) the leadership structure of the collaboration; 2) how the unique strengths and facilities of the collaboration will form a cohesive research endeavor; 3) the specific contributions that each of the collaborating national labs will make to the collaboration in terms of access to facilities, resources, data, equipment or expert personnel (contributions by the national laboratories that are in-kind or made as cash expenditures will be itemized in a separate section); and 4) how the collaboration will position UC as a national leader and provide a competitive advantage for extramural support.
4. Student Research Training Opportunities (~1 page): Describe how graduate students and undergraduate students will be integrated into the research effort and how the collaboration will support the students' scientific training, professional development, and advancement to degree. Describe any additional educational benefits of the collaboration provided to the UC system.
5. Career Development and Mentorship for Postdoctoral Scholars and Early Career Faculty and Scientists (~1 page): Describe the role of early career UC faculty and laboratory researchers in the research endeavor and collaboration, and the associated mentoring from senior faculty and researchers they will receive.
6. Timeframe, Milestones, and Evaluation Metrics (~1 page): Identify the research and training timeline, benchmarks and milestones, and methods used to evaluate the effectiveness of the collaboration. Include specific outcome metrics, and the plan to transition to other extramural sources of support for ongoing research beyond the award period.
7. Itemized Budget and Justification: Provide a detailed budget, by project year, using the Excel template provided in proposalCENTRAL. In addition, a budget justification of up to 3 pages is required to describe significant project expenditures. Check that the total amount requested in the budget template matches the request in the proposal cover sheet. If these figures do not match, the maximum award amount will be the lower of the two.
8. National Laboratory Contributions: Description of the contributions of each collaborating national laboratory to the UC-NL CRT. This section should include only those contributions *not* covered by the budget request to the UC Laboratory Fees Research Program, and must align with activities described in the narrative description of the proposal. A commitment to provide these resources must be included in the commitment letters from the collaborating national laboratories (see attachments below). Each participating laboratory must include a description of its own contributions and the commitment letter.

9. **Additional Attachments:** The attachments must include the following applicable materials: 1) literature cited (2-page limit); 2) identification of any human subject (IRB), animal use, or toxic substance issues and the approach to compliance (1- page template); 3) disclosure of all current or anticipated sources of research funds; 4) curriculum vitae for the PI and Co-PIs/site leads are required (2-page limit per CV, excluding Other Support); *CVs for Co-Investigators and other key personnel who contribute substantively to the research should be included only if they will be funded directly by the UC-NL CRT award;* and 5) a letter of commitment from each participating national laboratory to provide the contributions outlined in the proposal, if awarded. *Optional: Up to two additional one-page letters of support may be included. Longer or additional letters not mentioned here will not be accepted.* No additional attachments beyond those listed here are allowed.

Scoring Criteria

Reviewers will be asked to use the following criteria in the scoring and ranking of the proposals:

1. **Research Excellence and Innovation:** Highest quality, compelling research that has the potential to strengthen the capabilities of the UC system and significantly advance cutting-edge scholarship in one of the three areas targeted in this RFP. Excellence includes the likely impact on key problems in the research area, and the feasibility and likelihood for achieving the proposed outcomes in the award period. Consideration will also be given to the breadth and depth of the proposed approaches and appropriate integration of interdisciplinary, multidisciplinary, or cross-disciplinary approaches.
2. **Strength of the Collaboration and Mutual UC-National Laboratory Benefit:** Proposed activities must mutually benefit UC and the laboratories, leveraging the strengths of each. The impact and benefits of the proposed project may be demonstrated by engagement of researchers from multiple UC institutions and laboratories and the formation of new research collaborations between UC campus and laboratory researchers. Genuine UC engagement across the collaborating campuses and with the national laboratories must be demonstrated. Other considerations include assessment of the resources, including financial and in-kind contributions, by the laboratories to support the collaboration and research infrastructure, as well as the likelihood that this funding will position UC faculty as national leaders and enhance competitiveness for extramural support. Proposals that include enhanced research outcomes through the inclusion of additional UC campuses beyond the minimum program requirements are encouraged.
3. **Quality of Student Training and Support:** Extent and quality of opportunities for meaningful engagement by graduate and undergraduate students, as demonstrated by student support, participation in key research activities, potential for interchange between other students and collaboration members, and training opportunities.
4. **Quality of the Career Development and Mentoring Program:** Extent and quality of opportunities for meaningful collaborative engagement among faculty across career stages, as well as structured mentorship and professional development activities that help position early career UC faculty and lab researchers as leaders in their fields.
5. **Additional Considerations Include:** 1) appropriateness of the budget to achieve the proposed aims during the award period, and the efficient use of funds to support research and training; 2) minimization of administrative costs; 3) the extent and appropriateness of commitments by national laboratories; 4) likelihood that the collaboration will successfully leverage the award and transition to extramural sources by the end of the award period; and 5) considerations or concerns related to human subjects, animal use or toxic substances.

Research Program Oversight

The UC Laboratory Fees Research Program is administered under the auspices of UC Research Initiatives (UCRI) in the Research Grants Program Office (RGPO) at the UC Office of the President. Funded proposals are required to report annual progress and fiscal expenditures. Funded proposals will be assigned to a UCRI Program Officer who will serve as the primary program contact.

Awards are contingent on available funding and compliance with research and reporting requirements. Please see Appendix 1 for RGPO compliance requirements. Please also refer to “Frequently Asked Questions” in Appendix 3.

Program Contact Information

For questions on program rules, funding priorities, or scope of proposals, please contact Chris Spitzer, Program Officer at UCRI@ucop.edu

For administrative questions regarding the application process, please contact: RGPOGrants@ucop.edu

Information regarding the UC-HBCU Initiative is available at: <http://www.ucop.edu/uc-hbcu-initiative/>.

Technical Questions related to use of proposalCENTRAL: Please email pcsupport@altum.com or call the proposalCENTRAL technical support line 800-875-2562 (Monday – Friday 8:00 AM – 5:00 PM Eastern Time. Please note that from California you must call between 5:00 AM and 2:00 PM).

Laboratory Contact Information

UC faculty with questions about the process or approach to forming collaborations with the national laboratories in the targeted areas are encouraged to contact the national laboratory Points of Contact identified below:

Lawrence Livermore National Laboratory

Annie Kersting, PhD - Deputy University Relations and Science Education, kersting1@llnl.gov, 925-423-3338.

Los Alamos National Laboratory

Alan Hurd, PhD - Deputy Director, National Security Education Center, ajhurd@lanl.gov, 505-667-9531.

Collaborative Research and Training Awards contact: Carolyn Bossert, cbossert@lanl.gov

Lawrence Berkeley National Laboratory

Kristin Balder-Froid - Head, Strategic Development, Laboratory Directorate, khbalder-froid@lbl.gov, 510-486-6060

Attachments

Appendix 1: Other RGPO Policies and Pre-Award Requirements

Appendix 2: Instructions for Submitting a Letter of Intent

Appendix 3: Frequently Asked Questions

Updated Program Announcements, updated FAQs, RFP clarifications (if any), and information on applicant teleconferences will be posted on the UCRI website. To ensure LOI and proposal submissions meet all program requirements, PIs and their collaborators are strongly encouraged to check the website for any program updates prior to submission:

<http://ucop.edu/research-initiatives/programs/lab-fees/application-information.html>

Appendix 1:
Other RGPO Policies and Pre-Award Requirements

The following relevant policies and requirements for awards made by the UCOP Research Grants Program Office (RGPO) apply to all proposals nominated for funding. These requirements are outlined in the formal “pre-funding” notification that will be sent to applicants nominated for funding by the peer review and ranking process, and this appendix may not include all pre-award requirements.

Human Material and Animal Subjects:

Approvals for use of human subjects and material, animals, and toxic substances are not required at the time of application. When such approvals are applicable to the research, applicants must apply to the appropriate board or committee as soon as possible in order to expedite the start of the research, and you must do so within 30 days of notification that an award has been offered. Applicants may formally request an extension of this deadline if justified by specific circumstances of the research. All reasonable efforts must be made to obtain appropriate approvals in a timely fashion. Projects that do not obtain the necessary approvals in a timely manner may have their funding reduced or withdrawn.

For multicampus collaborations, if your research requires IRB approval, we encourage you use the [UC IRB Reliance Registry](#) to streamline your approval process. Please note that each study location is still responsible for obtaining other applicable ancillary approvals such as Conflict of Interest, Radiation Safety, etc. Contact your Campus IRB Reliance Coordinator for more information about the UC IRB reliance process.

Publications Acknowledgement and Open Access:

All scientific publications and other products from a RGPO-funded research project must acknowledge the funding support from UC Office of the President, with reference to the specific funding program (e.g., Lab Fees Research Program) and the assigned grant ID number.

RGPO is committed to disseminating research as widely as possible to promote the public benefit. All publications based on funding received from RGPO are subject to the [University’s Open Access Policy](#). To assist the RGPO in disseminating and archiving the articles, the grantee institution and all researchers on the grant will deposit an electronic copy of all publications in [eScholarship](#), UC’s open access repository promptly after publication. Notwithstanding the above, this policy does not in any way prescribe or limit the venue of publication.

Deposition of Equipment and Supplies at the End of the Grant

Equipment purchases made by projects funded by the research program must be made by UC campuses and are the property of the UC Regents. Special permission must be sought in advance to purchase equipment for a non-UC campus or entity. In the rare event it is approved, the disposition of the equipment must follow RGPO rules.

Other Requirements

Upon request, awardees must supply the following information or documents:

1. Verification of appointment and Principal Investigator status from an appropriate institutional official.
2. Detailed budgets and justifications for any subcontract(s), if allowed.
3. IRB, IACUC or applications or approvals pertaining to the award.
4. Resolution of any scientific overlap issues with other grants or pending applications.
5. Resolution of any proposal review panel recommendations.

All grant recipients must abide by other applicable pre- and post-award requirements pertaining to Cost Share, Indirect Cost Rates, Monitoring & Payment of Subcontracts, Conflict of Interest, Disclosure of Violations, Return of Interest, Equipment and Residual Supplies, Records Retention, Open Access, and Reporting.

UCOP Research Grants Program Office Applicant Appeal Policy and Procedures

The only basis on which an appeal regarding a decision concerning the funding of a grant application will be considered is in the case of an alleged error in, or violation of, the peer review process and procedures. For example, the principal investigator may believe that he or she has a conflict of interest with a member of the review panel that was not known to the program at the time of the review. Appeals based on substantive disagreement with the peer review evaluation will not be considered. In such cases, applicants may resubmit applications in a subsequent grant cycle.

Before submitting appeals, applicants are encouraged to talk about their concerns informally with the appropriate program officer and program director.

Appeals must be submitted in writing to the Vice President of Research and Graduate Studies, University of California, Office of the President, within thirty (30) days of receiving the Summary Statement. The Vice President may, if an applicant shows good cause, grant a reasonable extension of time for the submission of the request for review. The appeal must contain a complete statement of the basis for the appeal, including pertinent facts, supporting arguments, and documentation. If the application was submitted through an institution, the appeal must be submitted officially through that institution, and it must be signed by the official authorized to sign for the institution, as well as by the principal investigator. No appeal shall affect any authority of the University of California, Office of the President, the Vice President of Research and Graduate Studies, the Executive Director of the Research Grants Program Office, or the applicable Program Director.

Upon receipt of an appeal, the Vice President of Research and Graduate Studies shall make a decision as to whether the dispute is reviewable under this appeals policy and notify the applicant, the Program Director and the Executive Director of the Research Grants Program Office of the determination. If the appeal is reviewable, it shall be transmitted to an appeal review committee appointed by the Vice President. This committee will be comprised of two persons who are knowledgeable about both the type of research in question and the review procedures. The appeal review committee shall provide the applicant an opportunity to submit additional statements and documentation relevant to the appeal review committee's deliberation of the issues. The appeal will consider the application as submitted. Therefore, such supplemental appeals materials may not include additional data or clarification of the original application. The appeal review committee may, at its discretion, invite the applicant and any other person(s) to discuss the pertinent issues with the committee and submit such additional information as the committee deems appropriate. The committee may also request information from the program director regarding the review procedures or other issues raised in the appeal.

Participants in an appeal review (i.e., committee members and outside experts) and any materials considered will be subject to the same rules of confidentiality that govern the initial handling and evaluation of the application.

Based upon its review, the committee will prepare a written decision to be signed by the members. The appeal review committee shall send the written decision as advice to the Vice President, who will render a final written decision and transmit it to the applicant, the members of the appeal review committee, the Program Director and the RGPO Executive Director. No further appeals within the University of California are available



University of California Research Initiatives UC Multicampus-National Lab Collaborative Research and Training (UC-NL CRT) Awards

Appendix 2: Letter of Intent Submission Instructions for 2020 Awards

The University of California (UC) Office of the President is pleased to provide applicant instructions for submission of a Letter of Intent (LOI) to the [UC Multicampus-National Laboratory Collaborative Research and Training \(UC-NL CRT\) Awards](#) announced on April 1, 2019. Submission and approval of an LOI is required to submit a full proposal to this Request for Proposals (RFP). LOIs must be submitted electronically **by May 30, 2019, before 12:00 noon Pacific Time in the proposalCENTRAL (pC) system**. We encourage early submission of LOIs. Please note: LOIs will not be accepted after the deadline.

OVERVIEW OF ONLINE LOI SUBMISSION PROCESS

The LOI must be submitted using the online system at <https://proposalcentral.com/>. Applicants may submit LOIs via anytime between April 1 and May 30, 2019. The LOI submission must be **completed** (not merely initiated) by the 12:00 noon PT deadline. Therefore, plan ahead in preparing your submission, and allow a minimum of two hours to receive confirmation of your successful submission by the deadline.

Step 1: Applicant Registration with proposalCENTRAL

Lead Principal Investigators (PIs) must register as users of pC to submit an LOI and complete a proposal <https://proposalcentral.com/>.

Registered Users: Applicants who have already registered with pC should enter their user name and password under “Applicant Login” and click the **Login** button on the pC homepage.

The screenshot shows the proposalCENTRAL homepage. At the top, there is a navigation bar with links for FAQ, Customer Service, Help, and Login. The main heading is "Welcome to proposalCENTRAL". Below this, there is a paragraph of text providing contact information for customer support. The page is divided into two main sections: "APPLICATION LOGIN" and "PEER REVIEWER". The "APPLICATION LOGIN" section contains a form with fields for "Username or E-mail" and "Password", a "Forgot Your Username/Password?" link, and a blue "LOGIN" button. Below the login form is a red "Need an account?" link and an orange "CREATE ONE NOW!" button. The "PEER REVIEWER" section has a black "CLICK HERE" button. Two red arrows point from text boxes to the "LOGIN" and "CREATE ONE NOW!" buttons. The first arrow points from a red box containing the text "Existing users log in here" to the "LOGIN" button. The second arrow points from a red box containing the text "New users register here" to the "CREATE ONE NOW!" button.

New users: Applicants who are not registered users of pC should click the “**Create One Now!**” orange button and follow the instructions. Every applicant must first select their institution. All UC campuses have confirmed institution profiles in pC under “Regents of the University of California.” Click the **Search Registered Institutions** tab to locate your institution on the pC system. (For example: If you are searching for "University of California, Los Angeles", you can

enter 'Los Angeles' as a search term.) Please complete all required sections, which are marked with an asterisk. Below is a list of UC campuses and their corresponding profile names in pC. When selecting your institution, please look in the "Institution Status" column to ensure that you are selecting the correct institution profile.

Campus	pC Profile Name
UCB	The Regents of the University of California, Berkeley
UCD	The Regents of the University of California (University of California Davis)
UCI	The Regents of the University of California (Irvine)
UCLA	The Regents of the University of California, Los Angeles
UCM	The Regents of the University of California, Merced
UCR	The Regents of the University of California, Riverside (UCR)
UCSB	The Regents of the University of California, Santa Barbara
UCSC	The Regents of the University of California, Santa Cruz
UCSD	The Regents of the University of California, San Diego
UCSF	The Regents of the University of California, San Francisco (Contracts & Grants)

Step 2: LOI Submission

- To prepare an LOI, log in to pC and select the "Grant Opportunities" tab, or click the red "Create New Proposal" button. Then click on the blue "Filter by Grant Maker" button, and or scroll down the list and select "UC Lab Fees Research Program."
- Locate "LFRP – Collaborative Research and Training Award," and on the right, click the **Apply Now** link to begin the LOI submission process. For more information about the requirements for the LOI or other RFP terms and conditions, please reference the most recent RFP document posted on the [UC Laboratory Fees Research Program](#) website.

The screenshot shows the pC website interface. At the top, there is a navigation bar with tabs: Home, Proposals, Awards, Professional Profile, Institution Profile, Grant Opportunities, and pC Drive. Below the navigation bar, there is a search bar and a filter dropdown menu. The filter dropdown is set to "UC Lab Fees Research Program". Below the filter, there is a table with columns: Grant Maker, Programs (Click for Guidelines), LOI Deadline, Proposal Deadline, Contact Information, Apply, and FAQ. The table contains two rows of results. The first row is for "UC Lab Fees Research Program" with the program "LFRP - Collaborative Research and Training Award". The second row is for "UC Lab Fees Research Program" with the program "LFRP – In-Residence Graduate Fellowships". Red boxes and arrows highlight the following steps: 1. Click on "Grants Opportunities" in the top navigation bar. 2. Filter List by "UC Lab Fees Research Program" using the "Filter by Grant Maker" dropdown. 3. Click "Apply Now" for "LFRP – Collaborative Research and Training Award" in the results table.

For technical assistance with pC, please email pcsupport@altum.com or call 800-875-2562 (Toll-free U.S. and Canada) or +1-703-964-5840 (Direct Dial International). pC customer support is available Monday – Friday from 8:30am - 5:00pm (EST).

STEP BY STEP: KEY SECTIONS FOR LOI SUBMISSION

Additional details for each section of the online LOI submission form are provided below. Please note: the numbered sections listed below directly correspond to the numbered LOI sections in the left hand column of the LOI page on the pC website. To view the LOI page, please select

Apply Now or, if you have already started the LOI submission process and would like to make changes or complete your submission, you may select **Edit** under the “Proposals” tab.

proposalCENTRAL
Making the world a brighter place, one idea at a time.

LOI Sections
Complete each section of the LOI below. Click the Next button to save and go to the next section or click directly on the sections listed below.

1 Title Page
2 Download Templates & Instructions
3 Enable Other Users to Access this Proposal
4 Applicant/PI
5 Applicant Institution
6 Site Lead - Each Collaborating Campus/Institution
7 Abstract, Disciplines, & Institutions
8 Reviewer Recommendations
9 ORCID
10 Validate
11 View LOI PDF
12 Submit

UC Lab Research Program

LOI To: UC Lab Fees Research Program
Program: LFRP - Collaborative Research and Training Award
Title (Applicant): Test CRT LOI Title (Smith, Jane)
Deadline: 5/30/2019 3:00:00 PM (U.S. Eastern Time)

Title Page

Next>> Save Print Cancel Exit

Enter a title for your application, then press Save.
Do not exceed 60 characters, including spaces. Quotation marks not allowed. Press Next to save any changes and pro

* Project Title: Test CRT LOI Title

* Choose targeted research area:
 Accelerator research
 Quantum information science
 Wildfire-related research

Estimated Budget

Section 1: Title Page

This section must be completed first. Upon completion of Section 1, the remaining sections listed below (2-9) may be completed in any order and do not need to be completed in one session. Note: please be sure to save your work after each entry.

Project Title: Please enter the project title here. Do not exceed 60 characters. No special characters are allowed.

Choose targeted research area:

- Using the available radio buttons, please indicate your proposal’s targeted research area. A response to this question is required. The available choices are:
 - Accelerator research
 - Quantum information science
 - Wildfire-related research

Estimated Budget

- In the textbox provided, enter the estimated total amount requested. This amount is required and is an estimate only. Do not include any funds or in-kind support associated with laboratory contributions in this request. The actual budget amount may be revised at the full proposal stage.

Lab Fees Program Status:

- Provide a response (Yes/No) to the question “Do you, the lead PI, or any of the site leads for this proposal have current or past funding from the UC Lab Fees Research Program?” A response is required.

- If you select “Yes,” please enter the award year(s) and the award amount(s) in the available textboxes.

Affirmation Statements:

- You must read, and click the “Yes” button to agree to each of the following affirmation statements:
 1. I affirm, in consultation with my collaborators, that the proposed research has no restrictions on publications, and is not restricted by classification or deemed export rules.
 2. I acknowledge, in consultation with my collaborators, that contributions by LANL or LLNL are a requirement of this program, and contributions must be described in the full proposal.
 3. I affirm as lead PI that I am participating in only one Lab Fees proposal this competition cycle, and I am not on any Lab Fees or MRPI award with an end date after March 1, 2020
 4. I affirm that I have verified that (1) all UC collaborators identified in this proposal are participating in only one Lab Fees proposal this cycle; (2) no UC collaborator is on a Lab Fees award with an end date after March 1, 2020; and (3) no UC co-PI is funded by an MRPI award with an end date after March 1, 2020.

Section 2: Download Templates and Instructions

This section includes downloadable LOI submission instructions.

Section 3: Enable Other Users to Access this Proposal

This section allows applicants to designate others to access the LOI to assist with writing or submission.

Section 4: Applicant/PI

Applicant Profile: This section requires the identification of the Lead PI; all relevant information will be populated from the Lead PI’s profile. To update any information about the Applicant PI, click on “**Edit Professional Profile**”.

Section 5: Applicant Institution

See information about how to select your Applicant Institution in the “Step 1: Applicant Registration with pC” section above.

Section 6: Site Lead – Each Collaborating Campus/Institution

Provide the name and contact information for one (and only one) site lead/co-PI for each collaborating site. **DO NOT include the applicant PI on this page.** The proposal requires a minimum of one site lead/co-PI from either LANL or LLNL, and a minimum of two site leads from two UC campuses (not including the host UC campus). Additional national labs, UC campuses, or other UC research entities may be included in the proposal, and one site lead/Co-PI from each site must be named.

Section 7: Abstract, Disciplines, & Institutions

Abstract: In the text box below, briefly describe the proposed research scope and activities, scholarly contributions and expected outcomes in non-scientific terms appropriate for a general audience. This summary description is limited to 2,400 characters including spaces (approximately 350 words). Information must be entered as text only. (Scientific notations, special characters, fonts, and other rich-text formatting cannot be saved or displayed. The text will automatically wrap: Carriage returns should be used for the start of a new paragraph but should NOT be used at the end of each line.) The summary is non-confidential, and may be published or circulated by the program.

Substantive Disciplinary Contributions: Using the multi-select list, please identify the disciplines that will make a substantial contribution to the research effort. You may choose as any disciplines as are applicable. The available disciplines are:

- Anthropology or Sociology
- Astronomy and Space Sciences
- Biology
- Biophysics
- Bioengineering and Biofuels
- Chemistry and Materials Science
- Computer Science
- Earth Sciences
- Economics
- Energy
- Engineering
- Environmental Sciences
- Mathematics
- Policy and Security Studies
- Physics
- Public Health and Health Sciences
- Social Studies of Science and Technology
- Statistics

Collaborating Institutions: Using the multi-select list, please identify all collaborating institutions. The available institutions are:

- Campus - UC Berkeley
- Campus - UC Davis
- Campus - UC Irvine
- Campus - UC Los Angeles
- Campus - UC Merced
- Campus - UC Riverside
- Campus - UC San Diego
- Campus - UC San Francisco
- Campus - UC Santa Barbara
- Campus - UC Santa Cruz
- Division of Agriculture and Natural Resources
- Hastings School of Law
- Lab - Lawrence Berkeley
- Lab - Lawrence Livermore
- Lab - Los Alamos
- Other UC Research Institution(s)

Section 8: Reviewer Recommendations

UC Research Initiatives will constitute the panels, assign reviewers, and make final determinations regarding panel composition. You may suggest qualified individuals for our consideration who could provide reviews of your full proposal without conflicts of interest. Please list the name, address, email address and telephone number of reviewers. In addition, you may identify scientific peers who you do not want to review your proposal.

All requests to include or exclude reviewers will remain confidential. To add a reviewer for inclusion/exclusion, click on "Add New Entry." A pop-up box will appear for you to enter the reviewer's contact information. Under the pull-down menu, select "include" or "exclude" reviewer

from review. If you choose to “exclude” a reviewer, you MUST type in an explanation in the text area

Section 9: ORCID

ORCID for the Applicant/PI is automatically populated from the Professional Profile (My Profile, bottom of Personal Data For Applications section). Please note that not all information on the applicant/PI profile is required. The Applicant/PI ORCID is not required at the LOI stage but it is required at the full application stage. If the ORCID for the Applicant/PI is not available at the LOI stage, please register for one at orcid.org prior to completing the full application.

The ORCID can be added/edited in the Applicant/PI’s Professional Profile. Click the “Edit Professional Profile” to make edits to the profile. Alternatively, you can go directly to the Professional Profile tab in your proposalCENTRAL management window to make changes.

Section 10: Validate

This section enables applicants to verify that the LOI is ready for submission. The system will notify applicants of any outstanding information required to complete the submission process.

Section 11: View LOI PDF (DO NOT SIGN FOR LOI SUBMISSION)

This section allows you to view or download a PDF of your LOI submission. Please note that a signed signature page is **NOT** required as part of the LOI submission. This section is made available so applicants may print or download their LOI submission. Click on the “Print Signature Pages” button to view, print, or download the completed LOI. A signed signature page will be required at the full application stage, should the LOI be approved for full application submission.

Section 12: Submit

Click the “**Submit**” button to submit your LOI to the program. Following the submission of an LOI to pC, applicants will receive an e-mail message confirming receipt of the application. If you do not receive this confirmation within 2 hours, please contact pC tech support.

Should you have any questions regarding your application, please contact:

- UC Research Initiatives at UCRI@ucop.edu regarding program content and eligibility.
- Research Grants Program Office at RGPOGrants@ucop.edu or by phone at 510-987-9386 regarding application and pre/post-award procedures.
- Technical questions regarding proposalCentral submission should be directed to their customer support at 800-875-2562 or pcsupport@altum.com. Please note their hours are 8:30am – 5pm ET/ 5:30am – 2pm PT.

For the most up-to-date application and review cycle information refer to the following website: <http://ucop.edu/research-initiatives/programs/lab-fees/index.html>

Appendix 3:
2020 UC Laboratory Fees Research Program
Targeted UC-NL Collaborative Research and Training Awards
Frequently Asked Questions (FAQs)

Version Dated: April 1, 2019

Please refer to the 2020 Request For Proposals (RFP) for program requirements

This document is a supplement to the RFP and is intended to provide additional guidance to applicants. Based on questions we receive, it may be updated periodically. Applicants are responsible for checking the UC Research Initiatives ([UCRI](#)) website for updates.

How to Apply:

All application materials must be submitted online via [proposalCENTRAL](#). **Applicants are required to submit an LOI as the first step in the application process.** The full proposal materials are available only after approval of the LOI.

Required Letters of Intent (LOIs) are due Thursday, May 30, 2019 at 12:00 noon Pacific Time
Full Collaborative Award Proposals are due Thursday, August 1, 2019 at 12:00 noon Pacific Time
(Please note that deadlines appear as 3:00 PM Eastern Time in proposalCENTRAL)

Eligibility and Collaborative Structure

1. Who can submit a proposal for this funding opportunity?

Aside from the exceptions noted below, any academic appointee who holds Principal Investigator (PI) status at one of the 10 UC campuses [Berkeley, Davis, Irvine, Los Angeles, Merced, Riverside, San Diego, San Francisco, Santa Barbara or Santa Cruz] is eligible to submit a proposal on behalf of the collaborative team. For guidelines on PI status, contact your UC campus Office of Research, or refer to Section 1-530 of the [UC Contracts and Grants Manual](#).

Exceptions: Academic personnel whose primary role is in university-wide, campus, or school administration above the level of Dean, who are UC Office of the President personnel, or are individuals whose primary role is national laboratory leadership or administration are not eligible to serve as PIs, Co-PIs, or other grant Key Personnel.

2. I am a national lab scientist with an adjunct appointment at UC. Can I serve as the lead PI and submit a proposal?

A national laboratory scientist who holds an adjunct appointment at a UC campus may submit a proposal as the UC PI through that campus with the permission of the campus administration, provided the individual has PI status at the host campus. In this case, you would designate yourself as “UC faculty” in relation to the entire funding opportunity, and the RFP rules for UC faculty apply. Relevant rules include participation in only one proposal submission, and other rules in the RFP related to the UC appointment. You may not submit one proposal as a UC faculty member and be included as a lab collaborator on a different proposal.

3. How many collaborators are required for a proposal?

Each proposal must include a minimum of three collaborating UC campuses (including the host campus), and either Lawrence Livermore National Laboratory or Los Alamos National Laboratory.

Proposals may also include both national labs, additional UC campuses, Lawrence Berkeley National Laboratory, or other UC systemwide research entities. Examples of other systemwide collaborators include researchers from Agriculture and Natural Resources, the Agricultural Research Stations the UC Natural Reserve System, any of the five UC medical centers, and the Hastings School of Law. Each, collaborating site must identify one and only one Co-PI (site lead) with PI status at their home institution. Additional collaborators who make significant contributions to the research may be identified as Co-Investigators, or other appropriate project titles.

4. Can I participate in more than one proposal?

Any individual from the University of California identified as proposal Key Personnel (PI, Co-PI or Co-I) may participate in one and only one proposal. National laboratory scientists may participate in more than one proposal if their expertise is directly relevant to more than one proposal, and they are making substantive research contributions to each proposal. Please note Question 2 above: an individual cannot submit one proposal as a UC faculty member and be included as a lab collaborator on a different proposal.

5. Can our proposal team include collaborators from outside the UC system?

The intent of this funding opportunity is to foster research collaboration and training opportunities between the University of California and Lawrence Livermore and Los Alamos National Laboratories. If research collaborators from non-UC institutions are proposed, the specific unique contributions they would make to the research plan and expected outcomes must be clearly articulated, and the application must identify the funding from other sources they will contribute to the project to support their participation in the proposed collaboration. These funding contributions must be outlined in “contributions” documentation, similar to what is required by the participating national laboratories.

Funding

6. Can national laboratory personnel charge their time on the project to the UC-NL CRT Award?

Except as explicitly noted in the budget rules outlined in the RFP, application instructions, and budget template, the allowable and non-allowable project costs are the same for the UC-managed national laboratories and laboratory personnel as for the UC campuses and researchers. All costs must be reasonable and well-justified by the project plan. However, in order to ensure that the overall goals of the program to strengthen UC research capacity and to train UC graduate students and post-doctoral fellows, collaborations are strongly encouraged to support UC faculty, post-docs, and students wherever possible.

7. The RFP discusses required contributions by the participating national laboratories. How much is required?

Specific contributions are required by each of the national laboratories participating in the project, and should realistically represent direct support of the outcomes and success of the project as described in the proposal. Contributions may include use of or access to equipment, space, relevant data, expertise, and other research needs, and must be made by each of the participating national laboratories. These cost-sharing contributions should be detailed in the provided contributions template (and not itemized in the budget request to the Lab Fees Research Program). The total dollar amount or percentage of contributions is not specified, but should genuinely represent the laboratories specific commitment to the project. This commitment is a consideration in the review and selection, and the commitment must be verified by an accompanying letter from the laboratory.

8. Can indirect costs be charged to this award? If so, what is the allowable indirect rate?

Yes, both UC campuses and the national laboratories may charge their approved indirect cost rate to the award in accordance with the budget rules. The national laboratories should charge their lowest allowable rate, and confirm the appropriate rate with their Strategic Partnership Offices. The total award size includes the indirect costs.

9. What is the funding structure for these awards?

For projects awarded in the 2020 cycle, the host (submitting) UC campus will receive the funds for all UC campus collaborators and will allocate (redistribute) the funds to each campus in accordance with the final approved budget or project plan. The host campus will manage any approved budget adjustments between campuses that occur during the project execution. That is, they will either adjust future allocations to each campus, or coordinate inter-campus re-allocations of already distributed funds, if needed. The host campus is responsible for annual fiscal reporting to our office, which will include information on the award line item expenditures and any carry-forward balances at each participating UC campus.

Regarding the portions of the final approved award budgets that will be paid to the national labs, our office will separately enter into agreements with each lab. We will follow the same contracting and payment processes with each of the three labs as we have used in the past. Once the awards are identified, we will communicate directly with each lab regarding the approved awards, award amounts and agreements. Each national lab will separately submit annual fiscal reports, though we do request that the information is shared with the host campus and lead PI for each project as part of the overall coordination of progress.

Each project will submit one consolidated annual scientific progress report, which will be coordinated by the host campus and should include the contributions and outcomes made by all the collaborators (both UC and national laboratories).

Proposal Submission and Application Guidelines

10. Does the Letter of Intent need to be submitted through the campus Sponsored Projects or Contracts & Grants Office?

No. The lead UC PI may submit the LOI directly, and a signature from an institutional signing official is not required for LOI submission. However, PIs are expected to confer with both the UC and national laboratory site leads/Co-PIs to ensure that their local institutions are apprised of (and approve, if required) the LOI. Submission of the LOI on behalf of the team denotes that any such required approvals have been obtained. Full proposals must be submitted through the host campus C&G or SPO, and this submission denotes that approval from the collaborating institutional partners has been obtained.

11. We missed the deadline to submit an LOI, can we still submit a full proposal without the LOI?

No. Unfortunately, we are unable to accept LOIs after the deadline, and only applicants who are invited to submit a proposal based on their LOI may proceed to the full proposal stage.

12. How will LOIs be reviewed?

LOIs will be evaluated for responsiveness to the RFP in three areas: 1) compliance with program requirements; 2) eligibility; and 3) alignment with the program goals and priorities.

13. My LOI was accepted, and our team received an invitation to submit a full proposal. Is the LOI binding or can we make changes?

The LOI must fairly present your proposed collaboration and activities, research topic and approximate total budget, and full proposals should fall within the scope of the original LOI. Updates, refinements and adjustments may be made to the proposed scope, abstract, and activities when the full proposal is submitted, and additional eligible collaborators or eligible institutions may be added. Once the LOI is approved, the host campus and lead PI cannot be changed in the full proposal. Note: Compliance with the eligibility criteria will be reviewed again at the full proposal stage, and only eligible proposals will be forwarded for review.

14. Do we need to submit any documentation from the national labs as part of the application?

It is expected that the Strategic Partnership Projects office (or WFO) from each participating national laboratory will review the proposed budget and commitments included in the proposal. The contacts for the national labs are provided in the RFP on pg 7, and we strongly recommended that each project lead communicate with those individuals at the early stage of proposal planning. For the proposal submission itself, each proposal must include a letter from each participating national laboratory affirming the specific commitments the laboratory will make if the proposal is awarded, and this letter must be signed by the designated laboratory official.

Research Scope and Proposal Components

15. How do I know if my research topic is eligible?

The proposed research must significantly advance research in one of the three areas targeted by this funding opportunity listed in the RFP. Topics and projects that do not clearly fall within the three targeted areas as described in the RFP are not eligible for a UC-NL CRT in this round of competition. The review panels will consist of experts drawn who will assess the strength and alignment of the proposed research with the Lab Fees Research Program goals.